

## **REPORT FOR THE BOARD OF HEALTH**

### Administration Committee Meeting

Regular meeting of April 24, 2019

**Committee members present:** Scott Bader, Sam Low, Kyoko Matsumoto Wright, Liam Olsen

**Committee members absent:** Nate Nehring

**Staff present:** Jeff Ketchel, Mark Beatty, Shawn Frederick, Heather Thomas, Tracey Kellogg, Bruce Straughn, Pam Aguilar, Rich Son, Linda Carl

---

The meeting was called to order at 3:30 p.m.

#### **Motions passed at this meeting:**

- Approved minutes of the regular meeting of March 27, 2019
- Approve vouchers and Res. 19-10 authorizing April 2019 expenditures for Health District and PHEPR fund, and forwarded to the full Board for action
- Approved the Finance Manager's report for February 2019, and forwarded to the full Board as a briefing
- Authorized the Administrator to decline the proposed project and authorize GSA to contract the project directly with the IRS, and forwarded to the full Board for action
- Authorized the Administrator to sign the EnvisionConnect Hosted License & Support agreement with Accela for the contract period of Jan. 1, 2019, through Dec. 31, 2023, and forwarded to the full Board for action
- Authorized the Administrator to sign the professional services agreement with Evergreen State Heat & AC, and forwarded to the full Board for action

**There were no briefings on the agenda**

**Next meeting date:** Wednesday, May 22, at 3:30 p.m.

The meeting adjourned at 4 p.m.