

**Meeting Minutes
July 20, 2021
Special Meeting**

The meeting was held via Zoom conference call.

Committee members present

Megan Dunn
Adrienne Fraley-Monillas – Vice Chair
Anji Jorstad
Kyoko Matsumoto Wright
Stephanie Wright - Chair

Staff present

Shawn Frederick, Chris Spitters, Pam Aguilar, Heather Thomas, Tracey Kellogg, Katie Curtis, Nicole Thomsen, Sarah de Jong, Nikki Thompson (legal counsel)

Call to Order

The special meeting of the Executive Committee was called to order by Chair Stephanie Wright at 12:01 p.m. via Zoom video conference.

Roll Call

Roll call was taken by Ms. Sarah de Jong who reported there was a quorum present.

Action

Authorize the Administrative Officer to execute amendment #22 to the consolidated contract with the Washington State Department of Health and forward to the full Board on consent (SR 21-066; K. Curtis)

Ms. Katie Curtis walked through the changes in funding amounts and pointed out that the \$2.8 million added for COVID vaccines is actually a shift in funding from other COVID activities.

It was moved by Ms. Kyoko Matsumoto Wright and seconded by Ms. Adrienne Fraley-Monillas to execute amendment #22 to the consolidated contract with the Washington State Department of Health and forward to the full Board on consent. The motion passed with 5 yes votes, 0 no votes, 0 absent.

Briefings

Policy POL 210.002 concerning texting (SR 21-050; N. Thomsen, K. Curtis)

This item has been to both the Program Policy and Administration Committees twice and both Committees approved moving to the full Board on consent. Because this item was removed from the last Executive Committee meeting due to time constraints, its being presented at this meeting as a briefing with the option for action. This policy was reviewed by legal counsel who provided grammatical corrections but no changes to the content, and members of the Administration and Program Policy Committees had no requested changes.

It was moved by Ms. Fraley-Monillas and seconded by Ms. Matsumoto Wright to forward this item to the full Board on consent. The motion passed with 5 yes votes, 0 no votes, and 0 absent.

Health District policy prioritization framework (SR 21-059; N. Thomsen)

In the interest of time, this item was moved from the agenda to be added to a future Executive Committee meeting.

Executive Session

The Snohomish Health District Board of Health Executive Committee will recess into executive session for the purpose of potential litigation pursuant to RCW 42.30.110(1)(i). Executive session is expected to last up to 10 minutes. Unless extended to a later time, the Executive Committee will reconvene into regular session at 12:18 p.m. and is expected to take action. The Executive Committee extended executive session for 5 minutes, 5 minutes, 5 minutes, and 5 minutes and convened into regular session at 12:38 p.m.

It was moved by Ms. Anji Jorstad and seconded by Ms. Fraley-Monillas to authorize the Administrative Officer to execute the coronavirus local fiscal recovery funds grant agreement with Snohomish County. The motion passed with 5 yes votes, 0 no votes, 0 absent.

Information Items

Next Committee meeting date: Thursday, July 29, 12 p.m.

Next Board of Health meeting date: Tuesday, August 10, 3 p.m.

Adjournment

The meeting was adjourned at 12:40 p.m.