

REPORT FOR THE BOARD OF HEALTH

Executive Committee Meeting

Regular meeting of May 22, 2019

Committee members attending: Adrienne Fraley-Monillas, Kurt Hilt, Brian Sullivan

Committee members absent: Chris Cook, Stephanie Wright

Staff present: Jeff Ketchel, Shawn Frederick, Heather Thomas, Pam Aguilar, Tracey Kellogg, Nancy Furness, Bruce Straughn, Nicole Thomsen, Linda Carl, and legal counsel Grant Weed

The meeting was called to order at 11:32 a.m.

Two items were added to the agenda under action: SR 19-065 regarding filling a position in CD, and SR 19-066 regarding filling a position in EH.

Motions passed at this meeting:

- Approved minutes of the regular meeting of April 24, 2019
- Directed the Administrator to work with Health District legal counsel and Moss Adams LLP to draft a contract to conduct an assessment of the performance audit areas as designated by the Executive, and forwarded to the full Board for action
- Adopted Res. 19-14 approving the calendar for the 2020 budget, and forwarded to the full Board for action
- Authorized the Administrator to sign the Project-Specific Agreement with the North Sound Accountable Community of Health, and forwarded to the full Board for action
- Authorized the Administrator to sign the memorandum of understanding with Community Health Center of Snohomish County to provide outreach services at the Health District's WIC/First Steps clinics, and forwarded to the full Board on consent
- Authorized the Administrator to approve recruitment of a 1.0 FTE Program Specialist II to fill a budgeted, vacant position, and forwarded to the full Board on consent
- Authorized the recruitment of a term-limited 1.0 FTE Healthy Communities Specialist to fulfill requirements in the newly authorized HRSA grant, and forwarded to the full Board on consent
- Authorized the Administrator to approve out-of-state travel request for Kelly Barrows to present at the Oregon HPV (Human Papilloma Virus) Summit in Keizer, Oregon, on June 11, 2019
- Authorized the Administrator to approve out-of-state travel request for Jennifer Reid to attend the National Conference on Tobacco or Health in Minneapolis, MN, August 27-29, 2019
- Confirmed the appointment of one new member and the reappointment of four existing members to the Public Health Advisory Council for three-year terms from July 2019 through June 2022, and forwarded to the full Board on consent
- Adopted Res. 19-11 recognizing Dr. Jiho Bryson's service on the Public Health Advisory Council, and forwarded to the full Board on consent
- Adopted Res. 19-12 recognizing Martha Peppones' service on the Public Health Advisory Council, and forwarded to the full Board on consent
- Authorized the Administrator to approve recruitment of a 1.0 FTE Public Health Nurse to fill a budgeted position upon formal notice of employee retirement, and forwarded to the full Board on consent

- Authorized the Administrator to approve recruitment of a 1.0 FTE Environmental Health Specialist I/II position to fill a budgeted, vacant position, and forwarded to the full Board on consent

Briefings*Discussion regarding Board member payment for meeting attendance (SR 19-052)*

Staff asked legal counsel to help clarify the proper procedure for paying Board members for meeting attendance. Since the last time this issue was addressed was 18 years ago, Mr. Weed suggested reviewing the procedure, including payment for telephonic attendance and the current amount paid (\$55 per meeting). The committee directed staff to research what other boards do related to meeting attendance and payment and to bring the topic back to the next committee meeting.

Next meeting date: Wednesday, June 26, 11:30 a.m.

The meeting adjourned at 12:16 p.m.