

**Snohomish County Board of Health
Board of Health Minutes
July 9, 2024**

The regular meeting was held in the auditorium of the Rucker Building and via Zoom conference call/video.

Members Present

Megan Dunn, Board Chair
Heather Logan, Board Vice Chair
Janet Anderberg
Lisa George
Desmond Skubi
Summer Hammons
Jared Mead

Members Absent

Joseph Hund
Julie Smith

Comings and Goings

Lisa George arrived at 3:13 p.m.

Call to Order

The regular meeting of the Board of Health was called to order using a hybrid setting at 3:00 p.m. by Ms. Megan Dunn.

Roll Call

Roll call was taken by Ms. Sarah de Jong who reported there was a quorum present.

Approval of Agenda Contents and Order

It was moved by Mr. Desmond Skubi and seconded by Ms. Heather Logan to approve the agenda contents and order. The motion passed unanimously with two absent (Hund, Smith).

Approval of Minutes

It was moved by Ms. Janet Anderberg and seconded by Ms. Logan to approve the minutes of the regular meeting of June 11, 2024. The motion passed unanimously with two absent (Hund, Smith).

Public Comment

Ms. Dunn opened the floor for public comment. No one from the public volunteered to speak and Ms. Dunn closed public comment.

Special Business

Ms. Dunn welcomed Summer Hammons to the board. Ms. Hammons shared her background and Board members introduced themselves to Ms. Hammons.

Briefings

Food Permitting Process and Timelines (SR 24-016; Ragina Gray, Robert Evjue)

Environmental Health Director Ragina Gray and Assistant Director Tony Colinas gave a presentation on the food safety program and the food establishment permitting process. Ms. Gray also shared that the current advertised turnaround time for plan review is 12 weeks, however, staffing issues have caused delays to the process. Ms. Gray also shared steps the department has taken to get caught up on plan reviews and plans to prevent delays moving forward.

Code Revision – Enforcement (SR 24-014B; Robert Evjue)

This is a continued briefing from the last board meeting. Environmental Health Specialist Robert Evjue provided further information regarding enforcement code language and invited board members interested in providing feedback to contact department staff with their availability and preferred method of communication.

Prevention Services – Refugee Health (SR 24-017; Keri Moore)

Refugee Health Supervisor Keri Moore provided a presentation on the Refugee Health program.

Director’s Report

Department Director Dennis Worsham provided departmental updates, including information on the clinic space remodel, a new information desk staff member, the strategic planning process, and the upcoming budget.

Information Items

Upcoming Meetings

Ms. Dunn reviewed the dates of the next Board of Health meetings noting there would be a board of health retreat special meeting in August.

Adjournment

The meeting was adjourned at 4:57 p.m.

Megan Dunn
Board of Health, Chair

Dennis Worsham, Director