

Meeting Minutes
February 24, 2021
Regular Meeting

The meeting was held via Zoom conference call.

Committee members present

Scott Bader
Christine Frizzell
John Joplin
Sam Low

Committee members absent

Nate Nehring

Staff present

Shawn Frederick, Chris Spitters, Heather Thomas, Pam Aguilar, Tracey Kellogg, Ragina Gray, Katie Curtis, Bruce Straughn, Nicole Thomsen, Sarah de Jong, Ann Weinzierl, Linda Carl

Call to Order

The regular meeting of the Administration Committee was called to order by Mr. Scott Bader at 3:30 p.m. via Zoom video conference.

Roll Call

Roll call was taken by Ms. Linda Carl who reported there was a quorum present.

Approval of Minutes

It was moved by Ms. Christine Frizzell and seconded by Mr. Sam Low to approve the minutes for the regular meeting of January 27, 2021. The motion passed with 4 yes votes, 0 no votes, and 1 absent (Nehring).

Action

Approve vouchers and Res. 21-10 authorizing February 2021 Health District expenditures, and forward to the full Board on consent (no staff report; T. Kellogg)

It was moved by Mr. Low and seconded Ms. Frizzell by to approve vouchers and Res. 21-10 authorizing February 2021 Health District expenditures, and forward to the full Board on consent. The motion passed with 4 yes votes, 0 no votes, and 1 absent (Nehring).

Approve Finance Manager's report for December 2020, and forward to the full Board as a written report (SR 21-024; T. Kellogg)

Ms. Kellogg reported that there's a surplus in this report of \$3.4M, with \$1.4M of that unrestricted. Exhibit B of the staff report notes available funds. We recently found out that \$664K can be billed to the State's consolidated contract; an updated report will be provided to the Board at their March meeting. We've billed the County \$5M under the CARES Act and have received \$2M.

It was moved by Mr. Low and seconded by Ms. Frizzell to approve the Finance Manager's report for December 2020, and forward to the full Board as a written report. The motion passed with 4 yes votes, 0 no votes, and 1 absent (Nehring).

Authorize the Administrative Officer to execute Amendment #19 to the Consolidated Contract, and forward to the full Board on consent (SR 21-021; K. Curtis)

FEMA funding has been rolled into COVID-19 funding in this amendment, totaling \$4.4M.

It was moved by Ms. Frizzell and seconded by Mr. Low to authorize the Administrative Officer to execute Amendment #19 to the Consolidated Contract, and forward to the full Board on consent. The motion passed with 4 yes votes, 0 no votes, and 1 absent (Nehring).

Authorize Environmental Health staff to submit proposal to Washington Department of Ecology for the Pollution Prevention Assistance Partnership funds, and forward to the full Board on consent (SR 21-023; R. Gray)

This funding has been received since 2007 and is included in the 2021 budget.

It was moved by Mr. Low and seconded by Ms. Frizzell to authorize Environmental Health staff to submit proposal to Washington Department of Ecology for the Pollution Prevention Assistance Partnership funds, and forward to the full Board on consent. The motion passed with 4 yes votes, 0 no votes, and 1 absent (Nehring).

Briefings

Rucker Building update (no staff report; S. Frederick)

The RBTF and the leadership team continue to work with the architects on the conceptual design for space planning. Most staff will be located on the first floor, with an emphasis on public-facing activities. The goal is to reenergize the public's experience when they enter the building. A greeting station with a security guard will be added in the lobby. Current multi-use meeting spaces will be turned into work spaces, and office space will move to the core of the building and away from the windows. The architect will give a presentation at the March Board meeting and request Board feedback. They will give a final design presentation at the April Board meeting. Telework and fleet management policies will also be addressed as they relate to available lease space and modernization of the building.

Sound Foundation for Public Health update (SR 21-020; H. Thomas)

The Foundation board is finalizing documents, including the MOU. After this year, the scope of work will have a two- to three-year timeframe. The Board has allocated \$50K through 2021 for in-kind support from the Health District. The Foundation is requesting in-kind support in the following ways: administrative/clerical support, grant support, management and technical oversight, marketing/media support, and office/meeting space. They estimated approximate hours needed from Health District staff for in-kind support, and they're now asking for Board feedback. They also asked for clarification on funding priorities. Staff recommend that initial Foundation grant and funding research be aligned with the community health assessment (CHA) and align with the Board's equity resolution. The Foundation's business plan may be developed by the end of the year, with a three- to five-year projection to be independent of the Health District. The committee was supportive of the Foundation's in-kind requests.

2021 legislative update (no staff report; N. Thomsen, H. Thomas)

Several bills are now considered "dead" since they didn't meet the cutoff dates. HB 1152 regarding redistricting has passed out of appropriations with the addition of kill switch pending appropriations. Substitute SB 5149 was voted out of the Healthcare Committee and is now in Ways and Means. This substitute bill reduces the proposed tax to \$1.54 per member per month, with \$3.04 max by 2026. HB 5371 imposing a tax on sugary beverages has a hearing on Monday. HB 1368 regarding federal funding for COVID-19 activities has been signed by the Governor.

Health Officer briefing (no staff report; C. Spitters)

Dr. Chris Spitters reported that the number of overall cases, LTCF cases, hospitalizations, and deaths continue to go down. Six to eight weeks ago there were about 120 people in hospitals with about 20 on ventilators; now there are about 30 hospitalized and 4 to 5 on ventilators. About 158K doses have been

allocated. Almost all first doses have been administered and about 35-40% of second doses. About another 21K will be allocated this week, with a possibility of up to 40K doses. Our goal is to administer 50K doses per week, with a goal to have everyone eligible in the county vaccinated in six months. Combining those who've been vaccinated with those who've contracted COVID, it's estimated 20% of the county is immunized. About 100K people will have received the first dose by the end of this week, and 30-40K of the second dose. About 50% of the 1B1-eligible group has been vaccinated. We project anywhere from four to 12 weeks before everyone in that group is vaccinated, given that demand continues to exceed supply. DEM and EMS are coordinating outreach efforts to the elderly and homebound.

The State has not clarified metrics for moving to Phase 3. We hope they consider broadening measures, such as reducing restrictions on LTCF. A new change in requirements is that a person who is fully vaccinated and then identified as a close contact won't need to be quarantined.

Johnson & Johnson's single-dose vaccine has been cleared by the FDA and CDC and will soon be on the market. They're estimating 30M doses will be available by the end of March and 100M by the end of June.

Information Items

Mr. Frederick asked committee members to weigh in with their legislators on the legislative bills, specifically HB 1152. The County Council has expressed opposition to this bill.

Next committee meeting date: Wednesday, March 24, 3:30 p.m.

Adjournment

The meeting was adjourned at 4:27 p.m.