



# **SNOHOMISH COUNTY**

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## **HEALTH DEPARTMENT**

### **SNOHOMISH COUNTY BOARD OF HEALTH AGENDA**

March 12, 2024

3:00 PM

Auditorium, 3020 Rucker Ave, Everett, WA 98201 or Remote:  
<https://us02web.zoom.us/j/87098263636>

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- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda Contents and Order**
- 4. Approval of Minutes**
  - a. Approval of Minutes of the Special Meeting of January 30, 2024
- 5. Public Comment**
- 6. Action**
  - a. Resolution 24-01 Approving the 2024 Board of Health Work Plan (SR 24-002B; N. Thomsen)
- 7. Special Business**
  - a. Tuberculosis Control Program Update (SR 24-003; T. Rugg)
  - b. Proclamation 24-01 Recognizing World Tuberculosis Day, March 24, 2024 (SR 24-004; N. Thomsen)
  - c. Proclamation 24-02 Recognizing National Public Health Week (SR 24-005; N. Thomsen)
- 8. Briefings**
  - a. Environmental Health Fee Schedule (SR 24-007; R. Gray)
  - b. Environmental Health 2024 Code Update Plans (SR 24-008; R. Evjue)
  - c. 2024 Washington Legislative Session Review (SR 24-006; N. Thomsen)
- 9. Health Officer's Report**
- 10. Information Items**
  - a. Upcoming meetings

## 11. Adjournment

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**Board of Health members:**

Jared Mead, Megan Dunn, Heather Logan, Joseph Hund, Lisa George, Janet Anderberg, Desmond Skubi, Julie Smith-Hopkins

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Questions or additional information about the board meeting may be obtained by contacting Sarah de Jong at 425.339.5210; Relay: 711; Email [sarah.dejong@co.snohomish.wa.us](mailto:sarah.dejong@co.snohomish.wa.us). To request reasonable accommodations, please contact Ms. de Jong by the Friday prior to the board meeting. It's customary at each regular meeting of the full Board to include an assigned period for public comment from individuals present at the meeting. Generally, the public comment occurs near the beginning of the meeting and comments are limited to no more than three minutes per person. The Chair of the board may, as circumstances require at each meeting, reduce the time allotted to individuals or reduce the overall time assigned for public comments.



BOARD OF HEALTH STAFF REPORT ()  
MARCH 12, 2024  
APPROVAL OF MINUTES

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Approval of Minutes of the Special Meeting of January 30, 2024

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**Division:**

Office of the Director / Sarah de Jong, Clerk of the Board of Health

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**ATTACHMENTS:**

Description

- ▢ Draft Minutes

**Snohomish County Board of Health  
Board of Health Minutes  
January 30, 2024  
Special Meeting**

The special meeting was held in the auditorium of the Rucker Building and via Zoom conference call/video.

**Members Present**

Megan Dunn, County Councilmember, Board Chair (In Person)  
Heather Logan, Councilmember, Arlington, Board Vice Chair (In Person)  
Janet Anderberg (Virtual)  
Lisa George (Virtual)  
Joseph Hund, Councilmember, Sultan (Virtual)  
Jared Mead, County Councilmember (Virtual)  
Desmond Skubi (Virtual)

**Members Absent**

Julie Smith

**Snohomish County Staff Present**

Dennis Worsham, James Lewis, Pamela Aguilar, Nicole Thomsen, Carrie Parker, Theresa Bengtson, Katie Curtis, Helen Wong, Kari Bray, Sarah de Jong

**Comings and Goings**

Julie Smith arrived at 3:49 p.m.

**Call to Order**

The regular meeting of the Board of Health was called to order using a hybrid setting at 3:00 p.m. by Ms. Megan Dunn.

**Roll Call**

Roll call was taken by Ms. Sarah de Jong who reported there was a quorum present.

**Approval of Agenda Contents and Order**

It was moved by Ms. Heather Logan and seconded by Mr. Joseph Hund to approve the agenda contents and order as amended. The motion passed with seven ayes, zero nays, and one absent (Smith).

**Approval of Minutes**

It was moved by Ms. Lisa George and seconded by Ms. Logan to approve the minutes of the regular meeting of December 12, 2023. The motion passed with seven ayes, zero nays, and one absent (Smith).

**Public Comment**

Ms. Dunn opened the floor for public comment. No one from the public volunteered to speak and Ms. Dunn closed public comment.

**Special Business**

*Election of Chair*

Ms. Dunn opened the floor for nominations for the chair of the board. Ms. Heather Logan nominated Megan Dunn. Mr. Jared Mead seconded. There were no other nominations and Ms. Dunn becomes the Chair of the Board for 2024.

#### *Election of Vice Chair*

Ms. Dunn opened the floor for nominations for the vice chair of the board. Ms. Logan nominated herself, with a second by Mr. Joseph Hund. There were no other nominations and Ms. Logan becomes the Vice Chair of the Board for 2024.

### **Briefings**

#### *Introduction to Prevention Services Division (SR 24-001; C. Parker)*

Ms. Carrie Parker provided an overview of the prevention services division and walked through the public health response for a case of measles in Snohomish County from 2019 to highlight the number of staff and resources needed for an outbreak response.

#### *2024 Board of Health Work Plan (SR 24-002; N. Thomsen)*

Ms. Nicole Thomsen introduced a draft work plan and request input from board of health members. Board members present expressed interest in adding the following to the plan:

- Public health emergency preparedness and response – what it is and the role the Board of Health has
- Reproductive health – role of public health
- Snohomish County public health marketing and public relations

### **Director's Report**

Mr. Dennis Worsham shared departmental updates including:

- Legislative Day was last week in Olympia. Staff and a Board member attended and were able to meet with legislators to provide education on public health bills, including one bill that would allow medical assistants to administer syphilis injections out in the field through direct observed therapy with a medical official.
- Phase I was about integrating into the County process. This integration still continues but we continue to make strides. The Health District dissolved at the beginning of January.
- The department received a five-year award of \$5,000,000 from CDC for an overdose data to action grant.
- Continuing work with the naloxone leave-behind program.
- STD clinic opened in December. Last week had over 27 office visits from clients. 9 patients received treatment when in place. Diagnosed two neurosyphilis cases in the first two months since the clinic opened.
- Focusing on increasing our public health data capabilities and have implemented new dashboards for RSV.
- A Savvy Septic program to help homeowners maintain healthy septic systems.
- Sound Foundation – look at social determinants of health and things that advance population public health.
- Dissolved PHAC. Decided as a group it was better to let it rest now and bring back to life in a different capacity, based on the needs at the time.
- CEAB – committed to making it survive and do well. Still in the transition of the group. Working with them around policy.
- New partnership with Molina Health. Spent time to find common interests and landed on immunizations. Will work with them bringing other providers and community members in to set universal goal to move towards in vaccination population around childhood vaccinations in particular and flu, etc.

- CHC – figuring out intersections w/ common interests. They're interested in immunizations as well. Looking at CHA and how to engage more. They have a focus in our county regarding school-based health and how we can support their work.
- Budget/Finance – Entering into County's first biennial process. Still in the learning curve in finance and budget group.
- In the works with the County regarding ARPA funds. Exploring expanding STI services and immunizations through mobile van services.
- EH – had over 4200 food safety inspection and 700 well and septic reviews in 2023.
- Highest priorities for the board this year involve getting the BOH code updated.
- In the process of bringing a consultant in for equity review. Will tie into internal assessment and lead to a strategic plan.

**Information Items***Upcoming Meetings*

Ms. Dunn noted the dates of the next Board of Health meetings.

**Adjournment**

The meeting was adjourned at 4:17 p.m.

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Megan Dunn  
Board of Health, Chair

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Dennis Worsham, Director

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Resolution 24-01 Approving the 2024 Board of Health Work Plan (SR 24-002B; N. Thomsen)

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**Division:**

Office of the Director / Nicole Thomsen, Public Affairs & Policy Manager

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**Background**

Each year the Board of Health (BOH) develops a work plan. The intent of this plan isn't to be prescriptive but to determine sufficient topical detail for the Board to plan and inform prioritization of topics. If approved, Resolution 24-01 (Exhibit A) would adopt the 2024 work plan presented as Exhibit B.

The 2024 work plan is based on:

- Conversations with health department leadership to understand their needs and anticipated requests for the coming year
- Feedback from the BOH during its January 30 regular meeting
- Review by BOH officers

**Board Authority**

RCW 70.05.060 – Powers and duties of local board of health and Snohomish County Code Chapter 2.300

**Recommended Motion**

**MOVE TO** approve Resolution 24-01 adopting the Snohomish County Board of Health 2024 work plan.

**ATTACHMENTS:**

Description

- ▢ Resolution 24-01
- ▢ 2024 Work Plan

SNOHOMISH HEALTH DISTRICT  
RESOLUTION OF THE BOARD OF HEALTH

RESOLUTION NUMBER: 24-01

RESOLUTION SUBJECT: Adopting the Snohomish County Board of Health 2024 Work Plan

WHEREAS, Washington state law provides those duties to the Snohomish County Board of Health as stated in RCW 70.05.040; and

WHEREAS, Snohomish County Code 2.300.160 reaffirms those duties; and

WHEREAS, the Snohomish County Board of Health has adopted annual work plans since its establishment; and

WHEREAS, the priorities set forth in the Snohomish County Board of Health 2024 work plan include revisions to the Snohomish County Board of Health Code, increase in the knowledge of public health practice, increase in understanding of public health services, and supporting the Snohomish County health department strategic plan.

NOW THEREFORE, BE IT RESOLVED, that the Snohomish County Board of Health approves the Snohomish County 2024 Board of Health Work Plan attached to this resolution.

ADOPTED this 12th day of March 2024.

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Megan Dunn, Chair  
Board of Health

ATTEST:

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Dennis Worsham  
Director, Health Department

**DRAFT**  
**Snohomish County Board of Health**  
**2024 Work Plan**

**Work Plan Intent:** Increase knowledge of public health practice and understanding of public health services in Snohomish County.

Topic	Specific Issue	Potential Actions				Notes
		Rules & Regulations	Resolution	Briefing & Discussion	Board Advocacy	
Board Required Work	2024 Election of Board Chair and Vice-Chair					Jan
	2024 Work Plan		X			Feb
	Environmental Health Fees	X				Jan - April
	Board of Health Administrative Rules	X				
	Code Revision – Topic #1	X				Adopt by September
	Code Revision – Topic #2	X				Adopt by November
	Recruitment of a Board of Health Tribal member				X	
Other Work	Alignment with Public Health Strategic Planning			X		
	Prevention Services Roadshow			X		Jan - Nov
	2025-26 WA Legislative Priorities		X		X	Adopt by August
	Public Health Emergency Preparedness & Response: What is it and Board of Health Role			X		
	Snohomish County Public Health Marketing and Public Relations			X		
Time Pending	Reproductive Health: Role of Public Health			X		



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Tuberculosis Control Program Update (SR 24-003; T. Rugg)

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**Division:**

Prevention Services / Teresa Rugg

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**ATTACHMENTS:**

Description

- ▢ TB Program Presentation



# Tuberculosis Program

Grandma  
Ole at the  
Firland TB  
Sanatorium  
in the 1940s.



Buea,  
Cameroon  
circa  
1990s



## Dr. Claudia Lacson

Born and raised in Bogata, Columbia

Died from TB meningitis in Atlanta, GA in 2004.

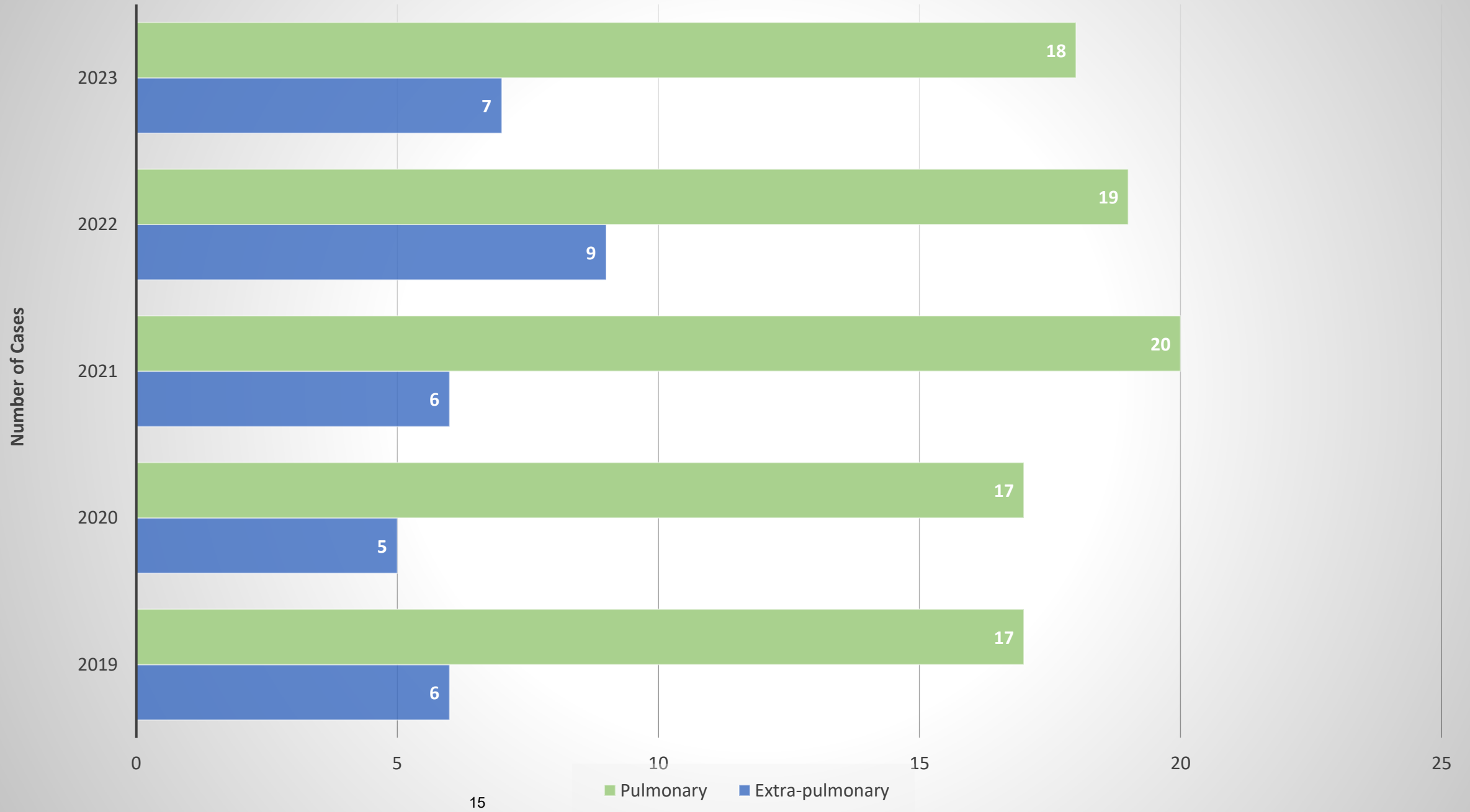
*Photo credit: Lacson Family*



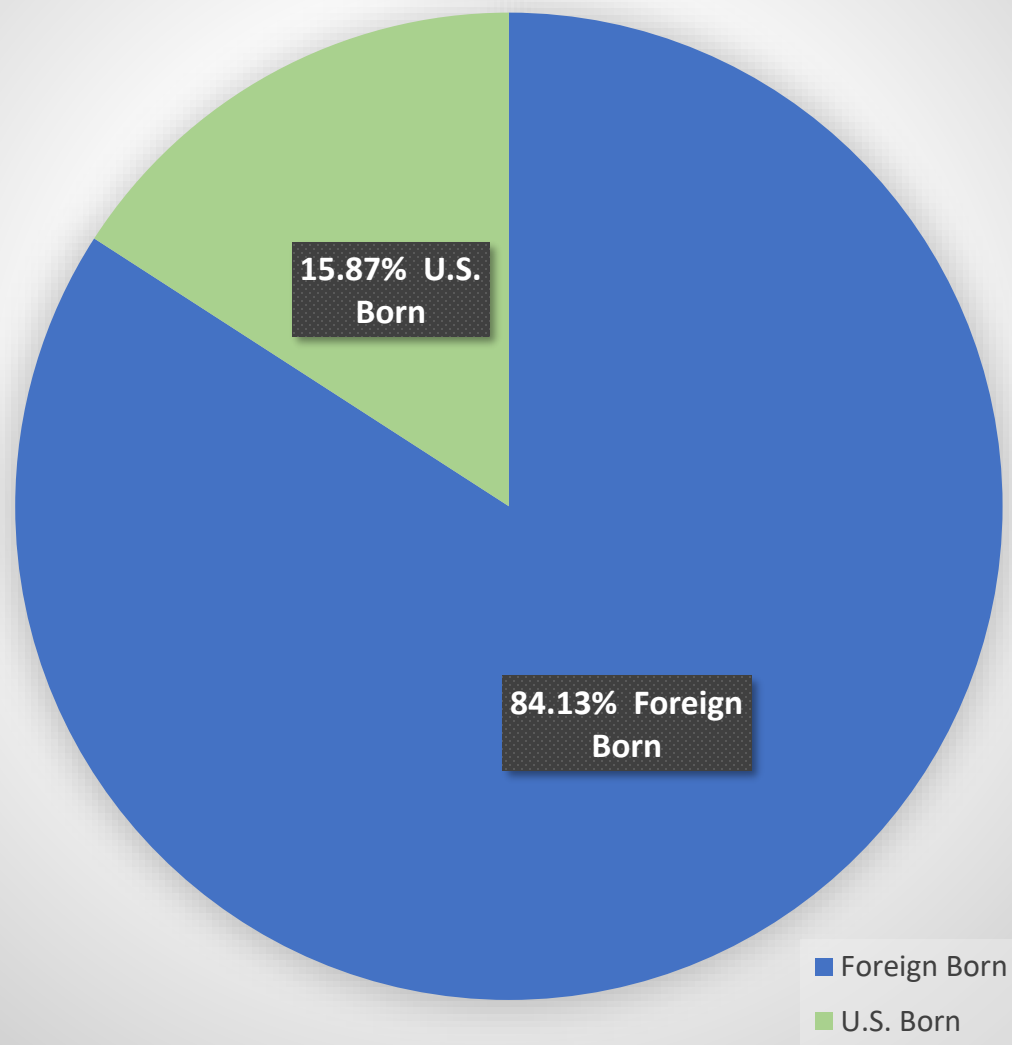
## **After 20 years of experience...**

1. TB is a bacterial disease that can infect any part of the body, but it is preventable and treatable.
2. A stigma around TB is tightly woven into communities and families in most cultures in the world, making treatment support a challenge.
3. TB is of great significance in Snohomish County, our country, and our world.

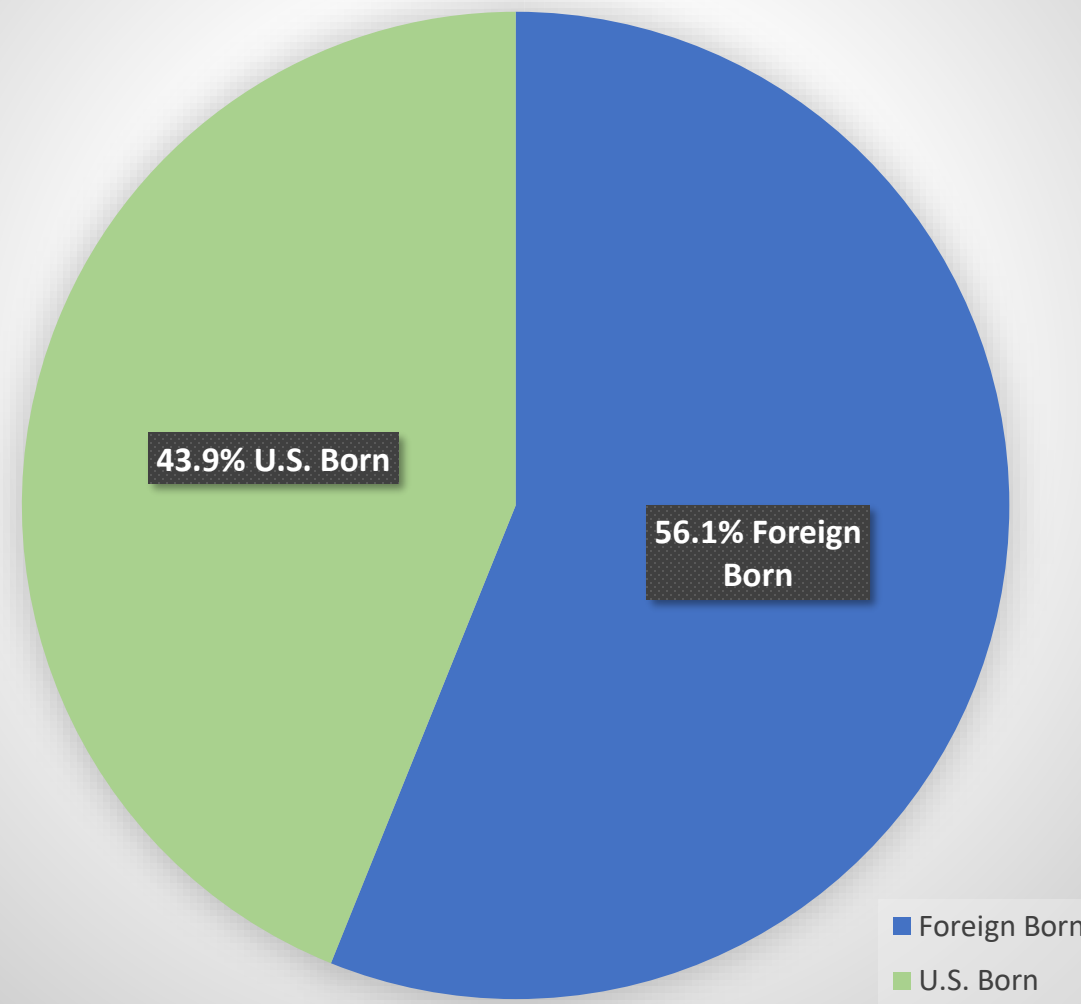
# Snohomish County Active TB Cases by Year



**Percent of U.S./Foreign Born Active TB Cases 2019-2023**



**Percent of TB Contacts that are U.S./Foreign Born 2019-2023**



# Program Goal

To provide low/no barrier trauma informed and culturally competent care to persons infected with tuberculosis (TB) and their contacts to prevent the spread of TB in Snohomish County.

# Program Objectives

- Provide treatment and support for community members with:
  - Active TB
  - Latent TB related to contact with a person with active TB infection
- Provide support and monitoring of community members with:
  - Extrapulmonary TB
  - People treated for Pulmonary TB that need ongoing surveillance post-treatment
- Provide contact investigation for the close contacts of a person with active pulmonary TB
- Provide surge support for the Refugee Health Program

# How we care for our clients





Lucy McNeely, Lead Public Health Nurse

*She/Her*  
*FTE 1.0*



Dr. James Lewis, Health Officer

*He/Him*  
*FTE 1.0*

Receives referrals from our community partners of persons who may have TB.  
Consults with community partners for clarification and follows up with Dr. Lewis for orders/directives.  
Ensures our medication inventory is ready for our client.  
Coordinates weekly meeting to review client care.





Alba Suarez, Public Health Nurse  
*She/Her*  
*FTE 1.0*



James Allard, Public Health Nurse  
*He/Him*  
*FTE 1.0*



Kirsten Hauke, Public Health Nurse  
*She/Her*  
*FTE 1.0*

Provide case management to this client for the duration of their treatment which can be for 4-9 months or longer.  
Manage more than just active TB clients: extra pulmonary; those on surveillance; contacts of their active clients.



Ruben Santiago Juarez, Disease Intervention Specialist

*He/Him*

*FTE 1.0*

Works with over 120 contacts every year.

Locate and encourage close contacts to complete a medical questionnaire and get tested for TB.

Conduct TB screening for community members.



Many clients start out with 7-11 pills a day. Once their treatment is progressing, they may decrease their intake to 3 pills a day.



Mike DelaRosa, Outreach Worker

*He/Him*

*FTE 1.0*



Xeyneb Al-Azadi, Outreach Worker

*She/Her*

*FTE 1.0*

Observe and document clients taking their medication either in person or through a video platform.

Remind clients to be aware of side effects of the medication.

Provide healthy nutrition products as the medication can be harsh without regular, healthy foods.



*I believe this image represents my work as an outreach worker because all of our clients come from different perspectives, life stages, and viewpoints for us to learn from.*

*Being a TB outreach worker is more than just giving a client their medication and checking if they took it every day. It is an amazing, mind-opening learning experience where we get to build relationships.*

*Building strong rapport with our clients allows us to connect our clients with a variety of resources ranging from health clinics, housing assistance, to transportation and so much more.*

*We meet our clients where and when they need us. We show them we are always here to support and care for them.*     **Xeyneb Al-Azadi**



Ashley Davidson, Program Specialist

*She/Her*

*FTE 1.0*

The initial face and voice of our program as she interacts with the community.

Ensures the integrity of our databases and file systems.

Works closely with our community partners and SCHD finance department to ensure financial soundness.



Teresa Rugg, Supervisor

*She/Her*

*FTE 1.0*

Brings the team together to individually and collectively find their voice to create an environment that allows us to care for all of our clients with our whole selves with equity, respect, expertise, and dignity.

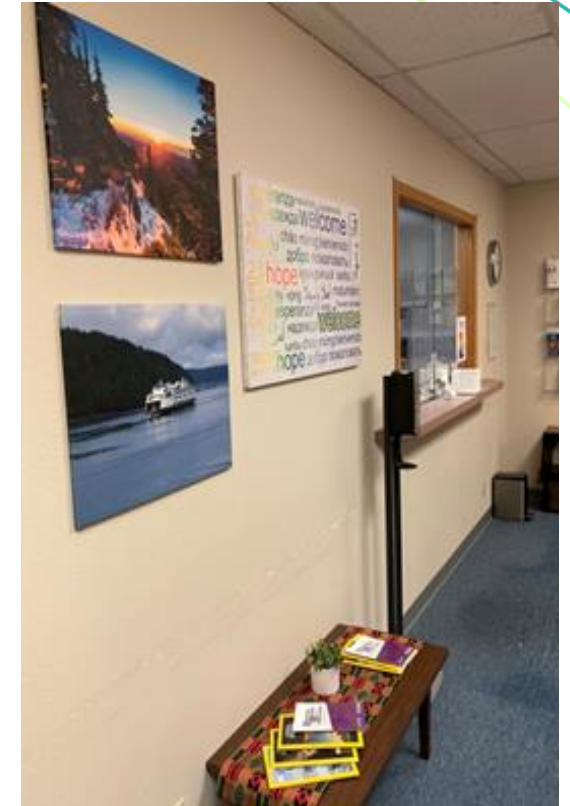
# Our accomplishments

Continually learn and integrate new systems:

- Electronic medical system — Patagonia
- Interpreter services — Globo
- Clinical laboratory services — Quest Diagnostics
- Microsoft Teams functionality
- County platforms

Adapting non-stigmatizing language to our work

Created a more welcoming reception and clinical space for our clients through an IDEO grant



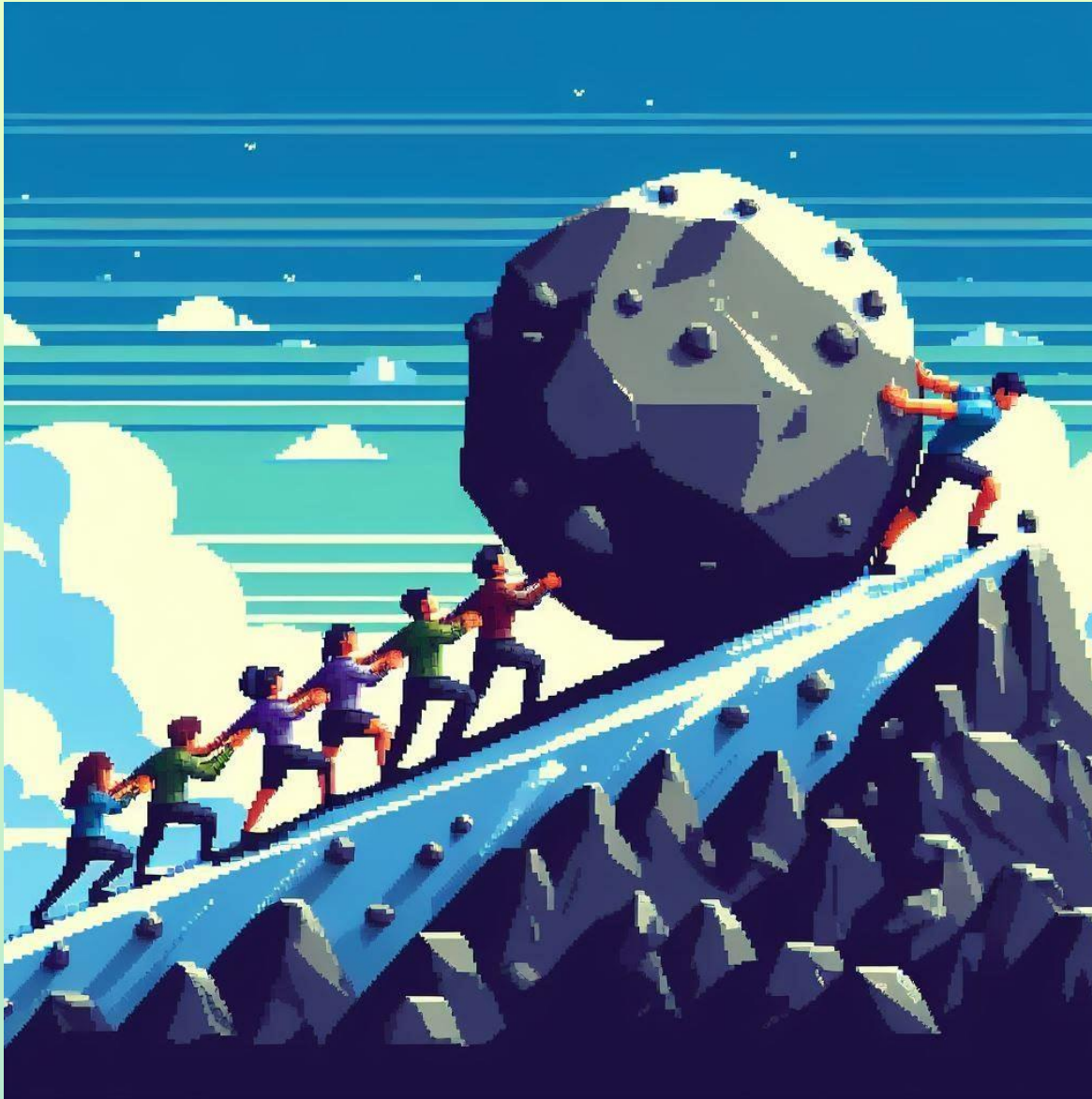
# Next Steps

Recognize World TB Day, March 24

Fully-staffed team allows us to be the Dream Team!

Projects on the horizon

- LTBI project in our community
- Increasing our communication with local providers/partners
- Increasing our collaboration within SCHD
- Updating our health education materials
- Improving our language skills by taking courses in a second language



*This image represents that it takes a team effort to reach the end of TB treatment.*

*The person at the top of the hill is the patient and they're pulling the boulder because it's essentially their burden and the team behind the boulder is us.*

*Although each experience with TB is individual, they don't have to go through it alone.*

**Mike DelaRosa**



Questions?

**PUBLIC HEALTH**  
always working for a safer & healthier  
**SNOHOMISH COUNTY**

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Proclamation 24-01 Recognizing World Tuberculosis Day, March 24, 2024 (SR 24-004; N. Thomsen)

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**Division:**

Office of the Director / Nicole Thomsen, Public Affairs & Policy Manager

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**ATTACHMENTS:**

Description

- ▣ Proclamation - World TB Day



# Proclamation

## Snohomish County Board of Health

**WHEREAS**, March 24 is World Tuberculosis Day and the theme is “Yes! We can end TB”; and

**WHEREAS**, World Tuberculosis Day commemorates the date in 1882 when Dr. Robert Koch announced he had discovered the bacterium that causes tuberculosis (TB); and

**WHEREAS**, tuberculosis primarily affects the lungs but it can affect any part of the body; and

**WHEREAS**, tuberculosis is primarily spread when someone with TB disease in their lungs spreads the bacteria into the air by coughing, speaking, or singing, and the tuberculosis bacteria are breathed in by other people nearby; and

**WHEREAS**, the U.S. Centers for Disease Control & Prevention and the U.S. Preventive Services Task Force recommend testing persons at increased risk for TB infection as part of routine health care; and

**WHEREAS**, an estimated 200,000 people in Washington are infected with tuberculosis; and

**WHEREAS**, the number and rate of active tuberculosis cases in Snohomish County per 100,000 population has been increasing since 2018; and

**WHEREAS**, twenty-five active cases were identified in Snohomish in 2023; and

**WHEREAS**, black, indigenous, and other people of color (BIPOC) community members are disproportionately impacted by tuberculosis; and

**WHEREAS**, TB disease is treatable and curable with antibiotics; and



**WHEREAS**, the Snohomish County Board of Health expresses gratitude and appreciation to Snohomish County Health Department staff and healthcare partners who are dedicated to preventing the spread of TB in Snohomish County.

**NOW, THEREFORE, BE IT RESOLVED** that the Snohomish County Board of Health proclaims March 24, 2024, to be World Tuberculosis Day in Snohomish County and encourages residents to observe this day by learning more about tuberculosis, knowing the signs and symptoms, and how to treat this disease.

## **World Tuberculosis Day March 24, 2024**

*ADOPTED this 12<sup>th</sup> day of March 2024.*

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*Megan Dunn  
Chair, Board of Health*

*Attest:*

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*Dennis Worsham  
Director, Health Department*

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Proclamation 24-02 Recognizing National Public Health Week (SR 24-005; N.Thomsen)

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**Division:**

Office of the Director / Nicole Thomsen, Public Affairs & Policy Manager

**Prior Board Review:**

None

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**Background**

April 1- 7, 2024 has been designated as National Public Health Week and this year's theme is "Protecting, Connecting and Thriving: We Are All Public Health." The annual celebration began in 1995 and is sponsored by the American Public Health Association. National Public Health Week provides the opportunity for special attention to be paid to the efforts of public health officials who are dedicated to improving the public's health.

During the week, we will celebrate the power of public health by highlighting programs and services provided by the Department that contribute to a strong public health system.

**Board Authority**

RCW 70.05.060 – Powers and duties of local board of health and Snohomish County Code Chapter 2.300

**Recommended Motion**

**MOVE TO approve Proclamation 24-02 recognizing and honoring National Public Health Week.**

**ATTACHMENTS:**

Description

- ▢ Proclamation 24-02



# Proclamation

## Snohomish County Board of Health

**WHEREAS**, the week of April 1-7, 2024, is National Public Health Week and the theme is “Protecting, Connecting and Thriving: We Are All Public Health;” and

**WHEREAS**, since 1995, National Public Health Week has educated the public, policymakers, and public health professionals about issues important to improving the public’s health; and

**WHEREAS**, governmental public health is rooted in three main functions of assessment, policy development, and assurance, and is a shared state and local responsibility that includes the Washington State Board of Health, Washington State Department of Health, the Snohomish County Health Department, and Tribes; and

**WHEREAS**, the 2020 Community Health Assessment of Snohomish County shows the four leading causes of death, in order, are cancer, heart disease, unintentional injury, and COVID-19; and

**WHEREAS**, data from the Washington State Department of Commerce, Office of Firearm Safety, and Violence Prevention dashboard shows that there were 174 firearm-related suicide deaths in Snohomish County from 2019-2021 ; and

**WHEREAS**, from 2015 through 2020, the opioid overdose mortality rate has nearly doubled in Snohomish County and has remained statistically higher than the statewide rate over the same period; and

**WHEREAS**, Snohomish County has one of the highest per capita rates of sexually transmitted infections in the state with gonorrhea cases doubling and a more than 400% increase in syphilis cases from 2015-2021; and



**WHEREAS**, there is a significant decrease in health status among persons who are more likely to face social determinants that negatively impact health, such as racism, poverty, adverse childhood experiences, transportation barriers, and lack of economic opportunity; and

**WHEREAS**, the Snohomish County Health Department helps communities prevent, navigate, and recover from the impact of many health threats, including disease outbreaks such as COVID-19, measles, lead poisoning, and natural disasters; and

**WHEREAS**, sustainable support of local public health can, together with health care systems, create a system focused on preventing disease and injury and promoting wellness.

**NOW THEREFORE, BE IT RESOLVED**, that the Snohomish County Board of Health proclaims the week of April 1 to April 7, 2024, to be Public Health Week in Snohomish County and encourages residents to observe this week by celebrating the value of public health in improving the quality of life for all its communities.

## **Public Health Week April 1 through April 7, 2024**

*ADOPTED this 12<sup>th</sup> day of March 2024.*

AFFIX SEAL

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*Megan Dunn, Chair, Board of Health*

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**Environmental Health Fee Schedule (SR 24-007; R. Gray)**

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**Division:**

Environmental Health / Ragina Gray, Director

**Prior Board Review:**

None

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**Background**

The Snohomish County Board of Health passed Ordinance 23-01 approving the Environmental Health (EH) fee schedule in October 2023, which took effect November 1, 2023. As presented at the time, autumn is an undesirable time to be presenting fee adjustments for two reasons; first, it is too late to include the additional revenue in the budget process, and second, it can get confused with the budget process as it is traveling through the Executive's Office and County Council. As such, it is preferable to review and adjust the fee schedule in the spring of each year, before the budget process has begun, in order to include the approved revenue in the budget for the following year. This briefing outlines a proposal for a fee adjustment that would take effect on November 1, 2024.

It was presented last fall that EH would do a more in-depth fee study in early 2024 to more accurately determine the cost recovery of the current fee schedule. A thorough examination has not yet been performed because the financial information for 2023 remains incomplete. It is still the division's intent to do an examination of the data as soon as adequate information is available. In the meanwhile, staff in EH have performed an extensive study of the process that other local health jurisdictions undergo when they update their fees and several good ideas were identified as part of that process. Some of these ideas will require code changes, and therefore proposals will be incorporated as part of the code update later in the process. The Board will be briefed at that time.

In the absence of a thorough fee study, it is still important to adjust fees to cover inevitable cost increases. For the past several years, the Environmental Health division has proposed adjustments to the fee schedule to cover the cost-of-living increases of EH staff. Negotiations with all applicable unions for potential cost-of-living increases have not concluded for this contract round, therefore the exact percentage the adjustment would need to cover is still unknown. In addition, the pro forma budget has not yet been released. This budget informs the department how much it will be charged for services provided by other departments, such as IT, Fleet and Facilities, and the Prosecuting Attorney's Office. Without a full understanding of these expenses, it is impossible to know exactly how much EH fees would need to increase in order to maintain existing resources.

Unfortunately, this information may not be fully understood in time to inform a fee adjustment approval by the Board of Health. Therefore, this proposal includes an across-the-board 5% increase over all fees. 5% is believed to be within the realm of reasonable to cover a staff cost-of-living adjustment (COLA), and possibly also a portion of the EH pro forma. Additionally, select food safety fees exceed the 5% in order to fund the two permit technician positions that were hired in late 2023 as temporary project positions. These positions have already proven valuable and are resulting in an increased level of customer service and greater customer experience. The increases to the food safety fees have been selected in order to spread the cost over the greatest number of fee payors and reduce the burden as much as possible. It should also be noted that all fees were increased in 2020 except the food safety fees to give greater relief to those businesses for the impacts of the COVID-19 pandemic.

It's important for the Board to make fee adjustments at this point in the year in order for the revenue increase to be included in the budget. If it is approved after the budget process, the revenue will not be included, nor will any allowance for associated expenses. However, it is also recognized that as more information comes to the department through the budget process, data may show the proposed fee increase to be insufficient to cover costs. If this happens, staff will propose another adjustment to compensate. In the meantime, should the Board be amenable to this proposal, staff will present a complete ordinance to the Board of Health in April for action.

This proposed fee increase would take effect November 1, 2024.

#### **Board Authority**

RCW 70.05.060 (7) Establish fee schedules for issuing or renewing licenses or permits or for such other services as are authorized by the law and the rules of the state board of health: PROVIDED, that such fees for services shall not exceed the actual cost of providing any such services.

#### **Recommended Motion**

Briefing only.

#### **ATTACHMENTS:**

Description

- ▣ Fee Schedule Changes for BOH

Chapter 1.40  
FEE SCHEDULES

Sections:

- 1.40.020 Miscellaneous fee schedule.
- 1.40.030 Solid waste fee schedule.
- 1.40.040 Food safety fee schedule.
- 1.40.050 Illegal drug manufacturing or storage sites response fee schedule.
- 1.40.060 Group camp fee schedule.
- 1.40.070 School safety fee schedule.
- 1.40.080 Water recreational facilities fee schedule.
- 1.40.090 Land use fee schedule.
- 1.40.100 Vital records fee schedule.

1.40.020 Miscellaneous fee schedule.

TITLE	FEE	DESCRIPTION
<b>Appeal procedure</b> Fee also applies to appeals to Health Department enforcement of RCW 70.160 entitled presumptively reasonable distance. a) Step one b) Step two	NO FEE <del>\$1,385.00</del> <del>\$1,455.00</del>	
<b>Miscellaneous permit fees</b> The health officer is authorized to establish fees on an individual basis for any environmental health division operations which do not precisely conform to any of the defined categories. Such fees to be determined by the health officer to be the closest related fee or per hour charge. <b>Hourly charge</b> For project/permit/enforcement investigations & reviews	<del>\$215.00</del> <del>\$225.00</del>  <del>\$215.00</del> <del>\$225.00</del>	Per hour  Per hour
<b>Enforcement fees</b> Reinstatement following closure by health officer's order	<del>\$430.00</del> <del>\$450.00</del>	Reinstatement fee
<b>Record retrieval</b> a) Duplicating b) Color copies	\$0.15 \$0.26	Per page (fee set by RCW) Per page (fee set by RCW)

c) Other (oversized doc, postage, etc.)	Varies	
<b>Refund processing fee</b>	\$35.00	May be waived upon approval by division director
<b>Service charge</b>	\$30.00	Returned check (bank service charge)

1.40.030 Solid waste fee schedule.

<b>TITLE</b>	<b>FEE</b>	<b>DESCRIPTION</b>
<b>Less than full year permit / for permits expiring June 30</b>	Varies	Permits issued on or after the preceding January 1 are charged one-half of annual permit fee.
<b>Late charge / renewal of annual permits</b>	<del>\$335.00</del> <del>\$350.00</del>	Additional charge if annual permit renewal fee has not been received by the health department by the end of the last day that the permit is valid.
<b>Multiple solid waste &amp; toxic permits</b>	Varies	Fees for multiple solid waste & toxic facilities at one location are charged the highest permit fee plus 2/3 the applicable permit fee for each additional permitted operation.
<b>Other methods of solid waste handling</b>	Varies	The health officer is authorized to establish fees on an individual basis for any environmental health division operations which do not precisely conform to any of the defined categories. Such fees to be determined by the health officer to be the closest related fee.
<b>PERMITS FOR SOLID WASTE SITES (Valid July 1 to June 30)</b>		
<b>Closure (engaged in) or closed (prior to 2/10/2003) landfill</b>	<del>\$645.00</del> <del>\$675.00</del>	Includes abandoned landfill permit review and inspection
<b>Composting facility</b> a) 30,000 tons or less (incoming raw material)	<del>\$4,070.00</del> <del>4,280.00</del> <del>\$215.00</del> <del>\$225.00</del>	Base fee plus:  Per hour for each additional hour over 19

b) Over 30,000 tons (incoming raw material)	<del>\$5,575.00</del> <del>\$5,870.00</del> <del>\$215.00</del> <del>\$225.00</del>	Base fee plus: Per hour for each additional hour over 26
<b>Conditionally exempt sites &amp; facilities</b>		
a) New sites and facilities	<del>\$645.00</del> <del>\$675.00</del>	
b) Existing sites and facilities	<del>\$430.00</del> <del>\$450.00</del>	
<b>Energy recovery and incineration</b>		
a) Mixed municipal waste	\$6.00	Per ton, annual permit fee
b) Demolition / Industrial waste	<del>\$4,070.00</del> <del>\$4,280.00</del> <del>\$215.00</del> <del>\$225.00</del>	Annual permit base fee plus: Per hour for each additional hour over 19
<b>Inert waste landfill</b>	<del>\$4,070.00</del> <del>\$4,280.00</del> <del>\$215.00</del> <del>\$225.00</del>	Annual permit base fee plus:  per hour for each additional hour over 19
<b>Intermediate solid waste handling facilities</b> (includes transfer station, baling and compaction facility, drop box)	<del>\$4,070.00</del> <del>\$4,280.00</del> <del>\$215.00</del> <del>\$225.00</del>	Annual permit base fee plus:  Per hour for each additional hour over 19
<b>Land application</b>	<del>\$4,070.00</del> <del>\$4,280.00</del> <del>\$215.00</del> <del>\$225.00</del>	Annual permit base fee plus: Per hour for each additional hour over 19
<b>Limited purpose landfill</b> (e.g., contaminated soil, wood waste landfill)	<del>\$4,070.00</del> <del>\$4,280.00</del> <del>\$215.00</del> <del>\$225.00</del>	Annual permit base fee plus:  Per hour for each additional hour over 19
<b>Moderate risk waste</b> (for facilities not operated by Snohomish County)		
a) Fixed	<del>\$430.00</del> <del>\$450.00</del>	Annual permit fee
b) Limited	<del>\$215.00</del> <del>\$225.00</del>	Annual permit fee
<b>Municipal solid waste landfill</b>	\$6.00	Per ton, annual permit fee
<b>Piles (for storage and treatment)</b> (e.g., solid waste, road sweeping)	<del>\$4,070.00</del> <del>\$4,280.00</del> <del>\$215.00</del> <del>\$225.00</del>	Annual permit base fee plus:  Per hour for each additional hour over 19
<b>Snohomish County facilities</b>	**	**System-wide negotiated fee

a) Permit / Municipal solid waste landfill b) Permit / Transfer station c) Permit / Drop box d) Plan review e) Moderate risk waste f) Waste screening determination g) Other activity (closed landfills)		
<b>Surface impoundment &amp; tanks</b>	<del>\$4,070.00</del> <u>\$4,280.00</u>	Annual permit fee
<b>Waste tire storage</b>	<del>\$2,135.00</del> <u>\$2,240.00</u>	Annual permit fee
<b>Plan review</b> Application review (applies to initial permit application)	<del>\$2,575.00</del> <u>\$2,705.00</u> <del>\$215.00</del> <u>\$225.00</u>	Base fee plus:  Per hour for each additional hour over 11, plus costs for publishing SEPA notices in newspaper
<b>Revised or amended plan review</b> Application review (applies to approved plans & permitted sites/facilities)	<del>\$645.00</del> <u>\$675.00</u> <del>\$215.00</del> <u>\$225.00</u>	Base fee plus:  Per hour for each additional hour over 3, plus costs for publishing SEPA notices in newspaper
<b>Waste screening determination</b> Application review	<del>\$215.00</del> <u>\$225.00</u> <del>\$215.00</del> <u>\$225.00</u>	Base fee plus:  Per hour for each additional hour over 1

1.40.040 Food safety fee schedule.

TITLE	FEE	DESCRIPTION
<b>Late charge for renewal of annual permits</b>	<del>\$335.00</del> <u>\$350.00</u>	Additional charge if annual permit renewal fee has not been received by the health department by 5 p.m. on the last business day that the permit is valid.
<b>Expedited review fee: varies by application type</b>	Varies	Additional fee equal to 50% of the standard application review fee. Available for the following

		submittals: tap room / tasting room plan review, general plan review. May apply to additional environmental health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be declined.
<b>BAKERY</b>		
<b>Establishments selling baked goods only</b>	<del>\$420.00</del> <del>\$440.00</del>	Annual permit fee
<b>BED AND BREAKFASTS</b>		
<b>Bed and breakfast</b>	<del>\$420.00</del> <del>\$440.00</del>	Annual permit fee
<b>CAMPGROUNDS / PARKS – FOOD SERVICE</b>		
a) Food service – all year (valid June 1 through May 31)		**Use general food fees
b) Food service – seasonal (no more than six consecutive months)	<del>\$440.00</del> <del>\$460.00</del>	Seasonal permit fee
<b>CATERER (all caterers will be permitted separately)</b>		
a) Low risk	<del>\$420.00</del> <del>\$440.00</del>	Annual permit fee
b) Medium risk	<del>\$630.00</del> <del>\$660.00</del>	
c) High risk	<del>\$870.00</del> <del>\$915.00</del>	
<b>CATERING ENDORSEMENT</b>		
For permitted food service establishments that also offer catering services	<del>\$215.00</del> <del>\$225.00</del>	Annual permit fee (in addition to general food fee)
<b>FOOD SERVICE ESTABLISHMENT PERMIT FEES</b>		
<b>General food</b> Includes but not limited to restaurant (with or without lounge), concession stand, mobile food vehicle, food stand concession, commissary, bakery, caterer, grocery with multiple permits, limited grocery with or without food prep, private club, retail meat dealer, retail fish dealer, tavern with or without food prep, year-round campground/park food service. Additional onsite sewage system review fee and catering endorsement fee may apply.		
<b>Low risk permit</b> (ALL low risk food service establishments)	<del>\$420.00</del> <del>\$450.00</del>	Annual permit fee
<b>0 – 50 seats:</b>		Annual permit fees

a) Medium risk	<del>\$630.00</del> <u>\$675.00</u>	
b) High risk	<del>\$870.00</del> <u>\$930.00</u>	
<b>51 – 150 seats</b>		Annual permit fees
a) Medium risk	<del>\$730.00</del> <u>\$780.00</u>	
b) High risk	<del>\$1,005.00</del> <u>\$1,175.00</u>	
<b><u>Over 151 seats or over</u></b>		Annual permit fees
a) Medium risk	<del>\$800.00</del> <u>\$850.00</u>	
b) High risk	<del>\$1,090.00</del> <u>\$1,160.00</u>	
<b>FOOD SERVICE OPERATING WITHOUT A PERMIT</b>		
Double prescribed permit fee	**	**Double permit fee
<b>FOOD SERVICE WITH ONSITE SEWAGE DISPOSAL REVIEW</b>		
Review	<del>\$215.00</del> <u>\$225.00</u>	Fee charged at time of annual food service permit fee. Paid review fee and current onsite sewage monitoring and maintenance report are required prior to annual permit issuance.
<b>FOOD WORKER CARDS</b>		
a) 2-year initial or 3-year renewal	\$10.00	Food worker card fees are set by the state at \$10.00
b) Replacement for lost card	\$10.00	
<b>MOBILE FOOD VEHICLE (all mobile food vehicles will be permitted separately)</b>		
a) Low risk	<del>\$420.00</del> <u>\$440.00</u>	Annual permit fee
b) Medium risk	<del>\$630.00</del> <u>\$660.00</u>	Annual permit fee
c) High risk	<del>\$870.00</del> <u>\$915.00</u>	Annual permit fee
<b>PLAN REVIEWS</b>		
a) Tap room / tasting room / vending machine	<del>\$215.00</del> <u>\$225.00</u>	Plan review & pre-operation inspection fee
b) Tap room / tasting room / vending machine – expedited review fee	<del>\$325.00</del> <u>\$340.00</u>	Expedited plan review & pre-operation inspection fee
c) General plan review	<del>\$855.00</del> <u>\$1000.00</u>	Plan review & pre-operation inspection fee
d) Multiple permit facility (additional permits)	<del>\$215.00</del> <u>\$225.00</u>	Each additional permit

e) General plan review – expedited review fee	<del>\$1,290.00</del> <u>\$1,500.00</u>	Expedited plan review & pre-operation inspection fee
f) Change of ownership	<del>\$430.00</del> <u>\$455.00</u>	Charged with the <del>addition or subtraction of owner name or</del> change in UBI number.
g) Variance without Hazard Critical Control Point (HACCP) review	<del>\$215.00</del> <u>\$225.00</u>	For new plan reviews, charged in addition to plan review fee.
h) Hazard Analysis Critical Point (HACCP) review (when required by <a href="#">WAC 246-215</a> for menu items) with or without variance	\$2,100.00	For new plan reviews, charged in addition to plan review fee. Lab fees are additional.
i) Remodel / Plan revision	<del>\$215.00</del> <u>\$275.00</u>	HACCP review is required for some types of food or food processing methods. For alteration to existing establishment or revision of approved plan. Includes pre-operation inspection.
j) Plan review consultation (on and/or offsite)	<del>\$215.00</del> <u>\$225.00</u>	
<b>REINSPECTION AND REINSTATEMENT FEES</b>		
a) Office conference (includes reinspection)	<del>\$360.00</del> <u>\$380.00</u>	Reinspection and office conference fee.
b) Reinstatement following closure by health officer's order	<del>\$430.00</del> <u>\$450.00</u>	Reinstatement fee.
c) Food service establishment reinspection	<del>\$215.00</del> <u>\$250.00</u>	Reinspection fee. Applies to all food service operations.
<b>SCHOOL – FOOD SERVICE (VALID SEPT 1 THROUGH AUG 31)</b>		
a) Central kitchen, no direct food service ( <del>valid Sept 1 through Aug 31</del> )	<del>\$675.00</del> <u>\$710.00</u>	Annual permit fee
b) Satellite kitchen with food service ( <del>valid Sept 1 through Aug 31</del> )	<del>\$430.00</del> <u>\$450.00</u>	Annual permit fee
c) School kitchen with food service ( <del>Valid Sept 1 through Aug 31</del> )	<del>\$510.00</del> <u>\$535.00</u>	Annual permit fee
New permits may be prorated to correspond with existing permit expiration dates.		
<b>SCHOOL / YOUTH ACTIVITY CONCESSION STAND</b>		
a) Low risk	<del>\$165.00</del> <u>\$175.00</u>	Annual permit fee
b) Medium risk	<del>\$270.00</del> <u>\$285.00</u>	Annual permit fee
c) High risk	<del>\$385.00</del> <u>\$405.00</u>	Annual permit fee
<b>TEMPORARY FOOD SERVICES</b>		

<p>Late fee charge temporary food services operating without a permit</p> <p>Temporary food services operating without a permit</p>	<p><del>\$65.00</del> <u>\$80.00</u></p> <p>**</p>	<p>Non-refundable fee charged if the application is received between 1 and 13 days prior to the event. Payments received online after 9 p.m. PST will be received the following business day.</p> <p>**Double permit fee</p>
<p><b>Low risk</b></p> <p>a) Single event – must meet <a href="#">WAC 246-215-01115</a></p> <p>b) Recurring event – <a href="#">WAC 246-215-01115</a></p> <p>c) Recurring low risk – additional location, farmers markets only</p>	<p><del>\$90.00</del> <del>\$100.00</del> <del>\$180.00</del> <del>\$200.00</del> <del>\$90.00</del> <del>\$100.00</del></p>	<p>Event permit fee</p> <p>Seasonal temporary permit fee associated with a farmers market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.</p>
<p><b>Medium risk</b></p> <p>a) Single event – must meet <a href="#">WAC 246-215-01115</a></p> <p>b) Recurring event <a href="#">WAC 246-215-01115</a></p> <p>c) Recurring medium risk – additional location, farmers markets only</p>	<p><del>\$130.00</del> <del>\$145.00</del> <del>\$270.00</del> <del>\$290.00</del> <del>\$140.00</del> <del>\$145.00</del></p>	<p>Event permit fee</p> <p>Seasonal temporary permit fee associated with a farmers market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.</p>
<p><b>High risk</b></p> <p>a) Single event – must meet <a href="#">WAC 246-215-01115</a></p> <p>b) Recurring event – <a href="#">WAC 246-215-01115</a></p> <p>c) Recurring high risk – additional location, farmers markets only</p>	<p><del>\$235.00</del> <del>\$250.00</del> <del>\$620.00</del> <del>\$650.00</del> <del>\$310.00</del> <del>\$325.00</del></p>	<p>Event permit fee</p> <p>Seasonal temporary permit fee associated with a farmers market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have</p>

		processed, directly to consumers.
<b>Blanket event permit</b>	<del>\$590.00</del> <del>\$620.00</del>	Judged cooking events
<b>Food demonstrator permit</b> (non-time/temperature control for safety foods only)		
a) Single event	<del>\$65.00</del> <del>\$70.00</del>	Event permit fee
b) Recurring event – must meet <a href="#">WAC 246-215-01115</a>	<del>\$130.00</del> <del>\$135.00</del>	Annual permit fee
<b>Exempt from permit</b>	<del>\$55.00</del> <del>\$60.00</del>	Only processing fee required
<b>VENDING MACHINES</b>		
<b>With time / temperature control for safety goods – risk level – low</b>	<del>\$215.00</del> <del>\$225.00</del>	Annual permit fee

1.40.050      Illegal drug manufacturing or storage sites response fee schedule.

TITLE	FEE	DESCRIPTION
<b>Appeal procedure</b> For illegal drug sites only		
a) Step one	No fee	
b) Step two	<del>\$1,385.00</del> <del>\$1,455.00</del>	
<b>Decontamination workplan review</b>		
a) Stationary property	<del>\$1,075.00</del> <del>\$1,140.00</del> <del>\$215.00</del> <del>\$225.00</del>	Base fee plus:  Per hour fee for additional hours over 5
b) Vehicle	<del>\$645.00</del> <del>\$675.00</del> <del>\$215.00</del> <del>\$225.00</del>	Base fee plus:  Per hour fee for additional hours over 3
<b>Enforcement</b>	<del>\$215.00</del> <del>\$225.00</del>	Per hour plus other costs including but not limited to analytical fees, hearing examiner fees, contractor costs of barricading or otherwise securing contaminated properties and contractor fees. NOTE: These fees do not include civil penalties for violations of Snohomish <u>County</u>

		<del>Health Department</del> Board of Health Code, 2.60.090
<b>Inspection of suspected contaminated property</b> (requested by property owner)	<del>\$430.00</del> <del>\$450.00</del> <del>\$215.00</del> <del>\$225.00</del>	Base fee plus analytical sample costs, plus: Per hour fee for additional hours over 2

1.40.060 Group camp fee schedule.

TITLE	FEE	DESCRIPTION
<b>Expedited review fee</b> (varies by application type)	Varies	Additional fee equal to 50% of the standard application review fee. May apply to additional environmental health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be declined.
a) Group camp permit (valid June 1 to May 31)	<del>\$360.00</del>	Annual permit fee
b) Group camp plan review	<del>\$380.00</del>	
	<del>\$555.00</del>	
	<del>\$585.00</del>	
c) Group camp plan review – expedited	<del>\$830.00</del> <del>\$880.00</del>	
<b>Late charge / renewal of annual permits expiring May 31</b>	<del>\$335.00</del> <del>\$350.00</del>	Additional charge if annual permit renewal fee has not been received by the health department by the last day of the following May.
<b>Less than full year permit / for permits expiring May 31</b>		Permits issued on or after the preceding December 1 are charged one-half of annual permit fee.

1.40.070 School safety fee schedule.

TITLE	FEE	DESCRIPTION
<b>Expedited review fee</b> (varies by application type)	Varies	Additional fee equal to 50% of the standard application review fee. May apply to additional environmental health fees as

		approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be declined.
<b>Inspections</b>		
a) School safety inspection	<del>\$215.00</del> <del>\$225.00</del>	Per hour
b) School construction preoccupancy inspection	<del>\$215.00</del> <del>\$225.00</del>	Per hour
<b>Plan review</b>		
a) School construction plan review	<del>\$1,015.00</del> <del>\$1,065.00</del>	Plus: add food establishment plan review fee if review includes kitchen (see food section) and add pool plan review if review includes school pool.
b) School construction plan review – expedited	<del>\$1,525.00</del> <del>\$1,600.00</del>	
c) Portable classroom plan review	<del>\$315.00</del> <del>\$330.00</del>	
d) Portable classroom plan review – expedited	<del>\$480.00</del> <del>\$495.00</del>	
e) Addition/Remodel of existing school building	<del>\$645.00</del> <del>\$675.00</del>	
f) School site review	No fee	

1.40.080 Water recreational facilities fee schedule.

TITLE	FEE	DESCRIPTION
<b>Expedited review fee</b> (varies by application type)	Varies	Additional fee equal to 50% of the standard application review fee. May apply to additional environmental health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as

		resources allow and may be declined.
<b>Float pod facility safety inspection</b> (no water quality testing)		
c) First facility (float pod unit)	<del>\$540.00</del> <del>\$565.00</del>	
d) Each additional facility (float pod unit)	<del>\$120.00</del> <del>\$125.00</del>	
<b>Office conference</b>	<del>\$360.00</del> <del>\$380.00</del>	
<b>Late charge / renewal of annual permits expiring May 31</b>	<del>\$335.00</del> <del>\$350.00</del>	Additional charge if annual permit renewal fee has not been received by the health department by the last day of the following May.
<b>Less than full year permit / for permits expiring May 31</b>		Permits issued on or after the preceding December 1 are charged one half of annual permit fee.
<b>Pool permits</b> (swimming, spa, wading, and spray)		Note: permits are valid June 1 to May 31
a) Year round – open 6 months or more	<del>\$810.00</del> <del>\$855.00</del>	Annual permit fee for first pool
b) Each additional year-round pool	<del>\$540.00</del> <del>\$575.00</del>	Fee for each additional year-round pool
c) Seasonal – Open less than 6 months	<del>\$540.00</del> <del>\$575.00</del>	Annual permit fee for first pool
d) Each additional seasonal pool	<del>\$335.00</del> <del>\$355.00</del>	Fee for each additional seasonal pool
<b>Pool plan review</b>		
a) Swimming pools – 50,000 gallons or more in volume	<del>\$1,075.00</del> <del>\$1,130.00</del>	
b) Swimming pools – less than 50,000 gallons in volume	<del>\$810.00</del> <del>\$850.00</del>	
c) Swimming pools, expedited review – 50,000 gallons or more in volume	<del>\$1,610.00</del> <del>\$1,690.00</del>	
d) Swimming pools, expedited review – less than 50,000 gallons in volume	<del>\$1,215.00</del> <del>\$1,275.00</del>	
e) Spa pools	<del>\$405.00</del> <del>\$425.00</del>	
f) Spa pools – expedited review	<del>\$605.00</del> <del>\$640.00</del>	
g) Spray pools	<del>\$405.00</del> <del>\$425.00</del>	

h) Spray pools – expedited review	<del>\$605.00</del> <u>\$640.00</u>	
i) Wading pools	<del>\$405.00</del> <u>\$425.00</u>	
j) Wading pools – expedited review	<del>\$605.00</del> <u>\$640.00</u>	
k) Preoccupancy inspection	<del>\$275.00</del> <u>\$290.00</u>	
l) Plan revision – for alteration to existing facility or revision of approved plan	<del>\$215.00</del> <u>\$225.00</u>	
<b>Reinspection / Reopening following closure</b>	<del>\$215.00</del> <u>\$250.00</u>	

1.40.090 Land use fee schedule.

TITLE	FEE	DESCRIPTION
Expedited review fee: varies by application type	Varies	Additional fee equal to 50% of the standard application review fee. Available for the following submittals: new onsite sewage disposal system applications and well site reviews. As shown below. May apply to additional environmental health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be decline.
ALTERATION (licensed designer submittal)		
a) Absorption system and/or approved reserve area	<del>\$435.00</del> <u>\$455.00</u>	Fee includes application review & permit **Use new onsite sewage dispersal application fee
b) Complete system	**	
c) Tank only	<del>\$350.00</del> <u>\$370.00</u>	Fee includes application review & permit
d) As-built submittal / reserve area designation – concurrent with building clearance review	<del>\$215.00</del> <u>\$225.00</u>	
BUILDING CLEARANCE (for building permit)		

a) Review	<del>\$215.00</del> <u>\$230.00</u>	Upon request by Snohomish County planning and development services
b) Expedited review	<del>\$215.00</del> <u>\$345.00</u>	
c) GMA drinking water determination	<del>\$140.00</del> <u>\$145.00</u>	Upon request by Snohomish County planning and development services
d) Preliminary clearance review	No fee	
e) Other agency clearance review	<del>\$215.00</del> <u>\$230.00</u>	Upon request by other agency to review
<b>COMPOSTING TOILET, Nonresidential (no drinking water under pressure to the site)</b>		
a) Review and permit (DOH-approved listing)	<del>\$350.00</del> <u>\$370.00</u>	
b) Annual monitoring (per site)	<del>\$215.00</del> <u>\$225.00</u>	
<b>CONTRACTORS CERTIFICATION – INSTALLERS, M&amp;M SPECIALISTS OR PUMPERS</b>		
a) Installer annual certificate	<del>\$460.00</del> <u>\$485.00</u>	Per certification
b) Monitor & maintenance specialist annual certificate	<del>\$460.00</del> <u>\$485.00</u>	Per certification
c) Pumper annual certificate	<del>\$460.00</del> <u>\$485.00</u>	Per certification
d) Examination (installers or pumpers only)	<del>\$345.00</del> <u>\$360.00</u>	Per examination
e) Late fee charge	<del>\$335.00</del> <u>\$350.00</u>	Late fee charged for certificate renewed March 1 <sup>st</sup> through March 31 <sup>st</sup> . Beginning April 1 <sup>st</sup> , reexamination is required along with annual certification fee.
<b>FOOD SERVICE WITH ONSITE SEWAGE SYSTEM REVIEW</b>		
<b>Review</b>	<del>\$215.00</del> <u>\$225.00</u>	Fee charged at time of annual food service permit fee. Paid review fee and current onsite sewage monitoring and maintenance report are required prior to annual permit issuance.
<b>HOLDING TANK</b>		
a) Preliminary review	<del>\$1,010.00</del> <u>\$1,060.00</u>	
b) Permit fee	<del>\$580.00</del> <u>\$610.00</u>	

c) Annual monitoring fee	<del>\$430.00</del> <del>\$450.00</del>	
d) Late fee	<del>\$335.00</del> <del>\$350.00</del>	Late fee for annual monitoring fee not paid by January 1 <sup>st</sup>
<b>LAND USE REVIEWS (includes, but not limited to, boundary line adjustment, conditional use, binding site plan, administrative site plan, grading permit, commercial building permit)</b>		
<b>Review</b>	<del>\$215.00</del> <del>\$225.00</del>	
<b>ONSITE SEWAGE DISPERSAL SYSTEMS</b>		
<b>Community System</b>		
a) Application review	<del>\$1,965.00</del> <del>\$2,065.00</del>	Fee includes site review & permit
b) Permit	<del>\$695.00</del> <del>\$730.00</del>	Per each service connection
<b>Gravity distribution system</b> Approval valid for 2 years	<del>\$1,010.00</del> <del>\$1,075.00</del>	Application review fee
<b>Gravity distribution system – expedited review fee</b>	<del>\$1,515.00</del> <del>\$1,615.00</del>	Expedited application review fee
<b>Pressure distribution system</b> Approval valid for 2 years	<del>\$1,010.00</del> <del>\$1,075.00</del>	Application review fee
<b>Pressure distribution system – expedited review fee</b>	<del>\$1,515.00</del> <del>\$1,615.00</del>	Expedited application review fee
<b>All other systems (approved by DOH)</b> Approval valid for 2 years	<del>\$1,150.00</del> <del>\$1,230.00</del>	Application review fee
<b>All other systems – expedited review fee</b>	<del>\$1,730.00</del> <del>\$1,845.00</del>	Expedited application review fee
<b>Product development system</b> Approval valid for 2 years	<del>\$1,270.00</del> <del>\$1,335.00</del> <del>\$215.00</del> <del>\$225.00</del>	Base plus: Each additional hour over 6 hours
<b>Systems over 1,000 gallons per day</b> Approval valid for 2 years	**	**Use double OSS review fee
<b>Systems over 1,000 gallons per day – expedited review fee</b>	**	**Use double OSS review fee plus 50% application review fee
<b>OPERATION CHECK (request for report on)</b>		
a) Onsite sewage system only	<del>\$405.00</del> <del>\$425.00</del>	
b) Onsite sewage system and drinking water	<del>\$920.00</del> <del>\$965.00</del>	Includes “short list” inorganics & bacteriological
c) Drinking water system only	<del>\$580.00</del> <del>\$610.00</del>	Includes “short list” inorganics & bacteriological
d) Reinspection	<del>\$215.00</del> <del>\$225.00</del>	

<b>PERMIT FOR ONSITE SEWAGE DISPERSAL SYSTEM</b>		
<b>Permit</b>	<del>\$345.00</del> <del>\$365.00</del>	All system types except community
<b>REDESIGN</b>		
<b>Redesign</b>	<del>\$350.00</del> <del>\$375.00</del>	Subsequent redesigns of previously disapproved application or any changes in an approved application design
<b>RENEWAL (within 30 days of expiration)</b>		
<b>Approval valid for 2 years</b>	<del>\$385.00</del> <del>\$410.00</del>	No redesigns
<b>REPAIR (licensed designer submittal)</b>		
a) Single family residence	<del>\$350.00</del> <del>\$370.00</del>	Fee includes application review & permit
b) Redesign to repair	NO FEE	No fee for a redesign to a repair
c) All other repairs	**	**Use new onsite sewage dispersal application fee, permit fee not required
<b>REPLACEMENT</b>		
	**	**Use new onsite sewage dispersal application fee
<b>REPORT SUBMITTAL</b>		
<b>Monitoring &amp; maintenance report submittal</b>	<del>\$37.00</del> <del>40.00</del>	Paid via OnlineRME
<b>Septic tank pumping report submittal</b>	<del>\$10.50</del> <del>12.00</del>	Paid via OnlineRME
<b>SOIL SURVEY</b>		
<b>Optional service performed at health department discretion</b>	<del>\$750.00</del> <del>\$790.00</del> <del>\$210.00</del> <del>\$220.00</del>	Base fee plus: Per acre fee
<b>SUBDIVISION OF PROPERTY (platting)</b>		
<b>Subdivision – (5 lots or more)</b>		
a) Preliminary soil survey	<del>\$750.00</del> <del>\$790.00</del>	Base fee plus per lot fee
b) Preliminary lot fee	<del>\$170.00</del> <del>\$180.00</del>	Per lot
c) Redesign	<del>\$215.00</del> <del>\$225.00</del>	Base fee plus:
Hourly charge above base time fee		
d) Final plat review fee – onsite sewage system subdivision	<del>\$145.00</del> <del>\$150.00</del>	Per lot
<b>Short subdivision – method A (4 lots or less)</b>		
a) Preliminary soil survey	<del>\$750.00</del>	Base fee plus per lot fee

b) Preliminary lot fee	<del>\$790.00</del> <del>\$170.00</del>	Per lot
c) Final short subdivision review fee	<del>\$180.00</del> <del>\$140.00</del> <del>\$145.00</del>	Per lot
<b>Short subdivision – method B (4 lots or less)</b>		
Final short subdivision review fee	<del>\$140.00</del> <del>\$145.00</del>	Per lot
<b>VAULT PRIVY</b>		
a) Review and permit	<del>\$350.00</del> <del>\$370.00</del>	
b) Additional privy (same site)	<del>\$150.00</del> <del>\$160.00</del>	
c) Annual monitoring (per site)	<del>\$215.00</del> <del>\$225.00</del>	
<b>WAIVER REVIEW</b>		
<b>Review</b>	<del>\$215.00</del> <del>\$225.00</del> <del>\$215.00</del> <del>\$225.00</del>	Base fee plus: Per hour for each additional hour over 1
<b>WATER</b>		
<b>Individual water system treatment process</b>	<del>\$405.00</del> <del>\$425.00</del>	
<b>Sanitary survey</b>	\$840.00	Amount set by Washington State Department of Health. Includes arsenic, nitrate, and bacteriological samples.
<b>Well site review Individual water supply site inspection</b>		
a) Individual / GMA (approval valid for 2 years)	<del>\$340.00</del> <del>\$360.00</del>	Concurrent with onsite application
b) Expedited individual / GMA	<del>\$505.00</del> <del>\$540.00</del>	Expedited concurrent with onsite application. Must be submitted with expedited OSS application. Approval valid for 2 years.
c) Individual / GMA (approval valid for 2 years)	<del>\$475.00</del> <del>\$500.00</del>	Nonconcurrent submittal
d) Expedited individual / GMA	<del>\$710.00</del> <del>\$750.00</del>	Expedited nonconcurrent submittal. Approval valid for 2 years.
e) Renewal	<del>\$215.00</del> <del>\$225.00</del>	Within 30 days of expiration. Approval valid for 2 years.

<b>Request for review: individual water supply</b>	NO FEE	Application must be submitted with bacteriological, short list, and well log.
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1.40.100 Vital records fee schedule.

TITLE	FEE	DESCRIPTION
<b>All fees not designated with an asterisk (*) are set by the state of Washington as per RCW 70.58A.560 chapter 70.58 RCW: Vital Statistics</b>		
<b>BIRTH CERTIFICATES</b>		
a) Certified birth certificate	\$25.00	Per copy
b) Informational birth certificate	\$25.00	Per copy
c) Stillborn birth certificate	\$25.00	Per copy
d) Certified birth certificate - kiosk	\$25.00	Per copy
<b>DEATH CERTIFICATES</b>		
a) Certified death certificate – 1 <sup>st</sup> copy	\$25.00	Per copy
b) Certified death certificate – additional copies	\$25.00	Per copy
c) Certified death certificate – reissue, 1 <sup>st</sup> copy	<del>\$10.50</del> \$11.00	*Per copy
d) Certified death certificate – reissue, additional copies	<del>\$10.50</del> \$11.00	*Per copy
e) Informational death certificate	\$25.00	Per copy. This is not a certified copy and is printed on plain white paper.
f) Short death certificate	\$25.00	Per copy
g) Short death certificate – additional copies	\$25.00	Per copy
h) Review and file of each Snohomish County death – administration fee (EDRS)	\$15.00	*Per death record
<b>VITALCHEK</b>		
a) VitalChek fee – online	\$15.00	*
b) VitalChek fee – kiosk	\$3.50	*Fee set by vendor
<b>VITAL RECORDS / MISCELLANEOUS FEES</b>		
a) Over the counter identity verification and record retention fee	\$15.00	*Charged once per customer per order for certificates ordered over the counter and through the mail
b) Postage and handling	\$2.00	*
c) Notary fee	\$1.00	*
d) Vital records data sharing	NO FEE	*Must have a signed data sharing agreement with

		Snohomish County health department. An emailed list will be provided weekly.
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**Environmental Health 2024 Code Update Plans (SR 24-008; R. Evjue)**

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**Division:**

Environmental Health / Robert Evjue, Environmental Health Specialist

**Prior Board Review:**

None

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**Background**

On October 10, 2023, the Snohomish County Board of Health adopted the Snohomish County Board of Health Code (SCBHC) under Ordinance BOH23-01. The new Board of Health Code went into effect on November 1, 2023. Due to the time constraints in 2023 related to the dissolution of the former Snohomish Health District, the scope of work for updating the Board of Health Code content was limited.

The scope of work for the code revision in 2024 will begin with addressing some organizational inefficiencies that were identified as part of the phase 1 update in 2023. These identified code updates will need to be addressed prior to any further revision of the Board of Health Code.

Environmental Health's 2024 Board of Health Code revision workplan for the beginning of phase 2 includes three main goals. The first goal is to reorganize the layout of the Board of Health Code to separate content into more clearly defined titles. This code revision will serve to reorganize only and will not include any changes to policy. The second goal is to revise the code language around the enforcement process in order to clarify procedure and remove ambiguities. This stage will also include revisions of how employees are referenced in the code. Policy changes are anticipated during this code update. The third goal is to initiate community engagement around desired future changes to code.

**Board Authority**

RCW 70.05.060 (3) Enact such local rules and regulations as are necessary in order to preserve, promote and improve the public health and provide for the enforcement thereof.

**Recommended Motion**

Briefing only.

**ATTACHMENTS:**

Description

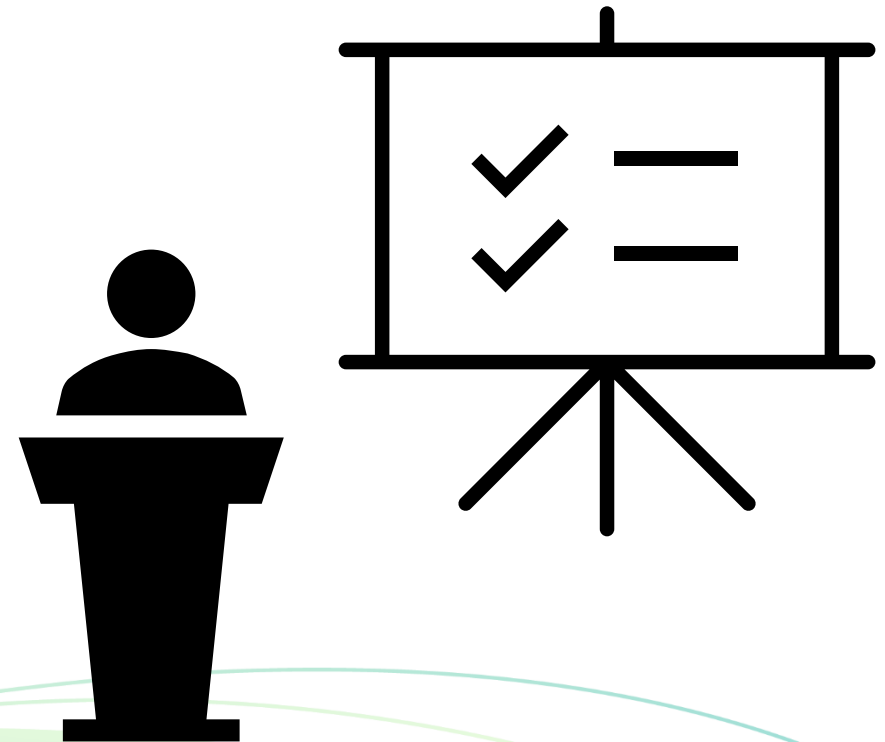
- 2024 Board of Health Code Update Workplan



# 2024 Board of Health Code Updates

# Today's Agenda

- Single Subject Rule
- Code Update Workplan
- Goal 1: Code Reorganization
- Goal 2: Enforcement
- Goal 3: Code Needs Assessment
- Summary



# Single Subject Rule

- Requires ordinances to address a single subject, topic, or issue
- Located in Snohomish County Charter and Washington State Constitution
- Rational Unity Test (Supreme Court)
  - The title must embrace a general subject
  - Must be some rational unity between the general subject and the incidental subjects

# 2024 Code Update Workplan

## Anticipated Project Timeline

### Code Reorganization

- New layout of code
- Each program area will have its own Title
- Updating/changing the names of some Titles

**March - June**

### Enforcement

- Exploring the end of the enforcement cycle
- Expansion of enforcement options
- Consistent nomenclature for Health Department employees

**April - September**

### Code Needs Assessment

- Assess code needs for each Environmental Health (EH) section
- Initial outreach to key stakeholder groups

**April - December**

# Goal 1: Code Reorganization

# Why Are We Reorganizing the Code?

- Current layout has many program topics crammed into five Titles
- The organization and names of Titles are not intuitive for all users of the code
- Limited room for future expansion

# Reorganizing the Code

- Layout will be more user-friendly
- Content will fall under more clearly defined Titles
- Consistency with other local health jurisdictions
- Allows room for future code expansion

# New Layout of Board of Health Code

## CURRENT STATE

**Title 1** (General Provisions)

**Title 2** (Health & Safety)

- Division I (Reserved)
- Division II (Solid Waste)
- Division III (Food Safety)
- Division IV (Illegal Drug Manufacturing or Storage Sites)
- Division V (Smoking in Public Places, Places of Employment and Other Related Matters)

**Title 3** (Public Services)

- Recreation Camping Facilities
- Mobile Home Parks
- Group Camp Regulations
- Schools

**Title 4** (Water)

- Division I (Water Recreation Facilities)
- Division II (Drinking Water)

**Title 5** Wastewater

## FUTURE STATE

**Title 1** (General Provisions)

**Title 2** (Solid Waste)

**Title 3** (Retail Food Establishments) ←

**Title 4** (Water Recreation Facilities )

**Title 5** (Wastewater)

**Title 6** (Drinking Water)

**Title 7** (Decontamination of Illegal Drug Manufacturing or Storage Sites) ←

**Title 8** (School Health & Safety) ←

**Title 9** (Smoking and Vaping in Public Places) ←

**Title 10** (Group Camps) ←

**Title 11** (Recreation Camping Facilities)

**Title 12** (Mobile Home Parks)

# Code Reorganization Adoption Schedule



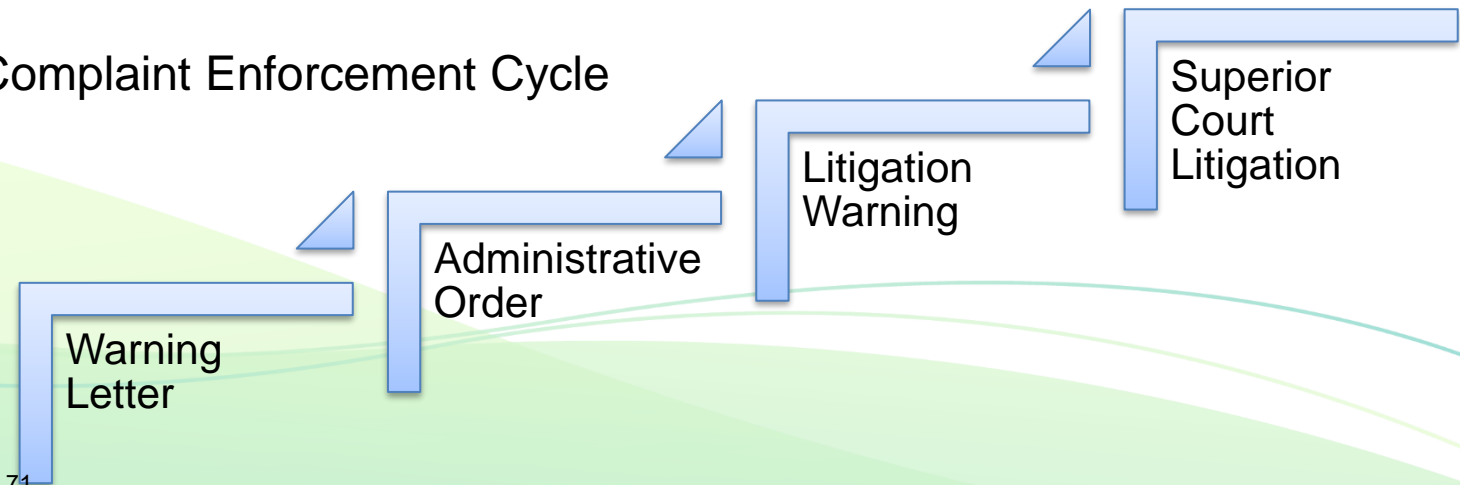
**Board of Health Meetings**

# Goal 2: Enforcement

# Enforcement

- Full scope of work still to be determined
  - Exploring the end of the enforcement cycle
  - Expansion of enforcement options
  - Reviewing program-specific enforcement
  - Consistent nomenclature for Health Department employees
- Changes to enforcement may impact code language around appeal rights

## Example: Solid Waste Complaint Enforcement Cycle



# How Are Employees Referenced in the Code?

Names	Title 1	Title 2	Title 3	Title 4	Title 5
Officers	✓	✓			
Employees	✓	✓			
Agents (authorized)	✓	✓			
Health Officer (designee*)	✓	✓		✓	✓
Representative	✓				✓
Local Officials	✓				
Specialist				✓	
Health Dept Official	✓				
Designee (of Division Director)	✓				
Director	✓				✓
Supervisor				✓	
Supervisory Staff				✓	

\*delegated representative, representative

# Goal 3: Code Needs Assessment

# Quick EH Organizational Refresher



# Code Needs Assessment

- Create list of code needs for each Environmental Health section
  - Identify gaps, shortfalls, and needed improvements in program-specific code
- Rank full list of code needs in order of priority
- Identify key stakeholder groups
- Develop a broader community engagement plan
- Initiate conversations with community
- Create code adoption work plan for each EH section

# Summary

- The scope of each ordinance (for code changes) are limited in nature due to single-subject rule
- 2024 Workplan includes three goals
  - First code update for 2024 will be a complete reorganization of the code.
  - Second code update will be focused on enforcement
  - Code Needs Assessment conducted for each EH Section



## Questions?

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**PUBLIC HEALTH**  
always working for a safer & healthier  
**SNOHOMISH COUNTY**

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## 2024 Washington Legislative Session Review (SR 24-006; N. Thomsen)

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### **Division:**

Office of the Director / Nicole Thomsen, Public Affairs & Policy Manager

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### **Background**

The 2024 Washington state legislative session ended March 7. This closed both the 2024 session and the 2023-2024 biennial legislative session.

2024 by the numbers as of March 5:

- House:
  - 921 bills introduced
  - Of these 202 passed both chambers and are heading to the Gov
- Senate:
  - 846 bills introduced
  - Of these 177 passed both chambers and are heading to the Gov

Key public health successes for the 2024 session include:

- SB 5982: Updating the definition of "vaccine" in RCW 70.290.010 to include all federal food and drug administration-approved immunizations recommended by the centers for disease control and prevention. This bill was co-sponsored by Senator Robinson.
- SB 5983: Allowing medical assistants with telehealth supervision to provide intramuscular injections for syphilis treatment. This bill was co-sponsored by Senator Liias.
- SB 6095: Establishing clear authority for the secretary of health to issue standing orders. This bill was co-sponsored by Senator Robinson.
- HB 1956: Addressing fentanyl and other substance use prevention education.
  - Directs the Department of Health to develop, implement, and maintain a statewide drug overdose prevention and awareness campaign to address the drug overdose epidemic.
  - Tasks the Office of the Superintendent of Public Instruction (OSPI) with developing and updating age-appropriate substance use prevention and awareness materials for school and classroom use aligned with the statewide campaign.
  - Requires OSPI to adjust the state health and physical education learning standards for middle and high school students to add opioids to the list of drugs included in drug-related education.
- HB 2112: Concerning opioid and fentanyl prevention education and awareness at institutions of higher education.
  - Requires institutions of higher education to provide opioid and fentanyl prevention education to all students.
  - Specifies that naloxone and fentanyl test strips must be available at multiple locations on

campus.

- Requires training and education for staff working in residence halls on the use of naloxone.
- HB 1012: Addressing the response to extreme weather events. Requires the Military Department to develop and implement an Extreme Weather Response Grant Program for the purpose of assisting with the costs of responding to community needs during periods of extremely hot or cold weather, or severe poor air quality due to wildfire smoke.

As of March 5, the 2024 operating budget has not been approved. Details will be presented at the Board meeting.

**Board Authority**

RCW 70.05.060 – Powers and duties of local board of health and Snohomish County Code Chapter 2.300

**Recommended Motion**

**No Action – Briefing Only**



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Upcoming meetings

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**Background**

Upcoming Board of Health meetings:

April 9, 2024

May 14, 2024

June 11, 2024

All regular meetings occur on the second Tuesday of the month at 3:00 p.m.