



GENERAL INFORMATION

Vendor: Buenavista Services Inc.
Authorized Person: Billy Jauregui
Contact Title: President
Address: 14704 Edgewater LN, NE
Lake Forest Park, WA 98155
Phone No: 425-246-8121
Fax No: 206-902-4324
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Snohomish Health District
Janitorial Services
RFQQ No. 2019-05

To whom it may concern:

Buenavista Services Inc, was formed 1996 as Moe's Cleaning Services to provide Janitorial and Cleaning Service to Government Agencies, Federal Agencies, Medical and Dental Properties, Rental/Property Agencies and the private sector with Pierce, King, and Snohomish Counties. Our company has performed very well over the facilities in which we service as prime contractor and has received excellent reviews.

We are a Domestic Corporation in the State of Washington, Our Business ID number is 602-707-371. Our federal EIN number is: 71-102 8871. Our M/W/DBE Certification Number is M4M3919266. Our institution was recognized in 2005 by OMWBE, Small Business Administration and King County Business Associations as one of the 10 most successful small businesses in Washington State and it was listed as role model for small business by the King County Business Connections Magazine in 2008.

We have provided janitorial duties in Large and Small Office Buildings, King County Buildings, Medical Facilities, Government Buildings, Real Estate offices, Public areas, Bus Stations, Train Stations, Park and Rides, and High Security Areas such as Police Stations and Sheriff Offices for a period of Fourteen (14) years / eight (8) months.

We currently have a total of Sixty Six (66) employees, and Thirty (30) on call personnel available to perform cleaning tasks. All our employees, (janitors, Supervisors, Managers, Floor crew, Window washers) are Background checked and trained to meet all requirements under this contract, following all OSHA Regulations. Training is refreshed every six months as needed and/or every time technology changes, a new product or equipment will be in use.

Buenavista Services Inc, operates 24 hours a day, seven days per week, we respond fairly quickly to emergencies, all issues shall be resolved within 1 hour after being reported. We use environmental friendly Products, Green Products Only, all products and MSDS will be listed in our Company's Logbook. It is to be kept on the Janitors designated area. BSI provides all personnel with a copy of the Scope of work to be Perform and its respective schedule e.g. daily, weekly, and monthly. Our Supervisors are provided with a checklist to inspect on a daily basis. In the present time we have all our quality control documents such as inspection list, MSDS, available in two languages Spanish and English.

We are enclosing our qualifications, required attachments in accordance with your evaluation criteria. We look forward to being selected to provide Janitorial Services for such as reputable agency such as Snohomish Health District.

After carefully reviewing and examined the Work Standards Requirements outlined on the Scope of Work Technical Specifications as well as the Snohomish Health District Required Cleaning Methods and Procedures, BSI warrants and Guarantees that all work will be performed in a consistent manner beyond the industry standards and practices assigning a well trained and experienced workmanship. BSI will also include spot carpet treatment within the proposal price.

EXPERIENCE/ REFERENCES

Company Name: Pierce County

Description: Project management, Janitorial services, floor maintenance as well as de-icing services when temperatures are expected to be at or below 35 degrees. Servicing over one million square footage (1,000,000) cleanable areas consisting in a 11 story County City Building Housing Courthouses, Prosecutor Offices, Judges Chambers, City of Tacoma Staff, Pierce County employees and Sheriff Officers. Also provide Janitorial services for Tacoma Jail, Medical Examiner Building, a Juvenile Detention Center, Family Justice Center Building, Sheriff Precincts and other multi story facilities. Twenty eight employees in the evening, as well as Four (4) day porters for 8hrs Runs to police the facilities for messes and debris, as well as upkeep e.g. restocking, cleaning staff and public restroom, kitchens and office areas.

Role: Prime Contractor

Location: Pierce County, 930 Tacoma Ave S, Tacoma, WA

Contact: Larry Perez/Contract Specialist

Phone Number: 253-798-2685/206-389-1264

Contract Value: \$1,068,000.00 a Year.

Company Name: Sound Transit

Description: Project management, Janitorial services, floor maintenance (carpet, tiled, granite, ceramic, terrazo), Pressure Washing Services, Window Cleaning, Light Rail Vehicle Cleaning, as well as de-icing services when temperatures are expected to be at or below 35 degrees. Servicing over one million square footage (1,000,000) cleanable areas consisting in a 6 story Administrative office building in Seattle, Park and Rides, Restrooms, Platforms, Transit Centers, Riders buildings all over King, Pierce and Snohomish Counties, Also an Operation and Maintenance Building for the Light Rail Vehicles in Tacoma, WA. Buildings Facilities are housing Sound Transit, BNSF and Police personnel. The Head Quarters Building consist in five floors of offices with two restrooms, two kitchens two conference rooms on each floor and a Board Room, this site requires five (5) employees in the evening, as well as two (2) day porters to police the facility for messes and debris, as well as upkeep restrooms and kitchens e.g. restocking, cleaning on the employees and public restrooms and kitchens. Night crews and Day Porters are provided to serve all the other facilities as well. Most of these facilities are open to the public. Our company has been providing these services for Ten years on this contract. (2004- PRESENT)

Role: Prime Contractor

Location: Sound Transit, 401 S. Jackson St, Seattle, WA 98104

Contact: Linda Thoma/Contract Manager

Phone Number: 206-398-5000

Contract Value: \$2,241,144.00

Company: City of Redmond

Description of work: Janitorial Services, floor maintenance, Carpet cleaning, Window Cleaning for different City Facilities such as The City Community Center, The Public Safety Building, Police Department, Public Works, Senior Center, Fire Stations totaling over 200,000 SQF. These buildings have Restrooms, Showers, Locker Rooms, Conference Rooms, Elevators, Offices, Kitchenettes, Training Rooms, also require Day Porter Services. Eight (8) Janitors and an area Supervisor are assigned to cover the work under this Contract.

Role: Prime Contractor.

Location: 15670 NE 85th Street, Redmond, WA

Contact: Connie Allen/Contract Administrator

Phone: 425-556-2159

Contract Value: \$267,000.00

Company: City of Seattle

Description of work: Janitorial Services, floor maintenance, window/glass cleaning, carpet cleaning for this 18,000 sq. ft. facility housing City of Seattle personnel. Contract active Jan 2009-Present)

Two employees assigned to cover the tasks under this contract.

Role: Prime Contractor.

Location: 2203 Airport Way South, Seattle.

Contact: John Sheldon/Fleet and Facility Manager.

Phone Number: 206-954-5377

Company: Seattle Public Utilities

Description of work: Janitorial Services, floor maintenance, window/glass cleaning, carpet cleaning for this 65,000 sq. ft. facility housing Public Utilities Personnel. Contract active Jan 2014-Present)

Five employees assigned to cover the tasks under this contract.

Role: Prime Contractor.

Location: 2700 Airport Way South, Seattle.

Contact: Darrin Brown Facility Manager.

Phone Number: 206-769-5714

Company: Department of Transportation

Description of work: Janitorial Services, floor maintenance, for Various DOT State Wide Facilities including a Multi Story Building with 150,571 sq. ft. housing DOT personnel. This building has twelve (12) Restrooms, Six (6) Showers, four Locker Rooms and eight (8) Kitchenettes, Lunchroom, Mud Rooms and Offices. Five (5) Janitors and a Supervisor are assigned to cover the work under this Contract. We service various other DOT facilities through out king and Snohomish counties covering over 15 buildings totaling approximately another 120,000 SQF

Role: Prime Contractor.

Location: 15700 Dayton Ave N Seattle, WA 98133

Contact: Annie Morris/Facility Manager
Phone: 206-510-6117/206-440-4976
Contract Value: \$300,000.00

Company: Community Transit

Description of work: Janitorial Services, floor maintenance, Carpet cleaning, Window Cleaning for seven (7) Community Transit Buildings, including the Headquarters Building, Facility staff Building, Operation Building, Sheriff Offices for a total of 90,000 Square Footage of cleanable areas. These buildings have Restrooms, Showers, Locker Rooms, Conference Rooms, Elevators, Offices, Kitchenettes, a Board room located at the Headquarters Building, also require Day Porter Services. Six (6) Janitors and an area Supervisor are assigned to cover the work under this Contract.

Location: 7100 Harderson Road, Everett, WA

Contact: Mike Warren/Facility Manager

Phone: 425-438-6172

Contract Value: \$110,745.48

Company: City of Seattle

Description of work: Janitorial Services, floor maintenance, Carpet cleaning, Window Cleaning for different City Facilities, Utilities Facilities totaling over 200,000 SQF. These buildings have Restrooms, Showers, Locker Rooms, Conference Rooms, Elevators, Offices, Kitchenettes. Janitors and area Supervisors are assigned to cover the work under this Contract.

Role: Prime Contractor.

Location: Seattle, WA 98133

Contact: Sara Schutt/Contract Manager

Phone: 206-684-0456

Contract Value: \$150,000.00

Company: City of Woodinville

Description of work: Janitorial Services, floor maintenance, Carpet cleaning, Window Cleaning for The City Hall includes The Police Department, totaling over 28,950 SQF. This Facility has Restrooms, Showers, Locker Rooms, Conference Rooms, Elevators, Offices, Kitchenettes, a Boardroom. Four (4) Janitors and an area Supervisor are assigned to cover the work under this Contract.

Role: Prime Contractor.

Location: 17301 133rd Avenue NE, WA

Contact: Brian Meyer/Facility Manager

Phone: 425-489-2705

Contract Value: \$58,880.00

Phone: 206-255-5088

KEY CONTRACT MANAGEMENT PERSONNEL

In order to accomplish a high quality maintenance program will required motivated personnel in addition to qualified management and extensive operational quality controls, ongoing motivation, quality control programs and employees evaluation provided by trained management personnel minimizes turn over. All of the employees that will be assigned to work under this project have been accordingly trained and have three to ten years of experience on the janitorial industry.

Billy Jauregui-President: Has over 18 years of comprehensive knowledge and training in various aspects of the janitorial maintenance industry. Billy Joined BSI in 2002 as a management trainee performing janitorial and floor work. In September 2002 was promoted to the management staff. In 2004 purchased all outstanding BSI stocks making him the CEO.

Billy previous employment was seven years of varied responsibility for all janitorial duties involving all Tourist Hotels and Airport in Varadero Cuba.

Regional manager of the Varadero Airport 1995-1998

Regional manager of the Varadero Hotels 1998-2001

Billy continues to be involved in all phases of the company's janitorial service performance.

Graduated in 1993 in the University of Cienfuegos, Cuba with a BA in teaching.

Mark Smith-Branch Manager: Mark joined BSI management staff in December 2005, his current areas of responsibility includes tenants relations, and providing back up and support to officers and supervisors. His previous work experience included 4 years with All About Clean Company, primarily coordinating day to day facilities operations and overseeing janitorial and security services.

Karina Flores-Project Manager: Experienced in commercial janitorial industry, Kary joined BSI in February 2005 as foreperson of small multi-story building. Thereafter he was transferred to a large multi-story building where he oversaw all production employees janitorial tasks. He was later promoted to Area Supervisor where his duties include checking job facilities for work quality and training employees.

George Herrejon-Site Supervisor: George Joined BSI in 2006 bringing along five years of experienced in the janitorial field. He started as a production employee performing janitorial work in a large multi-story building. Later on was promoted to foreperson of that site. In March 2008 he was promoted to Supervisor and continues to train janitors in the hands on role. His duties are to conduct job site inspection for quality control and work compliance.

Camilo Navarro-Area Supervisor: Camilo Joined BSI in 2008 bringing along six years of experienced in the janitorial Industry. She started as a Lead employee performing janitorial work in multiple multi-sites. Later on was promoted to site Supervisor and continues to train janitors in the hands on role. Her duties are to conduct job site and areas inspection for quality control and follow up.

Martin Kong (Supervisor): Martin is a true professional with great communication skills, very detailed on the job. Joined BSI in January 2007 as on call personnel and always responded fast to emergency calls for backing up employees, always had knowledge of what needed to be done and had no problems on performing the job. In 2008 was hired as a regular employee and assigned to work on a multi-story office building where showed great performance and promoted to Foreperson. Her duties are to conduct sites inspections and employee training.

Anthony Fair- Area Supervisor: Anthony joined BSI in 2005, he is a very well detail orientated person and experienced in the janitorial industry. He oversees for all the necessary tools and equipment are in working order and ready to go, He has worked as custodian in commercial establishment such as restaurants, malls and office buildings.

Recruitment, Training, and Retention

BSI Goal is to provide a Safety environment to work, Safety Compliance, recruiting of quality and qualified personnel is taken very seriously. In order to find honest, responsible and trustworthy individuals, Our Company uses the following procedure to recruit, screen and Safety train its personnel.

Minimum qualifications and experience our Company look for when hiring:

- a. High school diploma or equivalent
- b. Work habits that include punctuality, ability to collaborate on work assignments, and ability to identify and positively resolve problems that arise from daily work assignments.
- c. Ability to work both independently and as a member of a team
- d. Attention to detail
- e. Ability to work well under pressure and meet timelines
- f. Physical dexterity with ability to lift 25 lbs.
- g. Ability to operate small equipment, i.e. carpet extractor, power washer, blower machine, scrubber, etc.
- h. Excellent interpersonal communications skills

Seeking of Qualified Applicants:

- Internal postings
- Advertisements in local publications
- State Labor Department

- Employment Agencies
- Referrals

Review Applications to Identify The Most Qualified Candidates:

- Determine which candidates most closely meet the most important skills, Experience and other qualifications covered in the job description.
- Seek interviews with all qualified candidates to avoid any discrimination.

Schedule and Conduct Interviews:

- Explain the job and its place in the department or organization.
- Ask candidate job-related questions.
- Answer all questions pertaining to job.
- Evaluate the candidate.

Evaluation and Selection of Most Qualified Applicant:

- Check references.
- Review and compare qualifications.
- Perform drug screening on successful applicant of position

Specific Training to be implemented to the assigned Employees

- Tour of Premises
- Payroll, fringes, Identification of badges and uniforms
- Cleaning Standards/Specifications
- Key and access card usage control
- Building fire Safety and Evacuation
- Content and location of MSDS.
- Understanding their primary responsibilities and functions.
- Understanding the importance of the use and decontamination of the PPE (Personal Protective Equipment) e.g. uniforms, gloves, eye mask.
- Asbestos Training
- Criminal Justice Information System (CJIS) Security and Awareness Training
- How to operate equipment and technology effectively by following the manufacturer's recommendations, and by direct hands on training accomplishing all safety procedures on the process.
- The standards of quality, quantity, behavior, they are expected to meet.
- How to avoid and report discriminatory and offensive behavior.
- OSHA safety training to identify hazards and prevent accidents.
- Work place Hazard and Safety Procedures.
- How to prevent Blood Borne Pathogens

BSI Employees are to participate on a minimum of 15 minutes training session every two weeks.

In addition to the training programs outlined above BSI has training Seminars available to all employees:

Provide basic skills training during orientation:

- a. Welcome
- b. Company History and Structure
- c. Employment policies/Procedures
- d. Sexual Harassment
- e. Reporting to work
- f. Training record
- g. Logbooks
- h. Performance Evaluation

Custodial Training such as:

- a. Train all employees when we change or add procedures, equipment, software, chemicals, etc.
- b. Refresh and/or update all employee training once a year at least 8 hrs as required by OSHA.
- c. Our Company offer to its manager/supervisor 40 hrs of HAZWOPER (Hazardous Waste Operation and Emergency Response) training.
- d. BSI has created a HAZMAT (Hazardous Material Response Team) to ensure that all personnel has knowledge in how to response when a hazardous incident occur
- e. How to take care of floors by using the appropriate equipment for different tasks and how to Identify the right floor pads and brushes
- f. How to work on special projects such as stairways, elevators etc
- g. Retraining workshops where they learn cleaning procedures techniques, equipment maintenance and repairs and safety.
- h. Show new employee how our organizations do things

Hands on Training

- a. Help employees develop communication, problem solving, and teamwork Skills
- b. Observe employee performance to identify training needs.
- c. Provide training, either one-on-one or in a group, as needed.

SUSTAINABILITY

Buenavista Services is committed in implementing a Green Program in each Facility. This Program will impact and be beneficial to everyone, this program will include:

- Create a better Public image
- Improve the health of the building occupants
- Improve the health of the cleaning staff
- Increase Productivity
- Creating longer lasting buildings
- Elevating tenant satisfaction
- Saving Money
- Reducing health care and insurance costs

All vacuums to be used are HEPA filtration only.

Listed are Cleaning Products proposed for Janitorial Services. All products are listed in the MSDS Company Book, which is accessible to Employees, and facility personnel. All of Buenavista Services Inc employees have been trained in proper usage, mixing, storage and handling of all chemicals/cleaning supplies outlined in proposal, a Quick Mix Dilution system unit will be placed on the janitor room, this unit would mix and provide the exact dilution for each concentrated chemical, avoiding spills.

Our Company Policy is to use Certified Green Seal Sustainable Earth Products only, all cleaners formulated to meet Strict Environmentally Preferable Requirements. Product Description, special features, performance data are listed in each product MSDS.

- 1- Sustainable Earth All Purpose cleaner concentrated-60 – High Performance
- 2- Glass cleaner Concentrated-61
- 3- Fast acting Odor Eliminator-63
- 4- Neutral ph multi-use cleaner-64 high performance environmentally preferable, for sensitive surfaces including daily auto scrubbing.
- 5- Heavy-duty cleaner all purpose concentrated 65. High performance, recognize by EPA DfE for positive environmental and human health characteristics..
- 6- Sustainable Earth SE67 Professional Carpet Spotter.
- 7- Sustainable Earth Washroom Tub & Tile Cleaner-70.
- 8- Sustainable Earth Toilet & Urinal Cleaner-71 formulated to meet strict Environmental Preferable Requirements.
- 9- Sustainable Earth SE78 Ready-to-use Heavy Duty Cleaner-78 formulated for tough cleaning jobs.
- 10- Sustainable Earth Multi Use Floor Coating-80 High performance environmentally preferable floor coating formulated to be used as a dilutable floor sealer, finishes, and spray buff and restorer.
- 11- Sustainable Earth Wax and Finish Stripper Environmentally preferable ultra low odor Wax/Finish Remover for fast removal of the toughest sealers and finishes.
- 12- Sustainable Earth SE84 Dust Mop and Dust Cloth Treatment (water based). Ultra low odor water based recognized by EPA Design for the Environment (DFE) for positive Environmental and Human Characteristics.
- 13- Sustainable Earth SE99 Graffiti Remover, tough graffiti remover formulated to be safer and gentle on most surfaces.
- 14- Water based stainless steel cleaner.

AGREEMENT TERMS AND CONDITIONS

Agree

See attached

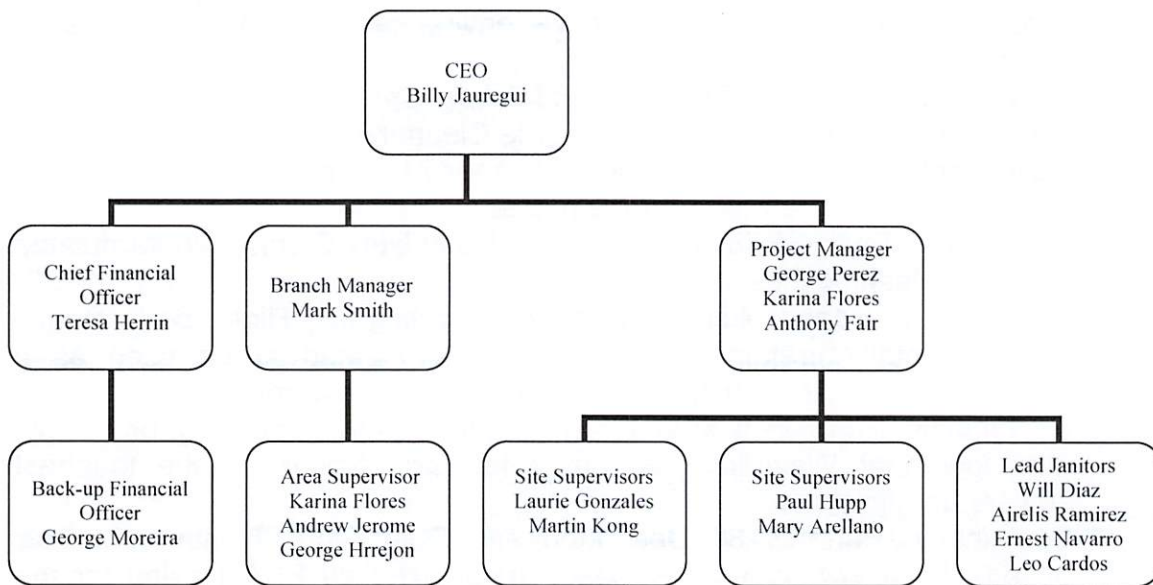
LEGAL ACTION:

None

DISCLOSURE

None

BUENAVISTA SERVICES INC ORGANIZATION CHART



BSI SHORT AND LONG TERM GOALS

At BSI, we look beyond the written specifications to fully understand the nature and complexities of the customer's business so that we can be more responsive in meeting day-to-day needs. Our goal is to create a partnership with our customer, so that the cleaning contract becomes a professional Relationship which has long term benefits to both our Customers and BSI.

UNION EMPLOYEES

BSI Employees are NON-UNION

QUALITY ASSURANCE

BSI does have a self-inspection program. All on-site personnel report directly to a foreperson or Supervisor who is to be on site at all times while Janitors are performing their duties. Supervisors/Foreperson are provided with an inspection checklist that includes all the Daily, Weekly, Monthly, Quarterly, Semi-Annual and Annual Services to be performed, it is to be completed and signed at the end of each shift in order to ascertain the Quality and Correctness of work being perform and submitted the next day to Management. In addition Owners and Managers adhere to HANDS ON policy, in which they are to be on-site of each facility twice per week to assist, answer questions, perform facilities inspections, coach employees as needed to improve safety, practice and quality of work as our way to enhance our firm in the eyes of our Customers and build pride on our team.

COMPANY'S QUALITY CONTROL PROCESS

BSI does have a self-inspection program. Sustaining a Quality Control Standard will require a team effort for all involved regarding understanding assignment. Management Personnel will play an important part in maintaining service level expectations. Systematic reviews and analysis of work areas and overall quality will provide an ongoing measurement of actual and assist in establishing future improvements and expectations. All on-site personnel report directly to a foreperson or area Supervisor. Each Supervisor/Foreperson is aware of the contract requirements and standards for each Site and are provided with an inspection checklist that includes all the Daily, Weekly, Monthly, Quarterly, Semi-Annual and Annual Services to be performed, it is to be completed and signed at the end of each shift and turned in to the Area Supervisor who will submit it to the office management staff for review the next day in order to ascertain the Quality and Correctness of work being. In addition Owners and Managers adhere to HANDS ON policy, in which they are to be on-site of each facility once a week to assist, answer questions, perform facilities inspections, coach employees as needed to improve safety practice and quality of work as our way to enhance our firm in the eyes of our Customers and build pride on our team.

PROPOSED CONTRACT STARTUP PROCEDURES AND TRANSITION PLAN

Experience has taught us that the key to a great contract start up is a well executed transition plan. Our organization and supervisory network ensures we have all the necessary information/scope of work, and all employees are trained and prepared with all the necessary knowledge and alternatives for the accounts to start. Assign experienced management and janitorial staff. BSI will meet with the Facility Managers if possible and go over things, get all employees familiar with the buildings, alarm codes, access codes, have a pre-walkthrough of the facilities.

PROPOSED DISPUTE SOLUTION TO MEET THE SNOHOMISH HEALTH DISTRICT REQUIREMENTS

An important aspect to consider when selecting janitorial services companies besides its client references and several other aspects, is how it manages having more than one contract and its plan on ensuring that there are adequate personnel to cover the services on a contract within the time limitation, which may arise in the performance of services considering its current workload that is why to ensure that a quality job is performed to meet The Snohomish Health District expectations, Buenavista Services Inc. has developed and issued a work document, instructions and procedures, which prescribe the acceptance criteria and the manner of responsibilities for the execution of work. In addition to the implementation of procedures, additional procedures, instruction and guidelines shall be developed as necessary to ensure monitoring and controlling of processes where results will impact quality janitorial services. As our self inspection program the assigned on-site supervisor, will monitor the cleaning process through the use of inspections checklist and review every place where work was performed, ensuring that proper work was done and the Janitor on duty did not forget any task. Owner/managers will be on site twice per week inspecting all areas to ensure a quality job!

IN CASE OF A COMPLAINT

When a complaint occurs based in unsatisfactory performances or non-performances we respond quickly correcting all issues and as part of our problem resolution process we follow a few steps which are:

Active communication with the appropriate personnel with the complaint issue, with active communication we follow the following procedures:

- Identify the problems (complaint) discuss with the complainant and make changes as needed
- Discuss with the managers and make changes as needed.
- Discuss with all parties involved to achieve mutual agreement on resolution
- Evaluate the cause of the problem(s), i.e. employee training, lack of equipment or supplies etc
- Resolve this issue; take corrective action.
- All issues are to be resolved within 24 (twenty four) hours.

IN CASE OF A CONTRACT DISPUTE BUENAVISTA SERVICES INC, WOULD PROCEED AS FOLLOW

- Discuss with all parties involved to achieve mutual agreement and resolution. Place in writing as an addendum or clarification to the contract...
- Company President meets with department manager to resolve problem and amend contract if necessary.
- Arbitrate through a mutual agreed upon arbitrator. Determination shall be binding and parties cover their own costs.

When dealing with non-performance or unsatisfactory performances, Buena Vista Services Supervisors and/or Managers that are on-site performing nightly inspections (supervision of employees) will take immediate action to correct performance issues. Any unsatisfactory performances or non-performances concerns that have been communicated from client facilities will be handled immediately through management of Buena Vista Services Inc and the employee(s) involved in non-compliance of policies and procedures.

These issues will also be resolved within 24- hour time frame.

To address discrepancies called in after normal working hours is easy and fast for us since Our crew operates 24 hours a day, 7 days a week. Any discrepancies called in after normal working hours (in which most of our janitorial services are performed after 6 pm can be communicating via our office telephone at any time discrepancy occurs. We will dispatch our janitor to the location within one hour to resolve the problem(s).

PERFORMANCE

TOOLS&EQUIPMENT	QUANTITY	CONDITION	AGE
Micro fiber dust mops 5X24, 5x36	8	New	New
White Micro Down Press Mop Buckets (gray or yellow)	8	Four new/Four used	New/6 months old
Two way Grabber Mop Stick Handles	8	New	New
24 oz Spray Bottles w/ trigger sprayers	60 Different colors to label each product	New	New
Rubbermaid Janitorial Cart	4	Good/Used	5 Months Old
Rubbermaid 33 Gallon Garbage receptacles w/wheels	5	Three new/two used/good	4 Months old
Flo-Pac Counter Brushers	4	New	New
Chevy 2007 Steam Carpet Cleaning Van	1	Good/used	7 Years
Lambskin 30-44 Extendable Duster	5	New	New
Minuteman Steamer/carpet extractor machine	1	Good/used	1year old
Industrial Simpson 13 hp/4000 psi pressure washer	1	Good/used	4months old
Commercial Ross Boss Tank Extractor Carpet Cleaner	4	Good/used	1 year old
B-Line 1500 low speed Floor Striper Machine	4	Good/used	1 year old
Toilet/Urinals Brushers	5	New	New
Wet floor sign	5	New	New
Closed for cleaning sign	10	5 Good/used & 5/new	Used/new
Antimicrobial/microfiber wet mops w/handles	5	New	New
Upright Natural Brooms	6	New	New

Whisk Angler Brooms	6	New	New
Lobby Pro Dust Pan	5	Two used/ three new	Used/new
Dura-Palm Synthetic Fiber Sweep Brushes, for walkways entries	3	Good used	7 months old
Hazardous Waste Kits, for removal of human waste, fecal matter, etc.	2	New	New
Safety Wear, include eye wear, face masks, clothing protectors, gloves	8	3 New/5used good condition	New/used 8months old
Weed Eater Blower Machine	2	Used/good	1 year old
Windsor Sensor - Commercial Upright Vacuum cleaner; HEPA filtration	5	2 New/3 used good condition	9 months old
Super Duty Diesel Mounted/truck Pressure Washer/500 gallon Water tank, 20HP/4000 PSI/ Includes a 28 inch surface cleaner.	1	Used	5 months old
Standard Thick line Floor Pads Black strip Pads Blue cleaning pads Red buffing pads	1 case/ each	New	New
Unger Pro Stainless Steel Window Squeegee with extendable handles	5	Used/good	3months old

Propane High speed floor buffers	4	Good	6 months old
Proteam Co HEPA Backpack Vacuum; Four level filtration, 10 QT capacity, and Micro filter.	15	10New/5 Used	1 year old
Proteam HEPA filtration/disposable bag Upright/vacuum	12	5new/7used good condition	New/used months 5
Minuteman 17"all in one industrial floor machine 1.5 hp/175 rpm-waxer, buffer, stripper	2	Used/good condition	6 months old
Blue star 24" 1500 rpm high speed floor buffing machine	1	Used/good condition	3 months old
Micro fiber cleaning cloths, green, yellow, blue, orange	300	New	New

Buenavista Services Inc will provide the quantity of equipment that requires performing the janitorial services at each facility, managing the Janitor Closet Space.

The attached Proposal constitutes a firm and binding offer to the Snohomish Health District. All information in support of this Proposal is accurate, truthful and factual.

Our promise to Snohomish Health District:

Buena Vista Services Inc. (BSI) will meet the performances requirements under this contract assigning the necessary trained and capable employees for the complexion of work specifications as described in the scope of work and ensuring 100 % work satisfaction to Snohomish Health District Facilities, reaching all work expertise.

We are looking forward to be selected to work with Snohomish Health District and immensely appreciate the time you have invested in reading this informational document.

Sincerely,

A handwritten signature in black ink, appearing to read "Billy Jauregui". The signature is fluid and cursive, with a prominent initial "B" and "J".

Billy Jauregui

President and authorized person to execute contract on behalf of Buenavista Services Inc,

Signed on

The 12th day of November of 2019 by Buenavista Services Inc

Authorized Agent: Billy Jauregui

Title: President

ATTACHMENT A:

RFQQ ACKNOWLEDGMENT

The undersigned agrees that all the terms and conditions of this solicitation and offer may, at the District's option, be made applicable in any contract issued as a result of this solicitation.

Business Firm's Typed Name: Buena Vista Services Inc.

Name and Title of Person

Authorized to Sign Bid: Billy Jauregui / President

Signature: [Signature]

Date: 11/12/19

Corporate Attestation or SEAL here

Signature: [Signature]

Date: 11/12/19

(Corporate officer other than above)

Name and Title of Person

Attesting to Authorized Signature: Billy Jauregui / President

NAME AND SIGNATURE REQUIREMENTS FOR PROPOSALS AND CONTRACTS

The correct legal business name of the respondent must be used in all contracts. A trade name (i.e., a shortened or different name under which the firm does business) should not be used when the legal name is different.

Corporations must have names that comply with State Law. The respondent's signature must conform to the following:

- Where the respondent is a corporation, a corporate seal is required.
- Where the respondent is a partnership, at least one general partner must sign.
- Where the respondent is a sole proprietor, the owner of the company must sign.

ACKNOWLEDGMENT OF SOLICITATION AMENDMENTS

Please note, that it is the respondent's responsibility to check the District's website frequently for Addendums, which may impact pricing, this document's requirements, terms and/or conditions. Failure to sign and return an Addendum with your response may result in disqualification of Proposal.

The respondent acknowledges receipt of the following amendment(s) to the solicitation:

Amendment Number/Date: _____

Amendment Number/Date: _____

NOTE: THIS FORM MUST BE COMPLETED AND INCLUDED WITH THE BID.

ATTACHMENT B:

STATEMENT OF PROPOSER'S QUALIFICATIONS

Contractor must complete all portions of this statement before Proposal will be considered. The following statements as to experience, equipment and general qualifications of the Contractor as submitted in conjunction with the proposal, as part thereof and truthfulness and accuracy of information is guaranteed by the Proposer and included in Proposal evaluation.

Name and address of principal business office, which Contract will be administered from:

Buenavista Services Inc,
8609 164th St Ct E Puyallup WA 98375

Telephone: 425-246-8121

Number of years Contractor has been engaged in custodial services business: 20 years

State of Washington Contractor's Registration No. 602 707 371

Department of Labor and Industries Workmen's Compensation No. 18992400

City of Everett Business License No. 60408

Have any adverse legal judgments been rendered against the Proposer in the past five (5) years:

☒ NO ☐ YES If yes, give details:

The Proposer as a Contractor has never failed to satisfactorily perform a contract awarded to him except as follows: (Name of any and all exceptions and reasons thereof)

Contractor must have at least three (3) years' experience as a Contractor in this field of work and have satisfactorily completed three (3) projects of this nature in the last three (3) years:

Location and for who performed:

City of Redmond
15670 NE 85th St, Redmond, WA
Phone 425 556 2716 Contact Person Quinn Kuhnhausen

Location and for who performed:

Sound Transit
401 S. Jackson St Seattle, WA
Phone 206 398 5000 Contact Person Linda Thomas

Location and for who performed:

City of Seattle
2700 Airport Way South, Seattle, WA
Phone 206 769 5748 Contact Person Darrin Brown

11. Please give the names and titles for the janitorial staff that you plan to employ for this contract. Indicate how many years they have worked for your company

Camilo Navarro: Site Supervisor 10 years
Laura Gonzales: Lead Janitor 12 years
Christin Torres: Janitor 5 years
Mary Arellano: Janitor 7 years
Elvin Corea: Lead Janitor 9 years

Buenavista Services Inc,
(Firm Name of Proposer)

J. J. J.

(Signature of Proposer)

President

(Title)

425-246-8121

(Telephone Number)

billy@buenavista-inc.com

(Email Address)

NOTE: THIS FORM MUST BE COMPLETED AND INCLUDED WITH THE PROPOSAL.

ATTACHMENT C:

COST PROPOSAL

Proposal of: Buenavista Services Inc,

Address: 8609 164th St Ct E Puyallup, WA 98375

Date: 11/12/2019

TO: The Snohomish Health District ("District")

Proposer offers to provide the following janitorial services per the specifications contained herein:

DESCRIPTION				
<p>The Snohomish Health District is requesting Qualifications and Quote Proposals to hire a janitorial firm to clean District facilities located as noted under section IV (A), per the specifications of this contract request for proposals. <u>Materials used for cleaning must meet the approval of the Building Specialist</u></p> <p>The successful firm shall furnish all labor, materials, and cleaning equipment.</p> <p>Quote shall be based on cleaning frequency established under section V of this proposal and the square footage of District facilities as noted in the table under Section IV (A) of this proposal.</p>				
ITEM NO.	QTY	UNIT		PRICE
1.	1	Each	Monthly charge for thorough cleaning of <u>SHD Everett Facility</u> per the schedules listed - Technical Specifications - to include all labor, taxes, cleaning equipment and supervision (prevailing wage).	\$ <u>3,526.95</u>
2.	1	Each	Monthly charge for thorough cleaning of <u>SHD/WIC Lynnwood Facility</u> per the schedules listed - Technical Specifications - to include all labor, taxes, cleaning equipment and supervision (prevailing wage).	\$ <u>1,385.00</u>

NOTE: THIS FORM MUST BE COMPLETED AND INCLUDED WITH THE PROPOSAL.

ATTACHMENT D:

NON-COLLUSION STATEMENT

In order for your application to be considered, it is necessary to furnish the following information:

Has your firm ever been indicted, pled guilty, pled nolo contendere (no contest), or been convicted of any offense that has resulted in your firm being barred from being or performing work for any State, Local, or Federal Government?

Yes ☐

No ☒

If "Yes", attach a separate sheet(s) to this form giving the details involved, the names of the individuals, and their current employment status with your firm.

Has any officer, employee, or other member of your firm ever been indicted, pled guilty, pled nolo contendere, or been convicted of any illegal restraints of trade, including collusive bidding?

Yes ☐

No ☒

If "Yes", attach a separate sheet(s) to this form giving the details involved.

Has your firm or any officer, employee, or member of your firm ever been debarred for violation of various Public Constraint Acts incorporating Labor Standards Provision?

Yes ☐

No ☒

If "Yes", attach a separate sheet(s) to this form giving the details involved.

Is your firm under the protection of the bankruptcy court, has pending any petition in bankruptcy court, or have you made an assignment for the benefit of creditors?

Yes ☐

No ☒

Buena Vista Services Inc
(Printed Name of Contractor)

8609 164th St Ct E
Address

Puyallup WA 98375
City State Zip Code

J. Rodriguez
Signature of Authorized Representative

President 11/12/2019
Title Date

NOTE: THIS FORM MUST BE COMPLETED AND INCLUDED WITH THE PROPOSAL.

ATTACHMENT E:
INSURANCE REQUIREMENTS

A. Contractor shall obtain insurance of the types described below:

1. Automobile Liability Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01
2. Commercial General Liability Commercial General Liability insurance shall be written at least as broad on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse, or underground property damage. The District shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the District using an additional insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the state of Washington.

B. Minimum Amounts of Insurance

Contractor shall maintain the following insurance limits:

1. Comprehensive General Liability. Insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
2. Automobile Liability. \$1,000,000 combined single limit per accident for bodily injury and property damage.
3. Workers' Compensation. Workers' compensation limits as required by the Workers' Compensation Act of Washington.

C. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:

1. The Contractor's insurance coverage shall be primary insurance as respect to the District. Any Insurance, self-insurance, or insurance pool coverage maintained by the District shall be excess of the Contractor's insurance and shall not contribute with it.

2. The Contractor's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except in accordance with RCW 48.18.290, or prior written notice by delivery or mail has been given to the District.

Name of Company: The HARTeond

Name of Insurance Agent: Liz Ketzner

Telephone, including Area Code 206-364-3867

NOTE: THIS FORM MUST BE COMPLETED AND INCLUDED WITH THE PROPOSAL.

ATTACHMENT F:

CERTIFICATION OF COMPLIANCE with Wage Payment Statutes

The proposer hereby certifies that, within the three-year period immediately preceding the RFQQ solicitation date October 30, 2019, the proposer is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Buenavista Services Inc,
Proposer's Business Name

[Signature]
Signature of Authorized Official*

Billy Jauregui
Printed Name

President
Title

11/12/2019
Date

Puyallup
City

WA
State

NOTE: THIS FORM MUST BE COMPLETED AND INCLUDED WITH THE PROPOSAL.