

Meeting Minutes
June 22, 2022

The meeting was held via Zoom conference call.

Committee members present

Nate Nehring (Virtual)
Sam Low (Virtual)

Committee members absent

Neil Tibbott (Chair)
Mark James (Vice Chair)
Joe Neigel

Staff present

Shawn Frederick, Chris Spitters, Sara Centanni, Katie Curtis, Carrie Parker, Ragina Gray, JR Myers, Tony Colinas, Jennifer Egger, Kari Bray, Sarah de Jong

Call to Order

The regular meeting of the Administration Committee was called to order by Mr. Nate Nehring at 3:39 p.m. via Zoom video conference.

Roll Call

Roll call was taken by Ms. Sarah de Jong who reported there was not a quorum present.

Due to the failure to achieve quorum, all action items were removed from the agenda.

Public Comment

No public comment was received.

Briefings

Permanent plumbing for food establishments (SR 22-044; T. Colinas)

Mr. Tony Colinas updated the Committee that the Department of Health (DOH) released a statement last week that clarified their intent is not to remove these buildings from operation or to require major modifications. Health District staff emailed all operators in the county that would be potentially affected by this change to let them know that we are no longer discussing changes to this process and will continue with our current practices. If there are any significant changes, staff will share them with the Board.

Lead testing machine purchase (SR 22-054; K. Curtis)

The Prevention Services division is the recipient of a grant from Centers for Disease Control (CDC) to address high childhood blood lead levels. Staff had previously been borrowing a machine from DOH that tests various objects, such as paint, makeup, and other household products, for their lead content. Due to licensing restrictions, the District is no longer able to borrow that machine. Staff are now researching how much it would cost to purchase a machine for this purpose and have reached out to the CDC to see if funds from the grant could be used to pay for this purchase. Staff have received two bids for this purchase and the cost is between \$30,000 – \$40,000, which could bump the total amount

after taxes, fees, etc. against the administrative officer's signing authority, which is why this item is being presented as a briefing.

Communications marketing plan (SR 22-051; N. Thomsen)

Mr. Frederick briefed Committee members that the communications staff are working on a robust advertising campaign that raises awareness of public health issues. Many of the agreements are below the threshold for Board approval; however, the combined total is well over that threshold at around \$800,000. Contracts that require Board approval will be presented to the Board at meetings later in the year as they come to fruition.

Health Officer update (no staff report; C. Spitters)

Dr. Chris Spitters shared that there have been no new updates since the last Board of Health meeting. Committee members present thanked Dr. Spitters for his service. Mr. Low asked if the hospitalization rates were removed from the weekly updates. Dr. Spitters replied that that report is now completed monthly but the weekly report continues to show the hospital census.

Information Items

Mr. Nehring announced the upcoming meetings.

Adjournment

The meeting was adjourned at 3:50 p.m.