

Memorandum of Understanding Between Community Health Center of Snohomish County And Snohomish Health District

June 1, 2019

The purpose of this Memorandum of Understanding is to establish an understanding of the work that the Community Health Center of Snohomish County (CHC) will perform for the Snohomish Health District as part of client outreach services in the Women/Infants/Children's nutrition (WIC) and First Steps programs.

I. Respective Missions

The mission of the Community Health Center of Snohomish County is to provide our diverse community with access to high quality, affordable primary health care. For those without insurance, CHC will help eligible patients sign up for Washington Apple Health. CHC believes in practicing patient-centered care, where a team of health care professionals work with patients to build a relationship based on health care needs.

The Snohomish Health District works to improve the health of all individuals living in Snohomish County. The Snohomish Health District is also interested in partnerships with agencies to assist individuals seeking health and other resource needs.

II. Purpose and Scope

The CHC, in partnership with the WIC and First Steps clinics at Snohomish Health District, will conduct outreach and engage clients seeking health and other resource assistance at the Lynnwood and Everett offices.

III. Funding

The CHC will cover expenses related to their staff time and resources needed for outreach services. Services will be provided free to clients.

IV. Designated Contacts

Each party will appoint a person(s) to serve as the official contact and coordinate the activities of each organization in carrying out this Memorandum of Understanding. The initial appointees of each organization are:

Mallory Taylor – Community Outreach and Enrollment Manager, CHC
425.382.4066
Mtaylor@chcsno.org

Allen Fitzpatrick – WIC Supervisor, Snohomish Health District
425.258.8413
aftzpatrick@snohd.org

V. Responsibilities of Snohomish Health District

1. Provide space at no cost for the outreach workers to meet with clients.
2. Inform WIC/First Steps clients of the option to meet with a CHC outreach worker.

VI. Responsibilities of the Community Health Center

1. Assign one to two outreach staff to the WIC/First Steps clinics at Snohomish Health District Lynnwood and Everett locations one time per week or every other week on an ongoing basis, dependent upon the client need per location.
2. Outreach workers will provide free health and other resource assistance by meeting clients in the SHD setting; assistance includes, but is not limited to, signing up individuals and families for medical insurance, assistance with doctor and dental appointments, transportation assistance, food, free state cell phones, education and job resources.
3. Outreach workers will provide their own equipment and supplies.

VII. Term and Periodic Review

The term of this Memorandum of Understanding is June 1, 2019, to December 31, 2019. This Memorandum of Understanding may be extended upon written mutual agreement.

The collaborative efforts under this Memorandum of Understanding shall be reviewed at the end of the year to evaluate fulfillment of its purpose and to assist in making revisions as necessary to fulfill such purpose.

VIII. Authorization

The signing of this Memorandum of Understanding is intended to provide guidance to a collaborative effort by the parties to this Memorandum of Understanding while recognizing the need for flexibility in developing and providing the services contemplated in this Memorandum of Understanding. As such, this is not intended to be a comprehensive contract between the parties. Accordingly, it implies that the party organizations will strive to reach, to the best of their abilities, the objectives stated in the Memorandum of Understanding.

On behalf of the party I represent, I sign this Memorandum of Understanding.

SNOHOMISH HEALTH DISTRICT

**COMMUNITY HEALTH CENTER OF
SNOHOMISH COUNTY**

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____