



**SNOHOMISH HEALTH DISTRICT
RESOLUTION OF THE BOARD OF HEALTH**

01-06

RESOLUTION NUMBER: 01-06
RESOLUTION SUBJECT: REIMBURSEMENT FOR EXPENSES
OF BOARD OF HEALTH MEMBERS

WHEREAS the Board of Health of Snohomish Health District is made up, in part, of representatives from various cities and towns within the district who serve their respective city councils on a part-time basis, and who likewise serve the Board of Health on a part-time basis, and

WHEREAS ARTICLE VII of the Charter of the Snohomish Health District provides that Board members should be reimbursed for their expenses of attendance at Board-designated meetings with a flat fee designated as a reimbursement for travel, meal and incidental expenses, not as compensation, and that such flat fee shall be established by Board action, and

WHEREAS Board of Health Resolution 90-31 has served as the policy for such reimbursement in past years, but certain amendments are now in order to address special and unusual meeting circumstances,

NOW THEREFORE IT IS HEREBY RESOLVED as follows:

1. That the sum of \$55 expense reimbursement is allowed to Board members for attendance at each Board of Health meeting or at each meeting of a Health District committee upon which a Board member serves; PROVIDED that to be eligible for such expense reimbursement, the Board member must be in attendance at the meeting through substantial close of business as determined by the Board or Committee chair; PROVIDED FURTHER that such reimbursement shall not be allowed for more than one meeting attendance on the same day unless such meetings are fully separated by two hours or more in time; PROVIDED FURTHER that such reimbursement shall not be available to members of the Board who are elected to serve on a full-time basis, and as such, are salaried on a full-time basis by the respective council or governing authority to which they have been elected and from which they are appointed to the Board of Health; PROVIDED FURTHER, HOWEVER, that such full-time elected officials serving as members of the Board shall be entitled to such expense reimbursement when a meeting occurs in the evening or on weekends or holidays.



**SNOHOMISH
HEALTH DISTRICT**

WWW.SNOHD.ORG

Administration Division

2. That the per meeting reimbursement amount hereinabove set forth shall be made only upon the submission by the respective Board of Health member of an appropriate voucher signed by such board member setting for the day or days of attendance at such meetings incidental to his/her service as a board member of the Board of Health and approved by the Executive Secretary (Health Officer) for the District;
3. That nothing contained herein shall obligate any Board of Health member to request a reimbursement in the manner herein provided, PROVIDED, HOWEVER, each member of the Board of Health shall be entitled to the expense reimbursement as established by this resolution upon compliance with the procedures hereinabove set forth;
4. That the effective date of this resolution shall be March 1, 2001 and shall replace Resolution 90-31 in its entirety; and
5. That a copy of this resolution shall be made available to each member of the Board of Health now serving or hereafter elected or designated to the Board of Health in the manner provided by the charter and the laws of the State of Washington.

ADOPTED this 13th day of February, 2001.

Ken Berger, Chair
Board of Health

ATTEST:

M. Ward Hinds, MD, MPH
Health Officer

Action Agenda (con't)

Award of performance management system contract. Mr. Mockler explained that the 2000 Health District Budget included funding for a consulting firm to assist with the design and implementation of a District wide performance management system. In December of 1999, proposals were solicited and evaluated by a team of staff members, who recommended SMG/Columbia Consulting Group, based on their varied experience, willingness to work with the District to custom tailor a system that both benefits the employees and the organization, and their enthusiasm for this project. The projected cost at that time was \$55,600. This project was put on hold in 2000 due to I-695 and the uncertainty of funding. The District is now ready to move forward and hire SMG/Columbia. The projected budget has increased to \$65,000, due to an increase in their hourly rate and the hours estimated to complete the project. The 2000 funds will be carried forward into the 2001 Budget to cover this cost. SMG/Columbia will begin training Health District staff in May. Ms. Cothorn asked if this process might be beneficial for Board performance training. Mr. Mockler said that the Balanced Scorecard evaluation part could apply and invited Board members to attend the training in May. It was moved by Ms. Cothorn and seconded by Ms. Gravelle to approve the award of performance management system contract to SMG/Columbia. The motion carried unanimously.

Approval of Resolution 01-06, reimbursement for expenses of Board of Health members. At the January 9 Board of Health meeting, discussion was held regarding possible amendments to the policy for paying per diem to Board members for meeting attendance. The current policy is over 10 years old and doesn't address the occurrence of two meetings being held on the same day and meetings held on weekends, holidays, and evenings. This revised resolution allows Board members to be reimbursed for attending more than one meeting on the same day, if the meetings are fully separated by two hours or more at a time, and allows full-time elected officials serving as members of the Board to be reimbursed for meetings occurring in the evening or on weekends or holidays. Both of these occurrences are rare, so should not incur a significant expense. Following discussion, it was moved by Mr. Blackwell and seconded by Mr. Richter to approve Resolution 01-06, reimbursement for expenses of Board of Health members. The motion carried unanimously.

Discussion Items

Legislative Report. Mr. Mockler explained I-695, the reduction of motor vehicle excise taxes (MVET) to \$30 per year, and the subsequent partial replacement of funding to local health jurisdictions. He encouraged members to actively support legislative measures to continue in the 2001-2003 biennial budget, the 90% level funding lost through MVET. If the funding, which amounts to 17.4% of the Health District budget, is not continued, the Health District may need to ask for funds from the County Council or face layoffs. Mr. Mockler also urged support for continuance of Local Capacity Development Funds, which are at risk of loss in the State budget.

Dr. Hinds explained that HB 1794 would require ratification of all Board of Health approved rules and regulations by all 20 Snohomish County cities and towns and the County before becoming effective. Because this bill would make it extremely difficult for Board actions to become effective, the Health District does not support this bill.

Dr. Hinds discussed HB 1087, which provides health districts with the power to levy fines upon violators of environmental health statutes, rules, and regulations. This bill would allow the Health District to assess fines in well-documented infractions thereby reducing the costs of the current lengthy and sometimes expensive procedure. The Health District encouraged support of this bill. Some members thought this could be a positive tool for health districts, and others thought there could be some liability over not enforcing all segments of the statutes, rules, and regulations.

Strategic planning update. Dr. Hinds stated that the Strategic Planning process is on track for presentation to the Board in April.