

REPORT FOR THE BOARD OF HEALTH

Executive Committee Meeting

Regular meeting of March 27, 2019

Committee members attending: Adrienne Fraley-Monillas, Chris Cook, Stephanie Wright

Committee members absent: Kurt Hilt, Brian Sullivan

Staff present: Jeff Ketchel, Mark Beatty, Shawn Frederick, Heather Thomas, Pam Aguilar, Nicole Thomsen, Nancy Furness, Bruce Straughn, Linda Carl, and legal counsel Grant Weed

The meeting was called to order at 11:37 a.m.

Motions passed at this meeting:

- Approved minutes of the regular meeting of February 27, 2019.
- Authorized the Administrator to sign the business associates and professional services agreements to allocate Compass Health a portion of funds received by the Health District through the Public Health Crisis Opioid Prevention in States (OPIS) surge grant.
- Authorized the Administrator to submit a proposal to the Washington State Department of Health for inclusion in their application for the CDC Overdose Data to Action funding opportunity, and forwarded to the full Board as a briefing.
- Authorized the Administrator to sign letter to Mayor Franklin of the City of Everett regarding continued support and exploration of Snohomish Health District partnership in addressing the Everett Smelter cleanup site.
- Authorized the Administrator to approve recruitment of a 1.0 FTE Director of Environmental Health using an internal recruitment process to fill a budgeted, soon-to-be-vacant position, and forwarded to the full Board for action.
- Approved increase in vacated Food Program EH Specialist position from 0.75 FTE to 1.0 FTE and authorized filling the position, and forwarded to the full Board for action.
- Authorized the Administrator to approve recruitment of 1.0 FTE Disease Intervention Specialist to fill a budgeted, vacant position, and forwarded to the full Board on consent.
- Authorized the Administrator to sign the memoranda of understanding regarding inclement weather with the District's four unions (AFSCME, WSNA, PTE-APHU, and PTE-EH), and forwarded to the full Board on consent.
- Authorized the Administrator to approve out-of-state travel request for T. Quinn to provide cultural humility training at the Medical Reserve Corps regional conference in New York City, September 23 – 26, 2019.
- Approved appointment of Alicia McQuen to the Public Health Advisory Council to represent the Tribes sector, and forwarded to the full Board on consent.

Action Item – no formal action taken

Authorize the Administrator to sign the North Sound Accountable Community of Health Master Agreement, and forward to the full Board for action (no staff report)

At last month's Executive Committee, the committee instructed Mr. Grant Weed to review the MSA with NSACH, which includes language regarding patient-specific data. Although they haven't requested this data, should they request it and we don't comply, we'd be in violation of the contract. Mr. Weed recommended this item go to the full Board in executive session. The committee also instructed

Mr. Ketchel to invite the director of NSACH to give a brief presentation at the next Board meeting. No action was taken.

Briefings

KelloggWatson strategic planning update (SR 19-036)

After brief discussion, Chair Stephanie Wright requested that separate meeting or meetings be arranged with KelloggWatson with Executive Committee members. She also requested questions in advance of the meeting.

Work list for performance / financial audit RFP (SR 19-023)

The committee determined the focus of the RFP should be on contract management, facility and asset utilization, policies, fund balance, accounts payable, accounts receivable, budget monitoring, budget decisions, and overhead. The RFP will include a timeline.

Health Champion Awards and 60th anniversary celebration (no staff report)

Ms. Heather Thomas sent an email to Board members with the names of the award recipients and presenters. A press release will go out today or tomorrow. The open house is on April 6 from 11 a.m. to 2 p.m., with the awards ceremony at 11:30 a.m.

YMCA interest in the Rucker Building (SR 19-035)

The new facility being built by YMCA doesn't include space for child care or administration offices. They reached out to the Health District and toured the Rucker Building. With the dissolution of the Rucker Building task force, staff asked the Executive Committee for direction. The committee instructed staff to reconvene the task force; ideally five Board members will be on the task force. The committee also instructed the administrator to contact the YMCA to let them know the Board is looking strategically at building options and therefore not able to accommodate them at this time.

Res. 19-07 (added at the beginning of the meeting)

Instead of doing a resolution, Chair Wright suggested focusing on education and promoting vaccinations. The committee brainstormed ideas, including engaging schools, partnering with other agencies, providing free vaccines, and removing barriers. Dr. Mark Beatty and Ms. Nancy Furness have an immunization planning meeting with staff next week to brainstorm ideas. Chair Wright asked them to provide a list of recommendations to the Board.

Mariner Community Campus letter (added at the beginning of the meeting)

Chair Wright and Mr. Ketchel met with Sen. Lias last weekend. Sen. Lias requested another letter, a draft of which was provided at the meeting. The letter does not commit the District to use its own funds for this project. The committee recommended a few changes to the letter. Once updated, Mr. Ketchel will provide it to Chair Wright, Sen. Lias, and Mr. Weed for review.

Next meeting date: Wednesday, April 24, 11:30 a.m.

The meeting adjourned at 1:37 p.m.