

POSITION DESCRIPTION

Classification:	Public Health Nurse
Title:	Parent Child Health Public Health Nurse
Employee Name:	VACANT
Program:	Population Based Parent Child Health
Division:	Prevention Services Division
FTE:	1.0 FTE
FLSA:	Non-Exempt
Represented Status:	WSNA – Washington State Nurses Association
Salary Range:	203
Position Number:	TBD
Effective Date:	April 1, 2020

Revised:

Definition:

Under the direction of a Prevention Services supervisor or designee, the incumbent will perform a variety of public health nursing activities related to parent child health to address health issues and disparities adversely impacting populations and individuals residing within Snohomish County. Activities include advocacy, assessment, policy development, partnerships, communication, education, and problem solving.

Incumbent will work collaboratively with various disciplines and agencies throughout the county to identify and then reduce or impact health disparities adversely impacting the parent child health population. The public health nurse serves as an expert on parent child health issues and applies a working knowledge of public health nursing practices and concepts of disease epidemiology, prevention and health promotion to situations involving individuals, families and targeted populations. The public health nurse demonstrates cultural competency in the ability to engage with people from diverse backgrounds, cultures and socioeconomic circumstances to influence effective change at multi-levels of prevention.

Work is performed under general supervision. The supervisor defines objectives, priorities, and deadlines; and assists incumbent with unusual situations, which do not have clear objectives or precedents. Incumbent plans and carries out assignments and handles problems and deviations in accordance with experienced judgment, instructions, policies, procedures and/or accepted practices. Work is evaluated for competency of professional judgment and achievement of goals and objectives.

Examples of Work Performed:

This individual is expected to operate with considerable latitude and apply sound judgment to make recommendations, decisions and solve problems consistent with public health nursing experience and science; and participate as a member of cross-functional teams. Specific examples of work will include, but not be limited to the following:

Screening and Assessment:

- Supports and/or facilitates community process(es) to assess community strengths, weaknesses and resource gaps

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- Participates in the collection of new data and presents relevant data to community groups and organizations
- Identifies disparate parent child health populations in Snohomish County and works with partners, community groups and the impacted population to identify social determinants causing disparities
- Identifies cultural patterns influencing community health practices
- Assists in the development of the population based logic model and quality improvement efforts
- Performs health assessments on individuals and families, makes referrals, utilizes community resources appropriately and acts as client advocate as needed/appropriate
- Provides services to reduce exposure of individuals, families and communities to public health hazards, conditions or factors that may cause disease, disability, injury or death
- Participates in a variety of prevention activities
- Contributes to parent child health reports
- Performs and documents Medicaid Administrative Claiming activities per the Medicaid Administrative Claiming Manual for LHJs

Policy Development and Program Planning:

- Works collaboratively in community efforts to develop, promote and implement policies and action plan to improve the health of the parent child health population
- Works collaboratively with the impacted population, community groups and partners to prioritize parent child health issues for intervention and develop an action plan
- Educates policy makers about parent child health issues in Snohomish County and recommends policies or other solutions to meet identified needs
- Mobilizes partnerships between policy makers, parent child health providers, social service agencies, families, general public and others to identify and resolve parent child health problems
- Provides input into the fiscal and narrative components of proposals for funding from external sources
- Researches best practices that seek to improve the health of communities and determine new ways to address health issues
- Participates in assessing, planning and implementing community mobilization efforts

Partnership and Collaboration:

- Collaborates with community partners to develop and implement a parent child health continuum of care in Snohomish County to assure the health of women from preconception through the maternity cycle, children, youth and their families (partnership)
- Works with community groups to develop new or promote existing programming for families in the community
- Develops/maintains collaborative working relationships with providers, child care, schools, early learning centers, health plans, social service providers and others serving the population
- Convenes community groups to increase awareness of identified issues
- Assists in organizing, and participates and evaluates in health awareness activities
- Establishes a relationship with neighborhoods and community partners which increases or enhances their capacity to advocate for themselves
- Acts as a liaison, serves as a resource person and interprets public health nursing and other Health District services to individuals, groups, agencies and other professional disciplines
- Refers, consults and conferences with program manager and team/community members on a regular basis
- Assists in orientation of new team members and may act as a preceptor to students

Communication:

- Serves as a resource and assists in the development of selected educational materials
- Contributes to the development and implementation of media campaigns to promote parent child health and to specifically address parent child health issues

- Presents information sensitively, effectively and professionally with persons from diverse cultural, socioeconomic, educational, racial, ethnic and professional backgrounds and persons of all ages and lifestyle preferences

Associated Duties:

- Performs other related duties as assigned.
- Participates in appropriate continuing education workshops/conferences to increase skill and competencies

Knowledge, Skills and Abilities:

- Knowledge of public health and public health nursing
- Knowledge of parent child health and trends
- Knowledge of the principles of health promotion and prevention
- Knowledge of the techniques of community mobilization and facilitation
- Ability to interpret and present data and information to diverse populations
- Ability to participate in the planning and organization of public health planning efforts
- Ability to facilitate and lead group discussions and bring participants to consensus
- Ability to plan and conduct educational programs
- Ability to work independently and exercise good judgment in carrying out position responsibilities
- Ability to utilize a variety of computer equipment and software
- Ability to effectively analyze information and data points
- Ability to effectively review research and other background information
- Ability to reach conclusions for effective decisions or recommendations
- Skilled in communicating ideas effectively orally and in writing
- Skilled in working with diverse populations
- Skilled in effectively using interpersonal skills with tact, diplomacy, patience and courtesy

Job Location, Working Conditions and Equipment Utilized:

Work is performed in a variety of community settings such as in an office, school, clinic or home, utilizing vehicle, telephones and other standard office equipment including a personal computer and other IT equipment. The incumbent may be exposed to individuals who are irate or hostile. The noise level in the work environment is usually moderate. Work is performed at Snohomish Health District, in community based settings such as health care provider offices, hospitals, and technical and university systems for education of health care personnel, K-12 public education, immunization clinics, senior centers and childcare facilities. Duties require travel to other locations throughout the county and state. Requires flexible time schedule; occasional early morning and evening meetings.

Required Physical Traits:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals to perform the essential functions of the position.

- Manual dexterity to perform keyboarding and operate standard office equipment.
- Ability to utilize telephone and other communications equipment.
- Ability to sit or stand for extended periods of time.
- Visual acuity to perform record keeping, utilize a personal computer and monitor, and drive a vehicle.
- Ability to lift and carry items weighing up to 50 pounds, with assistance such as handcart or other means.

Education and Experience Required:

Education: A Registered Nurse with a Bachelor Degree in Nursing from an accredited school of nursing.

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Experience: One year of recent, relevant experience in community based services or public/community health nursing.

Or: In place of the above requirement, the incumbent may possess any combination of relevant education and experience which would demonstrate the individual's knowledge, skill, and ability to perform the essential duties and responsibilities listed above.

Licenses, Certifications and Other:

- A valid Washington State Registered Nurse license or ability to obtain one by date of hire
- Fluency in a foreign language/culture, *preferred*
- Experience with the development and implementation of community mobilization efforts, *preferred*
- Valid Washington State Driver's license or ability to obtain one within 30 days of hire and a driving record which meets the requirements of Snohomish Health District's insurance carrier
- Washington State Patrol background check pursuant to RCW 43.43.830

Acknowledgement: Position description reviewed by Employee and Manager/Supervisor

Employee Signature: _____ Date: _____

Program Manager/Supervisor Signature: _____ Date: _____

Division Director Signature: _____ Date: _____

Human Resources Signature: _____ Date: _____

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the workload.