

**Meeting Minutes  
July 23, 2020  
Regular Meeting**

The meeting was held via Zoom conference call.

**Committee members present**

Adrienne Fraley-Monillas  
Kyoko Matsumoto Wright – Vice Chair  
Anji Jorstad  
Nate Nehring

**Committee members absent**

Stephanie Wright – Chair

**Staff present**

Shawn Frederick, Chris Spitters, Heather Thomas, Pam Aguilar, Ragina Gray, Katie Curtis, Linda Carl, Nikki Thompson (legal counsel)

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**Call to Order**

The regular meeting of the Executive Committee was called to order by Vice Chair Kyoko Matsumoto Wright at 11:35 a.m. via Zoom video conference

**Roll Call**

Roll call was taken by Ms. Linda Carl who reported there was a quorum present.

**Approval of Agenda Contents and Order**

It was moved by Ms. Adrienne Fraley-Monillas and seconded by Ms. Anji Jorstad to approve the agenda contents and order. The motion passed with 4 yes votes, 0 no votes, 1 absent.

**Approval of Minutes**

It was moved by Ms. Fraley-Monillas and seconded by Ms. Jorstad to approve the minutes for the regular meeting of June 25, 2020. The motion passed with 4 yes votes, 0 no votes, 1 absent.

**Action**

*Authorize the Administrative Officer to sign Amendment #15 to the Department of Health consolidated contract for 2018-2020, and forward to the full Board on consent (SR 20-054)*

The amendment adds \$88K to the consolidated contract with the State, primarily for the TB program. Other programs impacted are lead prevention, office of drinking water, and WIC. The lead prevention program ended June 30 and there will be no further funding. Both the Administration and Executive Committees expressed interest in having more information regarding potentially continuing the lead prevention program and what the absence of this work would mean to our community. Mr. Shawn Frederick will provide the committees with an update at a future meeting.

It was moved by Mr. Nate Nehring and seconded by Ms. Fraley-Monillas to authorize the Administrative Officer to sign Amendment #15 to the Department of Health consolidated contract for 2018-2020, and forward to the full Board on consent. The motion passed with 4 yes votes, 0 no votes, 1 absent.

*Adopt Res. 20-19 expressing support for the formation of a public benefit nonprofit charitable corporation/foundation for the purpose of assisting with funding and the provision of unmet public health needs, and forward to the full Board for action (SR 20-063)*

The draft resolution signals Board support for formation of the foundation, as well authorizes \$50K for initial startup expenses, such as legal and professional services. Professional services could include a consultant to help develop the fundraising platform, strategic plan, and business plan. Initial in-kind services provided by the Health District could include staff time for communications and marketing. Eventually an executive director of the foundation would be hired, and the foundation would become sustainable on its own.

It was moved by Ms. Jorstad and seconded by Ms. Fraley-Monillas to Adopt Res. 20-19 expressing support for the formation of a public benefit nonprofit charitable corporation/foundation for the purpose of assisting with funding and the provision of unmet public health needs, and forward to the full Board for action. The motion passed with 4 yes votes, 0 no votes, 1 absent.

## **Briefings**

### *COVID-19 update (no staff report)*

Mr. Frederick reported that focus is on increasing testing capacity, with the goal to have 500 tests per day with one or two test sites, which will double current capacity. Fifty contact tracers have been hired. County IT is helping with new devices, mobile phones, etc. for the new staff. IT is also repairing critical infrastructure from previous failures. The governor has a scheduled press conference today and will likely institute further restrictions. Dr. Chris Spitters reported that case reporting is four times what we had in late May/early June. At that time we were at 20 cases per 100K population per two-week period; now we're at 80 new cases. The goal is to stay below 25, and 100 is considered a widespread community transmission. Two-thirds of the new cases are in the 15 to 39 age range, partly due to gatherings of 5 to 15 people. Hospitals' COVID-19 census had been running at about 20 patients, but that has ticked up recently, and we're currently at about 30. The key is to avoid overwhelming the acute care system and preserve hospital capacity. Although the affected age range is primarily below 39, we're seeing a nationwide trend that it's moving into the older age groups. This second wave may not be the last.

The trends will affect the fall learning environment in schools. Northshore School District has committed to full online learning in the fall. The Health District is working with school superintendents and school districts on how to conduct in-person learning and how to reconcile gaps and conflicts between DOH and OSPI guidance. Superintendents expressed a need for centralized guidance from the Health District and/or DOH. Dr. Spitters and staff will continue weekly discussions with superintendents to ensure we're on the same page.

Testing is up both due to demand and our efforts. We were at about 3-4K per week, and we're now at about 6K per week. However, positivity rates are also increasing. We were at 2% and are now at 6%. About 50% of new cases are contacted by staff within the first day, and about 60% by the second day. About 90% of contacts are reached within two days of us learning of a new case. Daily monitoring is challenging and staff demand is increasing.

Mr. Nehring noted that cases are up but deaths are not. Dr. Spitters responded that if this trend reaches the older age groups (over 60), we'll likely see the death rate rise. Hospitalization occurs within about seven days and death about two weeks after diagnosis. Every five to seven days a new generation of cases occurs. The creep into older age groups will depend on how connected the younger group is to older adults. If containment efforts are successful, it's possible we can slow down the rate of infection. Ms. Jorstad asked if schools are working separately or in collaboration. Dr. Spitters responded that the superintendents want to work collaboratively and don't want to be the final decision-makers.

### *Budget briefing (no staff report)*

Mr. Frederick reported that the budget ad hoc committee has not yet formally started, but staff is preparing documents, including the 2020 budget amendment and the report to the County Council related to the \$125K that was withheld in 2020 pending the mid-year report. The County provides a per capita allotment that is used for TB/CD. On Monday, Mr. Frederick will present the 2021 ask to the County Executive; it will be a status quo ask with no changes from 2020. We expect a deficit in 2021 around \$200K, primarily due to COVID-related expenses.

*Review of Administrative Officer's hours (no staff report)*

Per the Executive Committee's request, the Administrative Officers hours will be reviewed by the committee. The committee reviewed Mr. Frederick's hours from June 15 through July 12.

**Information Items**

Next meeting date: Thursday, August 27, 11:30 a.m.

**Adjournment**

The meeting was adjourned at 12:29 p.m.

DRAFT