

Meeting Minutes
January 7, 2021
Special Meeting

The meeting was held via Zoom conference call.

Committee members present

Adrienne Fraley-Monillas
Anji Jorstad
Stephanie Wright – Chair
Kyoko Matsumoto Wright – Vice Chair
Nate Nehring

Committee members absent

None

Staff present

Shawn Frederick, Chris Spitters, Heather Thomas, Pam Aguilar, Tracey Kellogg, Ragina Gray, Katie Curtis, Carrie Parker, Nicole Thomsen, Linda Carl, Nikki Thompson (legal counsel)

Guest present

Rod Younkers, Summit Law

Call to Order

The special meeting of the Executive Committee was called to order by Chair Stephanie Wright at 11:31 a.m. via Zoom video conference.

Roll Call

Roll call was taken by Ms. Linda Carl who reported there was a quorum present.

Arrivals/Departures

Ms. Matsumoto Wright arrived at 11:35 a.m. Ms. Fraley-Monillas departed at 12 p.m.

Approval of Minutes

It was moved by Ms. Adrienne Fraley-Monillas and seconded by Ms. Anji Jorstad to approve the minutes for the special meeting of December 4, 2020. The motion passed with 4 yes votes, 0 no votes, 1 absent (Matsumoto Wright).

Action

Approve vouchers and Res. 21-01 authorizing December 2020 Health District expenditures, and forward to the full Board for action (no staff report; T. Kellogg)

It was moved by Ms. Fraley-Monillas and seconded by Ms. Jorstad to approve vouchers and Res. 21-01 authorizing December 2020 Health District expenditures, and forward to the full Board for action. The motion passed with 4 yes votes, 0 no votes, 1 absent (Matsumoto Wright).

Approve Finance Manager's report for October 2020, and forward to the full Board as a written report (SR 21-008; T. Kellogg)

Ms. Tracey Kellogg noted that this is the first financial statement with the amended budget that includes the CARES Act dollars from the County. The County has been billed through September.

It was moved by Ms. Jorstad and seconded by Ms. Fraley-Monillas to approve the Finance Manager's report for October 2020, and forward to the full Board as a written report. The motion passed with 5 yes votes, 0 no votes, and 0 absent.

Authorize the Administrative Officer to execute Amendment #18 to the Consolidated Contract, and forward to the full Board on consent (SR 21-002; K. Curtis)

As part of the State's consolidated contract, the Washington State Department of Health has awarded the Health District an additional \$1,152,687 for Prevention Services programs.

It was moved by Ms. Jorstad and seconded by Ms. Fraley-Monillas to authorize the Administrative Officer to execute Amendment #18 to the Consolidated Contract, and forward to the full Board on consent. The motion passed with 5 yes votes, 0 no votes, and 0 absent.

Authorize the Administrative Officer to sign a one-year extension with Universal Language Service for translation and interpreter services from February 1, 2021, through January 31, 2022, and forward to the full Board on consent (SR 21-006; K. Curtis)

The cost of this service has increased due to the needs related to COVID-19. This is a one-year extension provided for in the contract.

It was moved by Ms. Jorstad and seconded by Ms. Fraley-Monillas to authorize the Administrative Officer to sign a one-year extension with Universal Language Service for translation and interpreter services from February 1, 2021, through January 31, 2022, and forward to the full Board on consent. The motion passed with 5 yes votes, 0 no votes, and 0 absent.

Authorize the Administrative Officer to sign a one-year extension with Refugee and Immigrant Services NW for translation and interpreter services from February 1, 2021, through January 31, 2022, and forward to the full Board on consent (SR 21-007; K. Curtis)

The cost of this service has increased due to the needs related to COVID-19. This is a one-year extension provided for in the contract.

It was moved by Ms. Fraley-Monillas and seconded by Ms. Kyoko Matsumoto Wright to authorize the Administrative Officer to sign a one-year extension with Refugee and Immigrant Services NW for translation and interpreter services from February 1, 2021, through January 31, 2022, and forward to the full Board on consent. The motion passed with 5 yes votes, 0 no votes, and 0 absent.

Confirm the appointment of Jean Doerge to fill an unexpired term representing the Senior Services sector on the Public Health Advisory Council through June 2023, and forward to the full Board on consent (SR 21-003; N. Thomsen)

Ms. Doerge is a strong candidate with 40 years' experience in various roles of frontline care and administrative leadership.

It was moved by Ms. Matsumoto Wright and seconded by Ms. Jorstad to confirm the appointment of Jean Doerge to fill an unexpired term representing the Senior Services sector on the Public Health Advisory Council through June 2023, and forward to the full Board on consent. The motion passed with 5 yes votes, 0 no votes, and 0 absent.

Adopt Res. 21-02 recognizing Sid Roberts for his service on the PHAC, and forward to the full Board on consent (SR 21-004; N. Thomsen)

Mr. Roberts was appointed to the Public Health Advisory Council in 2016 representing the business sector. He served as the council chair in 2019. He's stepping off the PHAC to focus on other aspects of his career.

It was moved by Ms. Jorstad and seconded by Ms. Matsumoto Wright to adopt Res. 21-02 recognizing Sid Roberts for his service on the PHAC, and forward to the full Board on consent. The motion passed with 5 yes votes, 0 no votes, and 0 absent.

Adopt Res. 21-03 recognizing Jim Welsh for his service on the PHAC, and forward to the full Board on consent (SR 21-005; N. Thomsen)

Mr. Welsh was appointed to the Public Health Advisory Council in 2016 representing the early childhood development sector. He accepted a position out of state and is stepping off the PHAC.

It was moved by Ms. Jorstad and seconded by Ms. Matsumoto Wright to Adopt Res. 21-03 recognizing Jim Welsh for his service on the PHAC, and forward to the full Board on consent. The motion passed with 5 yes votes, 0 no votes, and 0 absent.

Briefings

Bi-yearly review of the Board's Rules of Procedure per Resolution 18-03 (SR 20-001; S. Frederick)

Mr. Shawn Frederick noted the only change to the procedures is an administrative one, changing Administrator to Administrative Officer. The committee recommended a resolution codifying the change be brought forward to the full Board for action.

Health Officer briefing (no staff report; C. Spitters)

Dr. Chris Spitters reported that the case rate appears to have crested mid-December at 440 cases per 100K in a two-week period. The rate dropped to 330 through late December, then rose to 350 through January 2. Mortality rates peaked at 30 deaths the week ending December 19, then lowered to 15 the week ending December 26; however, we may see a rebound in that count in the next report. Hospitals remain full but are managing; new hospitalizations peaked mid-December. Most county LTCF and skilled nursing facilities remain in outbreak mode and remain unable or unwilling to accept patients released from hospitals. Staff is helping to address the issue and problem solve. The positivity rate was at 10% early December, reduced to 6% mid/late December, and is now back to 10%. Everett Clinic, which does about 25-30% of countywide testing, had a 13% positivity rate as of last week.

The Governor released his roadmap to recovery with four metrics: case rate, positivity rate, ICU bed capacity, and hospital admissions per capita. We must show a sustained improvement in three of four weeks. Snohomish County is linked with King and Pierce, and all must meet the metrics before we can move to the next phase.

We currently have about 40 approved sites for vaccinations, with 50-60 more awaiting approval. We're working with community partners to find venues and get them established.

Post meeting correction: The "sustained improvement in three of four weeks" criterion appears to have been eliminated. For updated details on the criteria, go to: <https://medium.com/wagovernor/inslee-announces-healthy-washington-roadmap-to-recovery-229b880a6859>

Executive Session

The Board of Health Executive Committee convened into executive session for the purposes of collective bargaining matters pursuant to RCW 42.30.140(4)(b) and sale, acquisition, or lease of real property pursuant to RCW 42.30.110(1)(c). Executive session is expected to last up to 15 minutes. Unless extended to a later time, the committee will reconvene into regular session at 12:26 p.m. and is not expected to take action. The committee extended for five minutes and reconvened at 12:34 p.m.

Information Items

Next meeting date: Thursday, Jan. 28, 11:30 a.m.

Adjournment

The meeting was adjourned at 12:36 p.m.