

REPORT FOR THE BOARD OF HEALTH

Administration Committee Meeting

Regular meeting of June 26, 2019

Committee members present: Scott Bader, Nate Nehring, Liam Olsen

Committee members absent: Sam Low, Kyoko Matsumoto Wright

Staff present: Shawn Frederick, Heather Thomas, Pam Aguilar, Linda Carl

The meeting was called to order at 3:33 p.m.

Motions passed at this meeting:

- No formal action taken. Three committee members attended over the phone with no committee member present in the room.

Briefings

Mr. Shawn Frederick reported on the current financials for the Health District. He noted that investments are over \$9M, including the State investment pool and the County investment pool. Actual revenues remain above projection by 11.8%, and expenditures are slightly above projections at 1.8%.

Budget briefing

We're currently about three weeks behind schedule. The next budget ad hoc meeting is scheduled for July 12; meetings should be back on track in July. The District's 2020 budget request is due to the County Executive's Office tomorrow; it includes \$626,000 for per capita funds, plus \$1.6M in funding for TB and CD. A meeting with the County Executive is scheduled for July 24.

Rucker Building Task Force update

The Rucker Building task force met last week at the South County building and gave direction to develop a plan to move some staff from the Rucker Building to that location. Only minor cosmetic improvements are needed; technology might be a bigger issue. Staff will provide a cost estimate to the committee next month. The RFQ for a leasing agent for the Rucker Building will go to the Board in July. The RFQ for the Mariner Community Campus will be brought to the full Board in July for discussion and potential action.

HVAC project update

The HVAC project is progressing on schedule; the completion date remains on target (end of July).

Discussion regarding Board member payment for meeting attendance

After brief discussion, the committee requested the dollar amount for actuals vs. a possible new payment amount. The Executive Committee also asked staff to bring a draft resolution to the July committee meetings with status quo information for further discussion.

Action

Approve vouchers and Res. 19-16 authorizing June 2019 expenditures for Health District and PHEPR fund, and forward to the full Board on consent (no staff report)

This item will go to the full Board as an action item.

Approve Finance Manager's report for April 2019, and forward to the full Board as a briefing (SR 19-058)

This item will go to the full Board as a briefing.

Authorize the Interim Administrator to sign the on-call memorandum of understandings with both Washington State Nurses Association and PROTEC17–Allied Professional Health Unit, and forward to the full Board for action (SR 19-070)

This item was moved forward to the full Board for action by the Executive Committee at this morning's meeting.

Adopt Res. 19-15 rescinding Res. 17-19 and authorizing Mr. Shawn Frederick and Ms. Nancy Furness as authorized signers on bank and investment accounts, and forward to the full Board for action (SR 19-069)

Because of its time-sensitivity, this item was approved by the Board at its June special meeting. No action was needed.

Next meeting date: Wednesday, June 26, at 3:30 p.m.

The meeting adjourned at 4:05 p.m.