

REPORT FOR THE BOARD OF HEALTH

Executive Committee Meeting

Regular meeting of February 27, 2019

Committee members attending: Adrienne Fraley-Monillas, Kurt Hilt, Chris Cook

Committee members absent: Brian Sullivan, Stephanie Wright

Staff present: Jeff Ketchel, Shawn Frederick, Heather Thomas, Pam Aguilar, Nicole Thomsen, Jeff Hutchison, Andrea Pellham, Carrie McLachlan, Linda Carl, and legal counsel Grant Weed

The meeting was called to order at 11:45 a.m.

Motions passed at this meeting:

- Approved minutes of the regular meeting of January 23, 2019.
- Approved recruitment of a funded EH Specialist I/II, and forwarded to the full Board on consent.
- Approved out-of-state travel request for EH Acting Director Bruce Straughn to attend the 2019 NEHA annual education conference.
- Authorized the Administrator to apply for Department of Ecology's Local Source Control funds totaling \$534,000 for the period July 1, 2019, through June 30, 2021, and forwarded to the full Board for action.
- Approved appointment of Lark Kesterke to the Public Health Advisory Council to represent United Way, and forwarded to the full Board on consent.
- Adopted Res. 19-07 requesting the Washington State Legislature to reduce the number of vaccine preventable disease exemptions, and forwarded to the full Board on action.

Briefings

Fleet management update (no staff report)

Mr. Frederick gave an update on the current fleet situation and challenges. A vehicle database was developed to maximize usage of vehicles and to streamline the process for staff to check out vehicles. Next steps: collect accurate vehicle data usage, complete a needs assessment, conduct cost-benefit analysis of available fleet options, and report findings to the Board. This is expected to take about six months.

Work list for performance / financial audit RFP (SR 19-023)

At the last committee meeting, staff was asked to bring forward a list of RFP requirements. The committee reviewed the list and suggested focusing on fees, contract management, facility and asset utilization, policies (financial only), fund balance, and overhead. Mr. Ketchel will confirm the list with Chair Wright. There is no money in the budget for this; staff will ask the Board at its next meeting how they'd like to handle 2018 surplus funds. The budget ad hoc committee is being formed and currently has two Board volunteers: Mr. Sullivan and Mr. Nehring.

North Sound Accountable Community of Health (no staff report)

NSACH was formed in 2016; they get funds from the Federal government to assist Medicaid patients. Much of their work aligns with our work. Last summer they invited us to be a partner and gave us \$28,000 for staff to attend a two-day retreat. They also gave the Health District \$110,500 for work already performed. They provided a master services agreement for these funds that legal counsel is reviewing. This item was postponed until Mr. Weed and Mr. Ketchel complete their review of the MSA.

Mariner Community Campus (no staff report)

At its last meeting, the Board approved moving ahead with the appropriations request. The Health District and Sno-Isle Libraries each submitted capital budget requests on the Senate side per request from Sen. Marko Liias. Based on preliminary Senate budget negotiations, Sen. Liias asked the Health District and Sno-Isle Libraries to determine which one to move to forward. There was also a request to develop a House companion request with Sno-Isle as a partner, which was submitted with Rep. Strom Peterson as the sponsor. Chair Wright, Sen. Liias, and Mr. Ketchel are meeting next month to discuss strategies moving forward.

Adopt Res. 19-07 requesting the Washington State Legislature to reduce the number of vaccine preventable disease exemptions, and forward to the full Board for action (no staff report) [item added at the beginning of the meeting]

At the last Board meeting, Mr. Hilt suggested the Board consider a resolution similar to the State Board of Health resolution encouraging fewer vaccine exemptions for personal reasons. Dr. Beatty mentioned the measles outbreak in Clark County and a recent outbreak in the Philippines that affected 10,000 people with 150 deaths. Additionally, there is concern about post-outbreak issues for those affected. The committee moved this to the full Board for action. Mr. Hilt asked that all Board members have an opportunity to see the resolution before the Board meeting. Staff will bring it to the other two committee meetings this week.

Information Items

- Ms. Fraley-Monillas stated that the report on homelessness conducted by the City of Edmonds is complete and on the city's website.
- The committee confirmed it will meet on the fourth Wednesday of every month starting at 11:30 a.m.
- The March 12 Board meeting falls during the National League of Cities meeting. Ms. Carl will check with Board members regarding their attendance and/or ability to call in for that meeting.
- The Go East hearing is in day two of three. Mr. Weed will brief the Board at its next meeting.

Next Meeting Date: Wednesday, March 27, 11:30 a.m.

The meeting was adjourned at 1:40 p.m.