

## REPORT FOR THE BOARD OF HEALTH

### Budget Ad Hoc Committee Meeting

Regular meeting of July 26, 2019

**Committee members attending:** Adrienne Fraley-Monillas, Linda Redmon, Shirley Sutton

**Committee members absent:** Brian Sullivan

**Staff present:** Shawn Frederick, Bruce Straughn, Tracey Kellogg, Rich Son, Linda Carl

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The meeting was called to order at 9:05 a.m.

New to the committee is Ms. Adrienne Fraley-Monillas who's taking Mr. Nate Nehring's place.

#### **2020 budget**

The 2020 budget is starting with a \$1.6M deficit. This is partly due to decreased revenues in the WIC and refugee programs and does not include per capita contributions. Ms. Tracey Kellogg reviewed the budget comparison document that includes 2017 and 2018 actuals. The committee asked that the priority matrix match and history is included at the end of the document next to the appropriate division. Comments from the committee included:

- Ms. Fraley-Monillas questioned using labor legal counsel for union negotiations (\$18,000). She suggested considering initial negotiations without Summit and then using them only if needed.
- Ms. Linda Redmon asked where WIC receives its funding. Ms. Kellogg responded that the state provides funds based on clients. Ms. Redmon then asked if there was an opportunity for partnerships in the community. Mr. Frederick responded that we're currently in talks with CHC regarding WIC services. Ms. Fraley-Monillas added that CHC may be interested if they receive funding.
- Ms. Fraley-Monillas asked if we can consider cuts that don't involve people or programs, such as reducing the number of agency cell phones. Mr. Frederick noted that cell phone usage is subject to public record and HIPAA laws, which is why we discourage using private cell phones. If we have a policy where we only allow transient calls/texts, then we could eliminate archiving solutions.
- Mr. Frederick prefers looking at how we're doing business to address the revenue issue. For instance, Tacoma-Pierce has reworked the food handler's cards and is providing a revenue-generating service. He suggested considering forming a 501c3 foundation that could accept donations to the Health District.
- Ms. Redmon asked about our work with opioids. Mr. Frederick responded that our epic team is continuing Dr. Beatty's body of work. He added that a foundation dinner could be held in conjunction with the healthcare community.
- Ms. Fraley-Monillas suggested a partnership with the Naval Station. Mr. Frederick stated that the Naval Station reports STDs to the Health District but likely wouldn't contribute financially since they're direct-service-oriented. Seattle-King operates federally-qualified health centers within its jurisdiction.
- Ms. Fraley-Monillas stated that a foundation could be a good starting point to work with community partners and be the lead in the county. Mr. Frederick agreed that a foundation could be a good fit within the strategic plan.

**EH fees**

Mr. Bruce Straughn brought a document showing the 2018 EH fees and the proposed changes for 2020. Depending on the fee, our fees are intended to cover 75% to 100% of the costs. The last time the Board changed the fee structure was in 2017. Since then, costs and labor are increasing. With all the proposed changes in the fee schedule, Mr. Straughn indicated there would be a minimum effect on the budget—not including the last two proposed fees for report submittals. All the other fees are estimated to bring in an additional \$48,000.

Mr. Straughn said the fees help maintain staffing levels. He noted that our food program is growing but onsite is shrinking. Ms. Shirley Sutton stated that it's important to keep pace with cost of living and would like to see a decent profit from our fee schedule. Ms. Redmon added that we need to plan ahead so we know what cuts may have to be considered.

Mr. Straughn will refine the schedule with committee input and bring it back again to the next meeting.

**Next meeting date:** Wednesday, Aug. 9, 10:30 a.m.

The meeting adjourned at 11 a.m.