

REPORT FOR THE BOARD OF HEALTH

Executive Committee Meeting

Regular meeting of June 26, 2019

Committee members attending: Chris Cook, Adrienne Fraley-Monillas, Kurt Hilt, Stephanie Wright

Committee members absent: Brian Sullivan

Staff present: Shawn Frederick, Heather Thomas, Pam Aguilar, Annie Pellham, Jeff Hutchison, Grant Weed (legal counsel), Linda Carl (note-taker)

The meeting was called to order at 11:30 a.m.

Motions passed at this meeting:

- Approved minutes of the regular meeting of May 22 and the special meeting of June 7
- Authorized the Interim Administrator to sign the on-call memorandum of understandings with Washington State Nurses Association and PROTEC17–Allied Professional Health Unit, and forwarded to the full Board for action
- Authorized the Interim Administrator to sign the Interagency Agreement between the Department of Ecology and Snohomish Health District for Local Source Control activities and for funding totaling \$504,634.13 for the period July 1, 2019, through June 30, 2021
- Authorized the Interim Administrator to release the Request for Qualifications to solicit real estate services for leasing space at the Rucker Building, and forwarded to the full Board on consent
- Authorized the Administrator to approve recruitment of a 1.0 FTE Environmental Health Specialist I/II position to fill a budgeted, vacant position, and forwarded to the full Board on consent

Briefings

Mariner Community Campus Governance (no staff report)

Partners in this project include Snohomish County, Sno-Isle Libraries, Edmonds Community College, and the Mukilteo School District. Chair Stephanie Wright and Health District leadership have been in discussions about the project with Sen. Marko Liias. Mr. David Durante, Sno-Isle Libraries Public Services Director, spoke briefly on the background; he noted that there has been community engagement as well as a community assessment.

The state legislature appropriated \$2.25M toward the project for the 2019-21 biennium, though Sen. Liias has indicated he'd like a location secured by year-end if possible; there could potentially be additional funding in the next legislative session. Depending on available space acquired, and decisions by the Board, the campus could either serve as the new District headquarters or a satellite office. It is anticipated that the campus would include flex space for classes and community events, access the healthcare, clinical services, and access to technology and learning.

The committee questioned why the Health District is involved and what the benefit is to our clients as well as the residents. They questioned if moving out of the downtown core is problematic, if that's the direction the Health District takes. Vice Chair Hilt requested a clearer mission for the Health District in this venture. The committee requested a further briefing with the full Board in July.

Budget briefing (no staff report)

We're currently about three weeks behind schedule. Division directors are working on a pro-forma budget. The next budget ad hoc committee meeting is scheduled for July 12. The District's budget submittal is due to the County tomorrow. At next month's committee meetings we should be on track.

Rucker Building Task Force update (no staff report)

Contractors are currently working on the building. The new AC system will go online this week. The Rucker Building task force met last week at the South County building and gave direction to develop a plan to move some staff from the Rucker Building to that location. We may see a significant increase in the South County lease when it expires in 2023, given light rail and more development coming to Lynnwood. The committee asked for staff to contact the landlord to discuss the feasibility of negotiating another extension to our current lease agreement. The next RBTF meeting will include a tour of the roof and basement of the Rucker Building.

Surface water management and PIC-related activities (SR 19-075)

The County has invited the Health District to assist with Pollution Identification and Correction (PIC)-related activities through March 2020. The proposed tasks will be completed by existing staff with no change in FTEs. The maximum value of the contract is \$25,000. The contract is within the signature authority of the Interim Administrator; no Board action is requested.

Discussion regarding Board member payment for meeting attendance (SR 19-052)

This topic was carried over from the last committee meeting. The last resolution addressing this topic is from 2001; Mr. Weed recommends reviewing the policy and bringing forward a resolution that addresses the definition of "Board-designated" meetings, adding telephonic participation, and determining if \$55 is the appropriate amount to pay Board members per meeting. Vice Chair Hilt requested staff bring to the next meeting a proposed resolution with what is currently being done for further committee consideration. The committee also requested clarification on whether fulltime city electeds are paid for Board-designated meetings.

Authorize the Interim Administrator to release the Request for Qualifications to solicit real estate services needed for the Mariner Community Campus (SR 19-076)

Chair Wright stated that the intent of the real estate agent is to determine what's on the market in that area, then determine if we have the funds. If not, we may need to work with Sen. Liias to obtain more from the legislature in the next session. When we see what's on the market we can determine what is the right fit. Benefits of the community campus include being centrally located and community partnerships. Mr. Weed suggested that perhaps talking to community partners about their needs should be added to the RFQ.

Some requirements for the campus include zoning, 30-60K sq ft, close to transit, and near other related services. Vice Chair Hilt requested three to four bullet points of reasons the Health District wants to be in the Mariner area with specific partners; for instance, WIC shares similar clients with Sno-Isle and the Boys & Girls Club. He'd like more detail and a clearer vision before the RFQ is approved. The committee moved this item to the full Board in July for discussion and potential action.

Next meeting date: Wednesday, July 24, 11:30 a.m.

The meeting adjourned at 12:55 p.m.