

SNOHOMISH COUNTY BOARD OF HEALTH  
Snohomish County, Washington

ORDINANCE NO. BOH24-\_\_\_\_\_

RELATING TO HEALTH DEPARTMENT FEES; AMENDING CHAPTER 1.40.040 OF  
THE SNOHOMISH COUNTY BOARD OF HEALTH CODE; ADDING CHAPTER  
1.40.045 OF THE SNOHOMISH COUNTY BOARD OF HEALTH CODE

BE IT ORDAINED:

Section 1. Snohomish County Board of Health Code Section 1.40.040 last  
amended by Ordinance No. BOH24-01 on April 9, 2024, is amended to read:

**Section 1.40.040 Food safety fee schedule.**

TITLE	FEE	DESCRIPTION
<b>LATE CHARGE FOR RENEWAL OF ANNUAL PERMITS</b>	\$350.00	Additional charge if annual permit renewal fee has not been received by the Health Department by 5 p.m. on the last business day that the permit is valid.
Expedited Review Fee: Varies by Application Type	Varies	Additional fee equal to 50% of the standard application review fee. Available for the following submittals: Tap Room / Tasting Room Plan Review, General Plan Review. May apply to additional Environmental Health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be declined.
<b>BAKERY</b>		
Establishments Selling Baked Goods ONLY	\$440.00	Annual Permit Fee
<b>BED AND BREAKFASTS</b>		
Bed and Breakfast	\$440.00	Annual Permit Fee
<b>CAMPGROUNDS / PARKS – FOOD SERVICE</b>		

a) Food Service – All Year (Valid June 1 through May 31)		<b>**USE GENERAL FOOD FEES</b> Seasonal Permit Fee
b) Food Service – Seasonal (No more than six consecutive months)	\$460.00	
<b>CATERER (All Caterers Will Be Permitted Separately)</b>		
a) Low Risk	\$440.00	Annual Permit Fee
b) Medium Risk	\$660.00	
c) High Risk	\$915.00	
<b>CATERING ENDORSEMENT</b>		
For Permitted Food Service Establishments That ALSO Offer Catering Services	\$225.00	Annual Permit Fee (In Addition to General Food Fee)
<b>FOOD SERVICE ESTABLISHMENT PERMIT FEES</b>		
<b>GENERAL FOOD</b> Includes but not limited to restaurant (with or without lounge), concession stand, mobile food vehicle, food stand concession, commissary, bakery, caterer, grocery with multiple permits, limited grocery with or without food prep, private club, retail meat dealer, retail fish dealer, tavern with or without food prep, year-round campground/park food service. Additional onsite sewage system review fee and catering endorsement fee may apply.		
LOW RISK PERMIT (All Low Risk Food Service Establishments)	\$450.00	Annual Permit Fee
<b>0 – 50 SEATS:</b>		Annual Permit Fees
a) Medium Risk	\$675.00	
b) High Risk	\$930.00	
<b>51 – 150 SEATS:</b>		Annual Permit Fees
a) Medium Risk	\$780.00	
b) High Risk	\$1,175.00	
<b>151 SEATS OR OVER:</b>		Annual Permit Fees
a) Medium Risk	\$850.00	
b) High Risk	\$1,160.00	
<b>FOOD SERVICE OPERATING WITHOUT A PERMIT</b>		
Double Prescribed Permit Fee	**	<b>**Double Permit Fee</b>
<b>FOOD SERVICE WITH ONSITE SEWAGE DISPOSAL REVIEW</b>		

Review	\$225.00	Fee Charged at Time of Annual Food Service Permit Fee. Paid review fee and current Onsite Sewage Monitoring and Maintenance report are required prior to annual permit issuance.
<b>FOOD WORKER CARDS</b>		
a) 2-Year Initial or 3-Year Renewal	\$10.00	Food worker card fees are set by the State at \$10.00
b) Replacement For Lost Card	\$10.00	
<b>MOBILE FOOD VEHICLE (All Mobile Food Vehicles Will Be Permitted Separately)</b>		
<u>See Section 1.40.045: Mobile food establishment support period</u>		
a) Low Risk	\$440.00	Annual Permit Fees
b) Medium Risk	\$660.00	Annual Permit Fees
c) High Risk	\$915.00	Annual Permit Fees
<b>PLAN REVIEWS</b>		
a) Tap Room / Tasting Room / Vending Machine	\$225.00	Plan Review & Pre-Operation Inspection Fee
b) Tap Room / Tasting Room / Vending Machine – Expedited Review Fee	\$340.00	Expedited Plan Review & Pre-Operation Inspection Fee
c) General Plan Review	\$1,000.00	Plan Review & Pre-Operation Inspection Fee
d) Multiple Permit Facility (Additional Permits)	\$225.00	Each Additional Permit
e) General Plan Review – Expedited Review Fee	\$1,500.00	Expedited Plan Review & Pre-Operation Inspection Fee
f) Change of Ownership	\$455.00	Charged with the change in UBI number.
g) Variance without Hazard Critical Control Point (HACCP) Review	\$225.00	For new plan reviews, charged in addition to plan review fee.
h) Hazard Analysis Critical Control Point (HACCP) Review (When Required by chapter 246-215 WAC for Menu Items) with or without variance.	\$2,100.00	For new plan reviews, charged in addition to plan review fee. Lab Fees are additional.
i) Remodel / Plan Revision	\$275.00	HACCP Review is required for some types of food or food processing methods. For Alteration to Existing Establishment or Revision of Approved Plan. Includes Pre-Operation Inspection.

Commented [TN1]: Highlighting this addition as it doesn't show up well in the table.

j) Plan Review Consultation (On and/or Offsite)	\$225.00	
<b>REINSPECTION AND REINSTATEMENT FEES</b>		
a) Office Conference (Includes Reinspection)	\$380.00	Reinspection and Office Conference Fee
b) Reinstatement Following Closure by Health Officer's Order	\$450.00	Reinstatement Fee
c) Food Service Establishment Reinspection	\$250.00	Reinspection Fee. Applies to All Food Service Operations.
<b>SCHOOL – FOOD SERVICE (VALID SEPT 1 THROUGH AUG 31)</b>		
a) Central Kitchen, No Direct Food Service	\$710.00	Annual Permit fee
b) Satellite Kitchen With Food Service	\$450.00	Annual Permit fee
c) School Kitchen With Food Service	\$535.00	Annual Permit fee
		New permits may be prorated to correspond with existing permit expiration dates.
<b>SCHOOL / YOUTH ACTIVITY CONCESSION STAND</b>		
a) Low Risk	\$175.00	Annual Permit Fees
b) Medium Risk	\$285.00	Annual Permit Fees
c) High Risk	\$405.00	Annual Permit Fees
<b>TEMPORARY FOOD SERVICES</b>		
<b><u>LATE FEE CHARGE</u></b>	\$80.00	<b>Non-refundable</b> fee charged if the application is received between 1 and 13 days prior to the event. Payments received online after 9 p.m. PST will be received the following business day.
Temporary Food Services Operating Without a Permit	**	<b>**Double Permit Fee</b>
<b><u>LOW RISK</u></b>		
a) Single Event – Must Meet WAC 246-215-01115	\$100.00	Event Permit Fee
b) Recurring Event – WAC 246-215-01115 Farmer's Market only	\$200.00	Seasonal Temporary Permit Fee associated with a Farmers

c) Recurring Low Risk – Additional Location, Farmers Markets only	\$100.00	Market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.
<b>MEDIUM RISK</b>		
a) Single Event – Must Meet WAC 246-215-01115	\$145.00	Event Permit Fee
b) Recurring Event WAC 246-215-01115 Farmer’s Markets only	\$290.00	Seasonal Temporary Permit Fee associated with a Farmers Market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.
c) Recurring Medium Risk – Additional Location, Farmers Markets only	\$145.00	
<b>HIGH RISK</b>		
a) Single Event – Must Meet WAC 246-215-01115	\$250.00	Event Permit Fee
b) Recurring Event – WAC 246-215-01115 Farmer’s Markets only	\$650.00	Seasonal Temporary Permit Fee associated with a Farmers Market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.
c) Recurring High Risk – Additional Location, Farmers Markets only	\$325.00	
<b>BLANKET EVENT PERMIT</b>	\$620.00	Judged Cooking Events
<b>FOOD DEMONSTRATOR PERMIT (Non-Time/Temperature Control for Safety Foods Only)</b>		
a) Single Event	\$70.00	Event Permit Fee
b) Recurring Event – Must Meet WAC 246-215-01115	\$135.00	Annual Permit Fee
<b>EXEMPT FROM PERMIT</b>	\$60.00	Only Processing Fee Required
<b>VENDING MACHINES</b>		

With Time/Temperature Control for Safety Foods – Risk Level – Low	\$225.00	Annual Permit Fee
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Section 2. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**Section 1.40.045 Mobile food vehicle support period – application fee credit.**

A. Applicants applying for a new establishment for an annual mobile food vehicle permit will qualify for an application fee credit that can be applied to offset the cost of the annual mobile food vehicle permit fee if the following conditions are met:

1. The wait times for assignment of department review staff equals or exceeds 140 calendar days (20 weeks), as measured from the date a complete mobile food vehicle annual permit application is submitted to the department;
2. The applicant is not and has not been operating a mobile food vehicle without a valid permit to operate from the department at any time prior to or during application review; and
3. After submitting an application for an annual mobile food vehicle permit from the department, the applicant has applied for and obtained temporary food service – single event permit or permits.

B. For those applicants qualifying under subsection (A), the application fee credit shall equal the sum of all temporary food service – single event permit fees and associated late fees from permits obtained during the time period measured from 84 calendar days (12 weeks) after the date the applicant submitted a complete mobile food vehicle annual permit until the date the department has issued a first decision letter for the annual permit. Temporary food service – single event permit fees from applications obtained during the first 84 calendar days (12 weeks) after the date the applicant submitted a complete mobile food vehicle annual permit are not included in the application fee credit. The application fee credit may not exceed 100% of the cost of the annual mobile food vehicle permit fee.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2024.

SNOHOMISH COUNTY BOARD OF HEALTH  
Snohomish County, Washington

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Chairperson

ATTEST:

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Clerk of the Board

- APPROVED
- EMERGENCY
- VETOED

Approved as to form only:

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Deputy Prosecuting Attorney

