

REPORT FOR THE BOARD OF HEALTH

Executive Committee Meeting

Regular meeting of April 24, 2019

Committee members attending: Adrienne Fraley-Monillas, Chris Cook, Kurt Hilt, Brian Sullivan, Stephanie Wright

Committee members absent: None

Staff present: Jeff Ketchel, Mark Beatty, Shawn Frederick, Heather Thomas, Pam Aguilar, Tracey Kellogg, Nancy Furness, Bruce Straughn, Linda Carl, and legal counsel Grant Weed

The meeting was called to order at 11:32 a.m.

Motions passed at this meeting:

- Approved minutes of the regular meeting of March 27, 2019
- Adopted Res. 19-09 ratifying the North Sound Accountable Community of Health master services agreement, and forwarded to the full Board for action
- Authorized the Administrator to sign the EnvisionConnect Hosted License & Support agreement with Accela for the contract period of Jan. 1, 2019, through Dec. 31, 2023, and forwarded to the full Board for action
- Authorized the Administrator to decline the proposed project and authorize GSA to contract the project directly with the IRS, and forwarded to the full Board for action
- Authorized the recruitment of a 1.0 FTE Environmental Health Specialist I/II to fill position being vacated, and forwarded to the full Board on consent
- Authorized the recruitment of a 1.0 FTE Disease Intervention Specialist to fill a budgeted, vacant position, and forwarded to the full Board on consent
- Authorized the Administrator to approve payment for the Health Officer's 2019 membership dues for the Washington State Public Health Association, and forwarded to the full Board on consent
- Authorized the Administrator to approve out-of-state travel request for Heather Thomas to attend the APHA Affiliate President-Elect training in Washington, D.C., from July 12 to 16, 2019

Briefings

Evaluation of SHD organizational structure (no staff report; S. Wright, J. Ketchel)

In Mr. Ketchel's work plan is an evaluation of the organizational structure implemented in 2017. Mr. Ketchel requested to delay this evaluation until the division of responsibilities document is finalized. The committee agreed.

Next meeting date: Wednesday, May 22, 11:30 a.m.

The meeting adjourned at 12:25 p.m.