

## **12.10 Bereavement Leave.**

**12.10.1** Upon notification, the District shall grant a full-time employee bereavement leave with pay following a death in the family. The maximum number of working days leave shall be 5, except that when the death occurs at a distance beyond 500 miles, additional time not exceeding 3 working days may be granted. Part-time employees are entitled to bereavement leave on a pro rata basis according to the proportion of a full-time work schedule they are regularly scheduled to work.

**12.10.2** For the purpose of bereavement leave, the term family shall include any of the relatives identified in Section 12.6.3, and any individual, arrangement for whom the employee is responsible.

**12.10.3** Bereavement leave will not be allowed during the initial trial service period except by specific authorization of the District. Bereavement leave must be taken within six (6) months of the death of a covered family member, as provided by the District's Use of Bereavement Leave Policy.

## **12.10 Bereavement Leave.**

**12.10.1** Upon notification, full-time employees shall be granted bereavement leave with pay following a death in the family.

**12.10.2** The maximum number of working days leave shall be five (5), except that when the death occurs at a distance beyond five hundred (500) miles, additional time not exceeding three (3) working days may be granted. Part-time employees are entitled to bereavement leave on a pro rata basis according to the proportion of a full-time work schedule they are regularly scheduled to work.

**12.10.3** For the purpose of bereavement leave, the employee's family shall include any of the relatives identified in Section 12.6.3, and any individual, arrangement for whom the employee is responsible.

**12.10.4** Bereavement leave will not be allowed during the initial trial service period except by specific authorization of the District. Bereavement leave must be taken within six (6) months of the death of a covered family member, as provided by the District's Use of Bereavement Leave Policy.

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**12.10.3** Bereavement leave will not be allowed during the initial trial service period except by specific authorization of the District. Bereavement leave must be taken within six (6) months of the death of a covered family member, as provided by the District's Use of Bereavement Leave Policy.

**15.11 Bereavement Leave.**

**15.11.1** Upon notification, the District shall grant a full-time employee bereavement leave with pay following a death in the family. The maximum number of working days leave shall be 5, except that when the death occurs at a distance beyond 500 miles, additional time not exceeding 3 working days may be granted. Part-time employees are entitled to bereavement leave on a pro rata basis according to the proportion of a full-time work schedule they are regularly scheduled to work.

**15.11.2** For the purpose of bereavement leave, the employee's family shall include any of the relatives identified in Section 15.6.3.

**15.11.3** Bereavement leave will not be allowed during the initial trial service period (first 6 months of employment) except by specific authorization of the District. Bereavement leave must be taken within six (6) months of the death of a covered family member, as provided by the District's Use of Bereavement Leave Policy, unless otherwise approved in advance by a manager due to extenuating circumstances.