

**Snohomish County Board of Health
Board of Health Minutes
September 10, 2024**

The regular meeting was held in the auditorium of the Rucker Building and via Zoom conference call/video.

Members Present

Megan Dunn, Board Chair
Janet Anderberg
Lisa George
Desmond Skubi
Joseph Hund
Julie Smith
Jared Mead

Members Absent

Heather Logan, Board Vice Chair
Summer Hammons

Comings and Goings

Janet Anderberg arrived at 3:07 p.m.
Julie Smith arrived at 3:08 p.m.
Joseph Hund left at 3:50 p.m.

Call to Order

The regular meeting of the Board of Health was called to order using a hybrid setting at 3:02 p.m. by Ms. Megan Dunn.

Roll Call

Roll call was taken by Ms. Sarah de Jong who reported there was a quorum present.

Approval of Agenda Contents and Order

It was moved by Mr. Jared Mead and seconded by Mr. Joseph Hund to amend the agenda to include a briefing item regarding food permit times. The motion passed with one abstention (Skubi) and four absent (Anderberg, Logan, Hammons, Smith).

It was moved by Mr. Desmond Skubi and seconded by Ms. Lisa George to approve the amended agenda contents and order. The motion passed unanimously with two absent (Anderberg, Logan, Hammons, Smith).

Approval of Minutes

It was moved by Mr. Skubi and seconded by Ms. George to approve the minutes of the regular meeting of July 9, 2024, the special meeting of August 25, 2024, and the special meeting of August 26, 2024. The motion passed unanimously with four absent (Anderberg, Logan, Hammons, Smith).

Public Comment

Ms. Dunn opened the floor for public comment. No one from the public volunteered to speak and Ms. Dunn closed public comment.

Briefings

Ordinance BOH24-04 Regarding Administrative Appeals; Amending Chapter 1.20 of the Snohomish County Board of Health Code (SR 24-018; Ragina Gray)

This ordinance is being introduced at the meeting today and updates language in the Board of Health code to ensure compliance with State law. The ordinance will be presented at the October meeting for public hearing and potential action.

Public Health Emergency Preparedness and Response (PHEPR) and the Role of the Board of Health (SR 24-019; Gabby Hadly)

PHEPR Manager Gabby Hadly shared information regarding the PHEPR program with the board.

Prevention Services – Communicable Disease (SR 24-020; Sam Matthew)

Communicable Disease Supervisor Sam Matthew provided an update to the board on the Communicable Disease program that sits within the Prevention Services division.

2025-2026 Biennial Budget Update (SR 24-021; Theresa Bengtson)

Finance Manager Theresa Bengtson provided an update to the board on the status of the 2025-2026 budget.

Food Permit Times (Added to agenda at beginning of meeting)

Mr. Jared Mead introduced the idea of a Food Business Support period that would go into effect if the plan review wait time met or surpassed 20 weeks. This would allow food establishment owners that have been in the queue for 20 weeks or more to obtain temporary food permits, the cost of which would then be credited toward their food establishment permit once approved.

It was moved by Mr. Jared Mead and seconded by Ms. Julie Smith to direct staff to put together an ordinance or policy document related to this discussion and put it on the agenda for the next October meeting. The motion passed with six ayes, one no (Dunn), and two absent (Hammons, Logan).

Health Officer's Report

Dr. James Lewis shared a quick public health updates impacting Snohomish County. Due to the lack of time for this item, it was requested to move the Health Officer's report and Director's report toward the beginning of the agenda moving forward.

Information Items

Upcoming Meetings

Ms. Dunn reviewed the dates of the next Board of Health meetings and reminded board members about the public health retreat in October.

Adjournment

The meeting was adjourned at 5:04 p.m.

Megan Dunn
Board of Health, Chair

Dennis Worsham, Director