

Board of Health
Public Health Program Policy Committee

Meeting Minutes
May 21, 2020
Regular Meeting

The meeting was held via Zoom conference call/video.

Committee members present via Zoom

Megan Dunn
John Joplin
Jared Mead
Dan Rankin
Linda Redmon

Committee members absent

None

Staff present

Shawn Frederick, Heather Thomas, Nicole Thomsen, Pam Aguilar, Ragina Gray, Linda Carl

Call to Order

The regular meeting of the Program Policy Committee was called to order by Ms. Linda Redmon at 3:03 p.m. via Zoom video conference.

Roll Call

Roll call was taken by Ms. Linda Carl who reported there was a quorum present.

Approval of Agenda Contents and Order

It was moved by Mr. Dan Rankin and seconded by Ms. Megan Dunn to approve the agenda contents and order. The motion passed unanimously.

Approval of Minutes

It was moved by Mr. Rankin and seconded by Mr. Joplin to approve the minutes of the special meeting of May 6, 2020. The motion passed unanimously.

Briefings

Rucker Building update (no staff report)

Mr. Shawn Frederick reported that twice today the elevator in the Rucker Building stopped functioning. The lease with Sea Mar for space in the building is on the Board's agenda following this meeting. Staff is working to dispose of surplus property; two lots of surplus property have been purchased, including shredders and chairs. Staff is also starting work on surplus property in the South County building. We continue to work through details of the Rucker Building RFQ, keeping social distancing in mind for potential renters. We're in the early stages of the RFQ for painting and pressure washing the building. The intent is to monetize the building as soon as possible in 2021.

Upcoming policies (no staff report)

Ms. Nicole Thomsen reviewed a list of about 10 policies that staff is working on, including financial/operational, pharmacy management, point-of-care devices, and immunizations. Not all will come to the Board, but the goal is to finish them by the end of the year.

Coronavirus response fund (no staff report)

Ms. Thomsen reported that \$1.25M was received for the community fund, and all of it has been distributed. No additional funds are expected. Research is being done on potential mid- and long-term community needs.

Outreach efforts for COVID-19 response (no staff report)

Ms. Heather Thomas reported that staff continues to work through the JIC to get messaging out to the community. One area of focus is on Memorial Day and encouraging people to stay close to home and to continue following guidelines. Staff is also partnering on toolkits with DEM regarding vulnerable and non-English-speaking populations. We'll work with DEM on grassroots outreach and translatable materials. We'll also ask for input from members of the PHAC on what's working in their sectors.

Public Health Foundation update (no staff report)

The foundation committee has met four times and will meet again on June 4. Some key points and draft documents will be brought to the Executive Committee for feedback, then brought to the full Board in July.

Next Meeting Date

Thursday, June 18, at 3 p.m.

Adjournment

The meeting was adjourned at 3:33 p.m.