



SNOHOMISH HEALTH DISTRICT  
RESOLUTION OF THE BOARD OF HEALTH

RESOLUTION NUMBER: 19-20

RESOLUTION SUBJECT: ADOPTING THE REVISED DIVISION OF RESPONSIBILITIES

WHEREAS, the Board of Health for the Snohomish Health District sets budget and policy direction and District leadership is responsible for implementing policy and administering day-to-day operations; and

WHEREAS, adoption of an official Division of Responsibilities allows for clear direction and guidance to staff and Board members to achieve Health District goals and responsibilities and promotes continuity of operations of the Health District over time; and

WHEREAS, Resolution 11-36 established the original Division of Responsibilities to provide a clear understanding between the Board of Health and District management regarding their respective decision-making responsibilities; and

WHEREAS, Resolution 98-08 established the Executive Committee to help the Board of Health manage policy goals; and

WHEREAS, the Executive Committee adopted its Purpose and Scope of Authority in January 2017 to define its responsibilities in relation to the Board; and

WHEREAS, the document attached to this resolution as Attachment A entitled "SHD Division of Responsibilities" describes the responsibilities of District leadership, the Board of Health, and the Executive Committee in four areas: organization, expenditures, revenues, and labor relations; NOW, THEREFORE, be it resolved that the Board of Health hereby adopts Attachment A, SHD Division of Responsibilities, Version 2.0, as the official Division of Responsibilities for District leadership, the Board of Health, and the Executive Committee.

In the event Resolution 98-08 or the Executive Committee Purpose and Scope of Authority conflict with the Attachment A Division of Responsibilities, Attachment A shall control.

Resolution 11-36 is hereby repealed for the reason that it is replaced by this resolution.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2019.

ATTEST:

\_\_\_\_\_  
Stephanie Wright, Chair  
Board of Health

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Shawn Fredrick  
Interim Administrator