

1 SNOHOMISH COUNTY BOARD OF HEALTH
2 Snohomish County, Washington
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4
5 ORDINANCE NO. BOH24-05
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9 RELATING TO HEALTH DEPARTMENT FEES; AMENDING SECTION 1.40.040 AND
10 ADDING A NEW SECTION 1.40.045 TO THE SNOHOMISH COUNTY BOARD OF
11 HEALTH CODE
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13 WHEREAS, the Snohomish County Board of Health has authority to establish fee
14 schedules for issuing or renewing licenses or permits or for such other services as are
15 authorized by law and the rules of the state board of health; and
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17 WHEREAS, only city and county elected officials on the board of health may vote
18 on any decision related to the setting or modification of permit, licensing, and
19 applications fees; and
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21 WHEREAS, this proposal is intended to reduce permitting fees for certain eligible
22 businesses operating mobile food vehicles when the wait times for assignment of Health
23 Department review staff for new establishments applying for an annual mobile food
24 vehicle permits exceed 12 weeks by providing an application fee credit;
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26 NOW, THEREFORE, BE IT ORDAINED:
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28 Section 1. Snohomish County Board of Health Code Section 1.40.040 last
29 amended by Ordinance No. BOH24-01 on April 9, 2024, is amended to read:
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31 **Section 1.40.040 Food safety fee schedule.**
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TITLE	FEE	DESCRIPTION
LATE CHARGE FOR RENEWAL OF ANNUAL PERMITS	\$350.00	Additional charge if annual permit renewal fee has not been received by the Health Department by 5 p.m. on the last business day that the permit is valid.

Expedited review fee: varies by application type	Varies	Additional fee equal to 50 percent of the standard application review fee. Available for the following submittals: tap room / tasting room plan review, general plan review. May apply to additional Environmental Health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be declined.
BAKERY		
Establishments selling baked goods ONLY	\$440.00	Annual permit fee
BED AND BREAKFASTS		
Bed and breakfast	\$440.00	Annual permit fee
CAMPGROUNDS / PARKS – FOOD SERVICE		
a) Food service – all year (valid June 1 through May 31) b) Food service – seasonal (no more than six consecutive months)	\$460.00	**USE GENERAL FOOD FEES Seasonal permit fee
CATERER (All Caterers Will Be Permitted Separately)		
a) Low risk	\$440.00	Annual permit fee
b) Medium risk	\$660.00	
c) High risk	\$915.00	
CATERING ENDORSEMENT		
For permitted food service establishments that also offer catering services	\$225.00	Annual permit fee (in addition to general food fee)
FOOD SERVICE ESTABLISHMENT PERMIT FEES		

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GENERAL FOOD		
Includes but not limited to restaurant (with or without lounge), concession stand, mobile food vehicle, food stand concession, commissary, bakery, caterer, grocery with multiple permits, limited grocery with or without food prep, private club, retail meat dealer, retail fish dealer, tavern with or without food prep, year-round campground/park food service. Additional onsite sewage system review fee and catering endorsement fee may apply.		
LOW RISK PERMIT (All low risk food service establishments)	\$450.00	Annual permit fees
0 – 50 SEATS:		Annual permit fees
a) Medium risk	\$675.00	
b) High risk	\$930.00	
51 – 150 SEATS:		Annual permit fees
a) Medium risk	\$780.00	
b) High risk	\$1,175.00	
151 SEATS OR OVER:		Annual permit fees
a) Medium risk	\$850.00	
b) High risk	\$1,160.00	
FOOD SERVICE OPERATING WITHOUT A PERMIT		
Double prescribed permit fee	**	**Double permit fees
FOOD SERVICE WITH ONSITE SEWAGE DISPOSAL REVIEW		
Review	\$225.00	Fee charged at time of annual food service permit fee. Paid review fee and current on-site sewage monitoring and maintenance report are required prior to annual permit issuance.
FOOD WORKER CARDS		
a) Two-year initial or three-year renewal	\$10.00	Food worker card fees are set by the state at \$10.00
b) Replacement for lost card	\$10.00	
MOBILE FOOD VEHICLE (All Mobile Food Vehicles Will Be Permitted Separately)		
<u>See Section 1.40.045: Mobile food vehicle permit fee credit during permit review</u>		
a) Low risk	\$440.00	Annual permit fees
b) Medium risk	\$660.00	Annual permit fees
c) High risk	\$915.00	Annual permit fees
PLAN REVIEWS		

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a) Tap room / tasting room / vending machine	\$225.00	Plan review and pre-operation inspection fee
b) tap room / tasting room / vending machine – Expedited review fee	\$340.00	expedited plan review and pre-operation inspection fee
c) General plan review	\$1,000.00	Plan review and pre-operation inspection fee
d) Multiple permit facility (additional permits)	\$215.00	Each additional permit
e) General plan review – expedited review fee	\$1,500.00	Expedited plan review and pre-operation inspection fee
f) Change of ownership	\$455.00	Charged with the change in UBI number.
g) Variance without hazard critical control point (HACCP) review	\$225.00	For new plan reviews, charged in addition to plan review fee.
h) Hazard analysis critical control point (HACCP) review (when required by chapter 246-215 WAC for menu items) with or without variance.	\$2,100.00	For new plan reviews, charged in addition to plan review fee. Lab Fees are additional.
i) Remodel / plan revision	\$275.00	HACCP review is required for some types of food or food processing methods. For alteration to existing establishment or revision of approved plan. Includes pre-operation inspection.
j) Plan review consultation (on and/or off site)	\$225.00	
REINSPECTION AND REINSTATEMENT FEES		
a) Office conference (includes reinspection)	\$380.00	Reinspection and office conference fee
b) Reinstatement following closure by Health Officer's order	\$450.00	Reinstatement fee
c) Food service establishment reinspection	\$250.00	Reinspection fee. applies to all food service operations.
SCHOOL – FOOD SERVICE (VALID SEPT 1 THROUGH AUG 31)		
a) Central kitchen, no direct food service	\$710.00	Annual permit fee
b) Satellite kitchen with food service	\$450.00	Annual permit fee
c) School kitchen with food service	\$535.00	Annual permit fee

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		New permits may be prorated to correspond with existing permit expiration dates.
SCHOOL / YOUTH ACTIVITY CONCESSION STAND		
a) Low risk	\$175.00	Annual permit fees
b) Medium risk	\$285.00	Annual permit fees
c) High risk	\$405.00	Annual permit fees
TEMPORARY FOOD SERVICES		
LATE FEE CHARGE	\$80.00	Non-refundable fee charged if the application is received between one and 13 days prior to the event. Payments received online after 9:00 p.m. PST will be received the following business day.
Temporary Food Services Operating Without a Permit	**	**Double Permit Fee
LOW RISK		
a) Single event – Must meet WAC 246-215-01115	\$100.00	Event permit fee
b) Recurring event – WAC 246-215-01115, farmers’ market only	\$200.00	Seasonal temporary permit fee associated with a farmers’ market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.
c) Recurring low risk – Additional location, farmers’ markets only	\$100.00	
MEDIUM RISK		
a) Single event – Must meet WAC 246-215-01115	\$145.00	Event permit fee
b) Recurring event WAC 246-215-01115, farmers’ markets only	\$290.00	Seasonal temporary permit fee associated with a farmers’ market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.
c) Recurring medium risk – Additional location, farmers’ markets only	\$145.00	
HIGH RISK		

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a) Single event – Must meet WAC 246-215-01115	\$250.00	Event Permit Fee
b) Recurring event – WAC 246-215-01115, farmers’ markets only	\$650.00	Seasonal temporary permit fee associated with a farmers’ market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.
c) Recurring high risk – Additional location, farmers’ markets only	\$325.00	
BLANKET EVENT PERMIT	\$620.00	Judged cooking events
FOOD DEMONSTRATOR PERMIT (Non-Time/Temperature Control for Safety Foods Only)		
a) Single event	\$70.00	Event permit fee
b) Recurring event – Must meet WAC 246-215-01115	\$135.00	Annual permit fee
EXEMPT FROM PERMIT	\$60.00	Only processing fee required
VENDING MACHINES		
With time/temperature control for safety foods – Risk Level – Low	\$225.00	Annual permit fee

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Section 2. A new section is added to Title 1 of Snohomish County Board of Health Code to read:

Section 1.40.045 Mobile food vehicle permit fee credit during permit review.

A. Applicants applying for an annual mobile food vehicle permit for a new establishment will qualify for an application fee credit that can be applied to offset the cost of the annual mobile food vehicle permit fee if:

1. The applicant has not operated a mobile food vehicle without a valid permit to operate from the department at any time prior to or during application review; and

2. After submitting a complete application for an annual mobile food vehicle permit to the department, the applicant has been issued a temporary food service – single event permit or permits allowing operation of the mobile food vehicle during department review of the annual mobile food vehicle permit application.

1 B. For those applicants qualifying under subsection (A), the application fee credit shall
2 equal the sum of all temporary food service – single event permit fees and associated
3 late fees from any permits issued 85 days after the date the applicant submitted a
4 complete mobile food vehicle annual permit application until the date the department
5 issues its first decision letter for the annual permit. Temporary food service – single
6 event permit fees from permits issued during the first 84 calendar days (12 weeks) after
7 the date the applicant submitted a complete mobile food vehicle annual permit
8 application shall not be included in the application fee credit. In no case shall the
9 application fee credit exceed 100% of the cost of the annual mobile food vehicle permit
10 fee.

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PASSED this _____ day of _____, 2024.

SNOHOMISH COUNTY BOARD OF HEALTH
Snohomish County, Washington

Chairperson

ATTEST:

Clerk of the Board

- () APPROVED
- () EMERGENCY
- () VETOED

Approved as to form only:

 10/31/24

Deputy Prosecuting Attorney