



SNOHOMISH COUNTY BOARD OF HEALTH AGENDA

March 11, 2025

3:00 PM

Auditorium, 3020 Rucker Ave, Everett, WA 98201 or Remote:

<https://us02web.zoom.us/j/87098263636>

-
- 1. Call to Order**
 - 2. Roll Call**
 - 3. Approval of Agenda Contents and Order**
 - 4. Approval of Minutes**
 - a. Approval of Minutes of the Regular Meeting of February 11, 2025
 - 5. Public Comment**
 - a. It's customary for each board meeting to include an assigned period for public comment from individuals present at the meeting. Generally, the public comment occurs near the beginning of the meeting and comments are limited to no more than three minutes per person. The Chair of the board may, as circumstances require at each meeting, reduce the time allotted to individuals or reduce the overall time assigned for public comments.
 - 6. Public Hearing**
 - a. Ordinance BOH25-01 Updating the Snohomish County Board of Health Code to Reflect On-Site Sewage Systems WAC Changes (SR 25-006B; Hailey Fagerness)
 - 7. Action**
 - a. Proclamation 25-03 Recognizing World Tuberculosis Day (SR 25-008; Dennis Worsham)
 - b. Proclamation 25-02 Recognizing Julie Smith for her Service on the Board of Health (SR 25-009; Dennis Worsham)
 - 8. Health Officer's Report**
 - 9. Briefings**
 - a. Ordinance BOH25-02 Clarifying Unplumbed Espresso Stand Operation in Snohomish County (SR 25-010; Tony Colinas)
 - b. Ordinance BOH25-03 Addressing Unplumbed Espresso Stand Variance Application Fees (SR 25-011; Tony Colinas)

- c. Sexually Transmitted Infections Clinic 2025 Summary (SR 25-012; James Lewis)
- d. 2025 Washington Legislative Update (SR 25-005C; Dennis Worsham)

10. Old Business

11. New Business

12. Information Items

- a. Upcoming Meetings

13. Adjournment

Board of Health members:

Jared Mead, Megan Dunn, Heather Logan, Dale Kaemingk, Lisa George, Janet Anderberg, Desmond Skubi, Summer Hammons

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Questions or additional information about the board meeting may be obtained by contacting Sarah de Jong at 425.339.5210; Relay: 711; Email sarah.dejong@co.snohomish.wa.us. To request reasonable accommodations, please contact Ms. de Jong by the Friday prior to the board meeting.



BOARD OF HEALTH STAFF REPORT ()
MARCH 11, 2025
APPROVAL OF MINUTES

Approval of Minutes of the Regular Meeting of February 11, 2025

Division:

Office of the Director / Sarah de Jong, Clerk of the Board

ATTACHMENTS:

Description

- ▣ Draft Minutes - February 11, 2025

**Snohomish County Board of Health
Board of Health Minutes
February 11, 2025**

The regular meeting was held in the auditorium of the Rucker Building and via Zoom conference call/video.

Members Present

Megan Dunn, Chair
Heather Logan, Vice Chair
Dale Kaemingk
Desmond Skubi
Janet Anderberg
Jared Mead
Joseph Hund
Lisa George
Summer Hammons

Members Absent

Julie Smith
Summer Hammons

Call to Order

The regular meeting of the Board of Health was called to order using a hybrid setting at 3:00 p.m. by Ms. Megan Dunn.

Roll Call

Roll call was taken by Ms. Sarah de Jong who reported there was a quorum present.

Approval of Agenda Contents and Order

It was moved by Mr. Desmond Skubi and seconded by Ms. Heather Logan to approve the agenda contents and order. The motion passed unanimously.

Approval of Minutes

Mr. Desmond Skubi noted that he attended the December meeting and requested the minutes to be updated to reflect that.

It was moved by Ms. Logan and seconded by Ms. Janet Anderberg to approve the amended minutes of the regular meeting of December 10, 2024. The motion passed unanimously.

It was moved by Ms. Logan and seconded by Ms. Anderberg to approve the minutes of the special meeting of January 21, 2025. The motion passed unanimously.

Public Comment

Ms. Dunn opened the floor for public comment. Mr. Paul William shared public testimony regarding COVID-19 vaccinations.

Action Items

Board of Health Work Plan (SR 25-004; Nicole Thomsen)

It was moved by Ms. Lisa George and seconded by Ms. Logan to approve the 2025 Board of Health work plan. The motion passed unanimously.

Director's Report

Director Dennis Worsham provided an update on health department business, including:

- Federal funding updates and potential impacts
- STI clinic, which provided over 1,600 visits last year and ranks the health department as the 5th top provider for STI services in the county
- TB Supervisor Teresa Rugg has been nationally recognized by the CDC as a U.S. TB elimination champion
- The Rucker Building remodel
- Strategic planning

Briefings

Land Use WAC Updates (SR 25-006; Ragina Gray)

The draft ordinance in the packet is related to title 5 of our code and is in response to changes of the state code which was adopted last January 2024. This amendment aligns with WAC revisions and has no changes to how our business is performed day to day.

2025 Washington Legislative Update (SR 25-005B; Nicole Thomsen)

Ms. Nicole Thomsen provided an update on the Washington legislative session and its relation to public health. Bills appear to be more focused on environmental public health rather than prevention services.

Old Business

2025-2026 Biennial Budget Update (SR 25-007; Theresa Bengtson)

Finance Manager Theresa Bengtson provided an update on the 2025-2026 biennial budget, the contents of which can be found in the meeting packet. Local public health funding is on the Board of Health workplan for this year and will address the clinic's funding needs as well as the projected \$3.15m in accumulative costs of business, over the two bienniums of 2023-2024 through 2025-2026, that the department is experiencing as part of the integration as a county department.

Information Items

Upcoming Meetings

Ms. Dunn reviewed the dates of the next Board of Health meetings.

Adjournment

The meeting was adjourned at 4:21 p.m.

Megan Dunn
Board of Health, Chair

Dennis Worsham, Director

Ordinance BOH25-01 Updating the Snohomish County Board of Health Code to Reflect On-Site Sewage Systems WAC Changes (SR 25-006B; Hailey Fagerness)

Division:

Environmental Health / Hailey Fagerness, Healthy Communities Specialist

Prior Board Review:

February 11, 2025

Background

This is an ordinance that amends several sections in Title 5: Wastewater in Snohomish County Board of Health Code (SCBHC). The Board of Health received a briefing in February 2025 regarding this ordinance and there have been no revisions to the ordinance since then.

All proposed changes are in response to revisions to chapter 246-272A WAC, regarding on-site sewage systems. The Washington State Board of Health adopted these changes to the WAC on January 10, 2024, and the changes become effective on a staggered timeline. Most provisions of the rule are effective April 1, 2025.

These are minor code revisions, and this ordinance does not fundamentally change the substance of SCBHC Title 5. The changes to each SCBHC section are described in detail below:

Section 5.15.010: Updating WAC reference to reflect its new location in the WAC 246-272A revision that goes into effect on 4/01/2025.

Section 5.20.010: Updating WAC reference to reflect its new location in the WAC 246-272A revision that goes into effect on 4/01/2025.

Section 5.20.070: Updated code language to reflect content in new WAC revisions that go into effect on 4/01/2025.

Section 5.20.080: Updated code language to reflect content in new WAC revisions that go into effect on 4/01/2025.

Section 5.20.090: The definition section is no longer in subsection 2 in the new WAC revision. Also added "OSS" to the definition reference as that is the term that is defined in new WAC revision.

Section 5.25.010: Updating WAC reference to reflect its new location in the WAC 246-272A revision that goes into effect on 4/01/2025.

Section 5.50.020: To align our code definitions with updated definitions in the newly revised chapter 246-272A WAC. Specifically, WAC 246-272A-0010, under “minor repair”; to correct internal code references on some definitions; to remove definitions that do not need to be defined as they have their own sections fully explaining the term and its requirements.

Section 5.55.070: To reflect the updated definition of minor repair (limited repair measures).

Section 5.65.020: Both of the deleted sections are covered under WAC 246-272A-0220, Soil and Site Evaluation. New insertions reflect this.

Section 5.65.030: This WAC section is more complete on what is required for a soil and site evaluation. The referenced WAC section has been revised and goes into effect on 4/01/2025.

Section 5.70.030: To align our code definitions with updated definitions in the newly revised chapter 246-272A WAC. Specifically, WAC 246-272A-0010, under “minor repair.”

Section 5.70.110: Subsection (D) is more lenient than the requirements under definition of "minor repair" in WAC 246-272A-0010. Removing subsection (D) because the new definition for "minor repair" or "limited repair measure" clearly states that repair/replacement of a soil dispersment component is not considered a minor repair.

Board Authority

RCW 70.05.060 (3) Enact such local rules and regulations as are necessary in order to preserve, promote and improve the public health and provide for the enforcement thereof.

Recommended Motion

MOVE TO approve Ordinance BOH25-01

ATTACHMENTS:

Description

- ▢ Ordinance BOH25-01 - Updating the Snohomish County Board of Health Code to Reflect On-Site Sewage Systems WAC Changes

SNOHOMISH COUNTY BOARD OF HEALTH
Snohomish County, Washington

ORDINANCE NO. BOH25-01

UPDATING THE BOARD OF HEALTH CODE TO REFLECT UPCOMING CHANGES
TO STATE REGULATIONS GOVERNING ON-SITE SEWAGE SYSTEMS

WHEREAS, the Snohomish County Board of Health has supervision over all matters pertaining to the preservation of the life and health of the people of Snohomish County under the authority granted in chapter 70.05 RCW; and

WHEREAS, under RCW 70.05.060(3) the Snohomish County Board of Health has authority to enact such local rules and regulations as necessary in order to preserve, promote, and improve the public health and provide for the enforcement thereof; and

WHEREAS, the Washington State Board of Health adopted changes to chapter 246-272A WAC, On-site Sewage Systems, on January 10, 2024, with many rule changes going into effect on April 1, 2025; and

WHEREAS, the Snohomish County Board of Health has determined that updating the existing Snohomish County Board of Health Code to reflect the upcoming changes to chapter 246-272A WAC, is necessary to effectively communicate the local rules and regulations to the people of Snohomish County;

NOW, THEREFORE, BE IT ORDAINED:

Section 1. Snohomish County Board of Health Code Section 5.15.010, adopted by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

5.15.010 Authority.

The regulations in this chapter are established pursuant to authority vested in the Snohomish County Board of Health by RCW 70.05.060 and WAC ((246-272A-0015(9))) 246-272A-0013. The regulations are adopted for the protection of public health through the mechanism of providing guidance to the health officer with regard to the applicability of chapter 246-272A WAC to proposed remodeling projects and construction of structures other than residences.

Section 2. Snohomish County Board of Health Code Section 5.20.010, adopted by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

1 **5.20.010 Land division – authority.**

2
3 To protect the public health, these regulations are established pursuant to authority
4 vested in the Snohomish County Board of Health by RCW 70.05.060 and WAC ((246-
5 272A-0015(9))) 246-272A-0013. Nothing contained in this chapter shall be construed to
6 prevent the health officer from requiring compliance with more stringent requirements
7 than those contained herein where more stringent requirements are essential to
8 maintain a safe and sanitary condition.
9

10 Section 3. Snohomish County Board of Health Code Section 5.20.070, adopted
11 by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

12
13 **5.20.070 Land division – short subdivision review procedure.**

14
15 A. *Method A – Soil Survey.*

- 16 1. *Preliminary Short Subdivision Review Requirements and Report.* An application
17 requesting SCHD to conduct a preliminary short subdivision review is received
18 from a certified on-site sewage disposal designer or professional engineer.
19 Application is made on SCHD form “Request for Preliminary Short Subdivision
20 Review” and shall provide information as prescribed in WAC 246-272A-0320,
21 Developments, Subdivisions and Minimum Land Area Requirements.

22 a. At a minimum, the application must include the following:

- 23 (1) Applicable review fees, as set forth in chapter 1.40 SCBHC, under
24 Subdivision of Property: Short Subdivision, a) Preliminary Soil Survey.
25 (2) Two copies of the preliminary subdivision plat map showing: scale, north
26 arrow, proposed lot layout, proposed lot sizes, general dimensions of lots,
27 easements, existing structures, location of all existing on-site sewage
28 disposal systems and reserve areas, general contours, streams, and
29 surface water within 100 feet of the project site, proposed well sites, wells
30 within 200 feet of the project site and location of soil test holes.
31 (3) Engineer or certified designer’s description of soil profile from at least two
32 soil log test holes on each proposed lot. Soil log test hole identification,
33 flagging, construction, and maintenance as well as soil descriptions shall
34 be consistent with the requirements contained in SCBHC Title 5.
35 (4) Proposed source of potable drinking water.

36 b. Proposed lot corners are to be flagged and identified on site prior to SCHD
37 site review.

- 38 c. If ((individual)) nonpublic wells are proposed, WAC 246-272A-0320(2)(b)
39 requires configuration of each lot line to allow a ((400-foot radius)) water
40 supply protection zone to fit within the proposed lot lines; or((, if this is not
41 possible, to establish a 100-foot protection zone around)) water supply
42 protection zones on more than one lot when the person proposing the
43 subdivision or development provides a copy of a recorded restrictive covenant
44 to each property that is sited partially or completely within the water supply

- 1 protection zone. In all cases a water supply protection zone of at least a 100
2 foot radius for each existing ((and)) or proposed well site is required.
- 3 d. If a new community/public well is proposed, an application for public well site
4 inspection must be submitted, reviewed, and approved by the health
5 department. Prior to final short subdivision approval, the public water supply
6 must be constructed and approved by the health department and, when
7 applicable, by the Washington State Department of Health.
- 8 2. *Final Short Subdivision Review Requirements.* Application requesting SCHD to
9 conduct a final short subdivision review is received from a certified on-site
10 sewage disposal designer or professional engineer with required information as
11 prescribed in WAC 246-272A-0320. Application is made on SCHD form "Request
12 for Final Short Subdivision Review."
- 13 a. At a minimum, the application must include the following:
- 14 (1) Applicable review fees as set forth in chapter 1.40 SCBHC, under
15 Subdivision of Property: Short Subdivision, b) Final Review and
16 Recording.
- 17 (2) Two copies of the final short subdivision plat map showing: scale, north
18 arrow, final lot layout, lot sizes, dimensions of lots, roads, storm water
19 control features, easements, existing structures, all existing on-site
20 sewage disposal systems and reserve areas, general contours, streams,
21 and surface water within 100 feet of the project site, wetlands, native
22 growth protection areas, proposed well sites, wells within 200 feet of the
23 project site and location of soil test holes.
- 24 (3) Description of soil profiles from five soil log test holes located in the
25 proposed on-site sewage system primary and reserve area on each
26 proposed lot. Soil log test hole identification, flagging, construction, and
27 maintenance as well as soil descriptions shall be consistent with the
28 requirements contained in SCBHC Title 5.
- 29 (4) Scaled site designs for each proposed lot demonstrating sufficient area
30 for on-site sewage system and reserve area, lot lines, easement lines,
31 road locations, wells, surface waters, drainage features, sensitive areas,
32 and features which may impact the placement of the on-site sewage
33 system.
- 34 b. Lot corners must be surveyed and staked, all roads cut in, and any storm
35 water drainage system installed.
- 36 c. If ~~((individual))~~ nonpublic wells are proposed, WAC 246-272A-0320(2)(b)
37 requires configuration of each lot line to allow a ~~((100-foot-radius))~~ water
38 supply protection zone to fit within the proposed lot lines; ~~or((, if this is not~~
39 ~~possible, to establish a 100-foot protection zone around))~~ water supply
40 protection zones on more than one lot when the person proposing the
41 subdivision or development provides a copy of a recorded restrictive covenant
42 to each property that is sited partially or completely within the water supply
43 protection zone. In all cases a water supply protection zone of at least a 100
44 foot radius for each existing ((and)) or proposed well site is required.

- d. If a new community/public well is proposed, the public water supply must be constructed and proven adequate. Approval by the health department and, when applicable, by the Washington State Department of Health must be received prior to recording.
- e. If an existing public water supply will serve the subdivision, the water system expansion must be approved by the regulatory authority and a letter of availability from the water system purveyor must be submitted.

B. *Method B – Individual Applications for On-Site Sewage Disposal Permit –*

Preliminary and Final Short Subdivision Review Process. Applications for on-site sewage disposal permits are submitted for each of the proposed lots by a certified designer or professional engineer.

1. Payment of applicable review fees as set forth in chapter 1.40 SCBHC, under On-site Sewage Disposal System Designs.
2. Application, design preparation, soil log test hole construction, identification, flagging and maintenance as well as soil descriptions shall be consistent with the requirements contained in SCBHC Title 5.
3. An as-built of any existing on-site sewage disposal system must be provided along with soil logs in the reserve area for any lot that has an existing dwelling.
4. Proposed lot corners are to be flagged and identified on site.
5. If ~~((individual))~~ nonpublic wells are proposed, WAC 246-272A-0320(2)(b) requires configuration of each lot line to allow a ~~((400-foot-radius))~~ water supply protection zone to fit within the proposed lot lines; ~~or((, if this is not possible, to establish a 100-foot protection zone around))~~ water supply protection zones on more than one lot when the person proposing the subdivision or development provides a copy of a recorded restrictive covenant to each property that is sited partially or completely within the water supply protection zone. In all cases a water supply protection zone of at least a 100 foot radius for each existing ((and)) or proposed well site is required.
6. If a new community/public well is proposed, an application for public well site inspection must be submitted, reviewed, and approved by the health department. Prior to final short subdivision approval, the public water supply must be constructed. Approval by the health department and, when applicable, by the Washington State Department of Health must be received prior to recording.
7. If an existing public water supply will serve the subdivision, the water system expansion must be approved by the regulatory authority and a letter of availability from the water system purveyor must be submitted.

Section 4. Snohomish County Board of Health Code Section 5.20.080, adopted by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

5.20.080 Land division – subdivision review procedure.

A. *Preliminary Subdivision Review Requirements and Report.* Application requesting SCHD to conduct a preliminary subdivision review is received from a

1 certified on-site sewage disposal designer or professional engineer. Application is made
2 on SCHD form "Request for Preliminary Subdivision Review" and shall provide
3 information as prescribed in WAC 246-272A-0320, Developments, Subdivisions, and
4 Minimum Land Area Requirements.

5 1. At a minimum, the application must include the following:

6 a. Applicable review fees as set forth in chapter 1.40 SCBHC, under Subdivision
7 of Property.

8 b. One copy of the preliminary plat map showing: scale, north arrow, proposed
9 lot layout, proposed lot sizes, general dimensions of lots, easements, existing
10 structures, location of all existing on-site sewage disposal systems and
11 reserve areas, general contours, streams, and surface water within 100 feet
12 of the project site, proposed well sites, wells within 200 feet of the project site,
13 and location of preliminary soil test holes.

14 c. Preliminary large long plat soil review (lots five acre minimum) applications
15 shall include a plat map showing the location together with soil profile
16 descriptions of the designer's or professional engineer's preliminary test pits.
17 Backhoe pits as described in subsection (A)(3) of this section are to be
18 provided for the health department at the time of field review.

19 d. Proposed source of potable drinking water for each proposed lot.

20 2. Reference points must be identified on site for the purpose of identifying map
21 locations in the field (i.e., traverse lines, identified in field, depicted on preliminary
22 plat map).

23 3. Applicant's certified designer or professional engineer will coordinate a detailed
24 review of the site and soils with the health department representative at which
25 time backhoe pits or equivalent prepared and maintained in accordance with
26 WAC 246-272A-0220(3) shall be provided.

27 a. A backhoe should be available on site for additional holes and to backfill pits
28 after soil profiles have been recorded.

29 b. A minimum of one soil log per proposed lot must be provided for review.

30 c. Soil profile descriptions and locations are to be recorded by the designer or
31 professional engineer who shall also show the location of test pits accurately
32 on subsequent preliminary plat maps.

33 d. In accordance with WAC 246-272A-0220, the owner of the property or
34 owner's agent is responsible for constructing and maintaining the soil log
35 excavation in a manner to prevent physical injury. The SCHD recommends
36 any excavation be done the same day as the soil logs are examined.
37 Furthermore, the SCHD recommends backfilling all soil test pits as soon as
38 the soil logs are recorded, but not later than the end of the day that the logs
39 are reviewed. SCHD assumes no responsibility for test pit backfilling or
40 uncovered test pits.

41 4. A copy of the preliminary plat map showing locations of soil log excavations is to
42 be submitted prior to health department preliminary plat recommendation to the
43 lead agency.

- 1 5. If ~~((individual))~~ nonpublic wells are proposed, WAC 246-272A-0320(2)(b) requires
2 configuration of each lot line to allow a ~~((100-foot radius))~~ water supply protection
3 zone to fit within the proposed lot lines; ~~or((, if this is not possible, to establish a~~
4 ~~100-foot protection zone around))~~ water supply protection zones on more than
5 one lot when the person proposing the subdivision or development provides a
6 copy of a recorded restrictive covenant to each property that is sited partially or
7 completely within the water supply protection zone. In all cases a water supply
8 protection zone of at least a 100 foot radius for each existing ((and)) or proposed
9 well site is required.
- 10 6. If a new community/public well is proposed, an application for public well site
11 inspection must be submitted, reviewed, and approved by the health department.
12 Prior to final long plat approval, the public water supply must be constructed and
13 approved by the health department and, when applicable, by the Washington
14 State Department of Health.
- 15 B. *Final Subdivision Review Requirements.* Application requesting SCHD to conduct a
16 final subdivision review is received from a certified on-site sewage disposal designer
17 or professional engineer with required information as prescribed in WAC 246-272A-
18 0320 and SCBHC Title 5. Application is made on SCHD form "Request for Final
19 Subdivision Review."
- 20 1. At a minimum, the application must include the following:
21 a. Applicable review fees as set forth in chapter 1.40 SCBHC under Subdivision
22 of Property: Long Plat, Recording.
23 b. Two copies of the final plat map showing: scale, north arrow, final lot layout,
24 lot sizes, dimensions of lots, roads, storm water control features, easements,
25 existing structures, all existing on-site sewage disposal systems and reserve
26 areas, general contours, streams, and surface water within 100 feet of the
27 project site, wetlands, native growth protection areas, proposed well sites,
28 wells within 200 feet of the project site, and location of soil test holes.
29 c. Scaled site design for each proposed lot demonstrating sufficient area for on-
30 site sewage system and reserve area, lot lines, easement lines, road
31 locations, wells, surface waters, drainage features, sensitive areas, and
32 features which may impact the placement of the on-site sewage system.
- 33 2. Lot corners must be surveyed and staked, all roads cut in, and any storm water
34 drainage system installed.
- 35 3. If ~~((individual))~~ nonpublic wells are proposed, WAC 246-272A-0320(2)(b) requires
36 configuration of each lot line to allow a ~~((100-foot radius))~~ water supply protection
37 zone to fit within the proposed lot lines; ~~or((, if this is not possible, to establish a~~
38 ~~100-foot protection zone around))~~ water supply protection zones on more than
39 one lot when the person proposing the subdivision or development provides a
40 copy of a recorded restrictive covenant to each property that is sited partially or
41 completely within the water supply protection zone. In all cases a water supply
42 protection zone of at least a 100 foot radius for each existing ((and)) or proposed
43 well site is required.

- 1 4. If a new community/public well is proposed, the public water supply must be
2 constructed and approved by the health department and, when applicable, by the
3 Washington State Department of Health.
4 5. If an existing public water supply will serve the subdivision, the water system
5 expansion must be approved by the regulatory authority and a letter of availability
6 from the water system purveyor must be submitted.
7

8 Section 5. Snohomish County Board of Health Code Section 5.20.090, adopted
9 by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:
10

11 **5.20.090 Restricted use of easements – purpose.**
12

13 To protect the public health, the Snohomish County Board of Health does, for the sake
14 of clarity, adopt the following additional statement to WAC ((246-272A-0010(2))) 246-
15 272-0010 for the definition of on-site sewage system ("OSS"):
16

17 However, relative to the creation of new lots, all such piping, treatment devices
18 or other facilities that convey, store, treat or dispose of sewage, including
19 replacement systems, shall be located within the boundaries of the lot where the
20 sewage originates.
21

22 Section 6. Snohomish County Board of Health Code Section 5.25.010, adopted
23 by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:
24

25 **5.25.010 Authority.**
26

27 The regulations in this chapter are established pursuant to authority vested in the
28 Snohomish County Board of Health by RCW 70.05.060 and WAC ((246-272A-0015(9)))
29 246-272A-0013. These regulations are adopted for the protection of public health
30 through the mechanism of establishing design guidelines together with ongoing
31 operation and management requirements for community on-site sewage disposal
32 systems as further defined hereinafter.
33

34 Section 7. Snohomish County Board of Health Code Section 5.50.020, adopted
35 by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:
36

37 **5.50.020 Definitions.**
38

39 In addition to the definitions found in WAC 246-272A-0010 and in any supplemental on-
40 site sewage disposal procedures of SCHD, the following shall apply:
41

42 "Certified company" means a business entity which employs individuals who personally
43 hold a pumper certificate of competency.
44

1 “Inspection” means a complete and thorough evaluation of OSS components and the
2 ground surface over the gravity subsurface soil absorption system (SSAS). The
3 evaluation of proprietary and nonproprietary pretreatment devices, SSAS other than
4 conventional gravity and other related components such as timers and control panels
5 must be deferred to a certified monitoring and maintenance specialist. Inspection may
6 also include other incidental activities enumerated within the supplemental procedures
7 or for which prior approval has been granted by SCHD.

8
9 “Limited repair measure” and "minor repair" means ((repairs to OSS components not
10 directly associated with the treatment, distribution or absorption of the sewage and as
11 defined in WAC 246-272A-0200(2). Limited repair measures may also include other
12 incidental activities enumerated within the supplemental procedures or for which prior
13 approval has been granted by SCHD)) the repair or replacement of existing damaged or
14 malfunctioning OSS components as defined in WAC 246-272A-0010 under "minor
15 repair". "Limited repair measure" as defined in title 5 of the SCBHC is synonymous with
16 "minor repair" as that term is defined in chapter 246-272A WAC.

17
18 “Limited repair report (for limited repair measures)” or “minor repair report (for minor
19 repairs)” means a documentation of work performed, submitted in the format and by the
20 means designated by the health officer within 30 days from the date of service in
21 accordance with ~~((the supplemental procedures (reference))~~ SCBHC 5.55.080((~~{}))~~), and
22 accepted by SCHD.

23
24 “Monitoring and maintenance specialist” means an individual who personally holds an
25 SCHD monitoring and maintenance certificate of competency.

26
27 “Pumper” means an individual that personally holds a pumper certificate of competency
28 and performs the actual work of removal of septic tank and/or sewage holding tank
29 contents, inspection and/or limited repair measures.

30
31 “Pumper certificate of competency” means a document issued by SCHD indicating an
32 individual’s satisfactory completion of the application and testing procedures relative to
33 septic tank and/or sewage holding tank pumping, inspection, and limited repair
34 measures, as defined by this administrative procedure.

35
36 ~~((Pumper’s Report. SCHD will develop and distribute an electronic minimum standard~~
37 ~~report form to be completed by the certified pumper upon servicing or inspection of an~~
38 ~~OSS. This report will be given to the property owner upon completion of the work and~~
39 ~~an electronic copy forwarded to SCHD no later than 30 days from the date of service in~~
40 ~~accordance with the supplemental procedures (reference SCBHC 5.50.060) and~~
41 ~~accepted by SCHD.~~

~~Septic Tank Pumper's Manual. SCHD will develop and distribute a manual of minimum standards, procedures, and information for pumpers in accordance with the supplemental procedures (reference SCBHC 5.50.030).)~~

"Violation" means performance of services not consistent with these regulations and SCHD's minimum standards, procedures, and information for septic tank pumpers as set forth in the septic tank pumper's manual, as well as the underlying chapter 246-272A WAC. Also, on-site system construction or repair work that is performed beyond the scope of limited repair measures as defined by these regulations; or failure to file a limited repair report or monitoring and maintenance report no later than 30 days from the date the work was completed as required by these regulations.

"Violation notice" means written determination that the named pumper and/or certified company has committed a violation of the rules or regulations.

Section 8. Snohomish County Board of Health Code Section 5.55.070, adopted by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

5.55.070 Limited repair measures.

A pumper may perform limited repair measures(~~(These are repairs to OSS components not directly associated with the treatment, distribution (with the exception of subsection (D) of this section), or absorption of the sewage and also as defined in WAC 246-272A-0200(2).)~~) as defined in SCBHC 5.50.020. In addition to those items defined as limited repair measures, for a permitted OSS in which a record drawing exists, a certified pumper may also perform the following:

- A. Repair of sewage transport lines.
- B. Repair or replacement of pump, floats and/or baffle screen.
- C. Clearing of blocked sewage transport lines.
- D. Provided there exists an approved as-built for the system, repair or replace the distribution box (D-Box) on gravity systems.

Section 9. Snohomish County Board of Health Code Section 5.65.020, adopted by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

5.65.020 Site identification and preparation.

- A. Property line shall be identified by corner flagging.
- B. Access to on-site sewage disposal system site shall be flagged and identified with applicant's name or property tax account number.
- C. The path to the on-site sewage disposal system site shall be flagged and cleared.
- D. Drainfield and reserve area must be sufficiently cleared so as to make ground surface contours easily observable. Further staking of proposed laterals may be necessary to demonstrate the feasibility of installation.

- 1 E. All soil test holes shall be flagged and numbered to correspond with the lot number
2 and soil log number as shown on the design. If soil test holes are part of a proposed
3 short plat, test hole identification shall include the proposed lot number.
- 4 1. Soil log test holes shall be placed so as to demonstrate representative soil types
5 in the on-site sewage disposal system area and reserve area.
 - 6 2. Provide for each single-family dwelling a minimum of three soil logs in
7 representative parts of the on-site sewage disposal system area and two soil logs
8 in the reserve area. Drainfield areas other than for a single-family residence must
9 have at least two soil logs for every 500 square feet of disposal area and in no
10 case shall there be less than four soil test holes.
 - 11 3. Separate these holes by at least 50 feet.
 - 12 4. Soil test holes shall be constructed, identified, and maintained to prevent injury or
13 damage to the general public.
 - 14 5. Soil log holes must be dug to the appropriate depth to justify meeting current
15 minimum vertical separation requirements.
 - 16 6. The holes shall be of sufficient diameter for the reviewer to obtain representative
17 samples from the soil profile and determine soil color, texture, structure of each
18 horizon and the water table.
 - 19 7. Soil test holes must be kept open for inspection until review by a representative
20 from SCHD.
 - 21 8. After SCHD application review has been completed, the property owner/designer
22 is responsible for backfilling and covering soil test holes on the property.
 - 23 9. Additional tests, in accordance with WAC 246-272A-0220, ~~((such as percolation-~~
24 ~~tests, sieve analysis, hydrometer tests, and bulk density determinations))~~ may be
25 required if in the opinion of the health officer they are necessary for proper soil
26 evaluation of a specific site. ~~((Percolation tests shall be conducted in accordance~~
27 ~~with the Falling Head Percolation Test Procedure as outlined in the EPA Design~~
28 ~~Manual, 1980, Table 3-8.~~
 - 29 ~~10. All soil tests must be performed in a manner consistent with the requirements of~~
30 ~~the Department of Health (DOH) Interim Soil Evaluation Guidelines (Nov.~~
31 ~~1979).))~~
- 32 F. If a mound system or any other type of bed is being proposed, the four corners of
33 the mound basal area or bed corners shall be staked or flagged and labeled as
34 "mound corner" or "bed corner." Additionally, the mound or bed reserve area shall be
35 flagged or staked and identified.

36
37 Section 10. Snohomish County Board of Health Code Section 5.65.030, adopted
38 by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

39
40 **5.65.030 Application and design procedures.**

- 41
42 A. Complete the application for an on-site sewage disposal system permit form
43 including, but not limited to:
44 1. Directions to the subject property (include vicinity map if needed);

- 1 2. Address or approximate address of property;
- 2 3. Name of current owner and name of system designer;
- 3 4. Type of building proposed. If other than single-family residence, include
- 4 estimated daily wastewater flow;
- 5 5. ~~((Classifications used for logs of subsurface soil conditions shall be in USDA Soil~~
- 6 ~~Conservation Service terminology such as sandy loam, clay loam, medium sand,~~
- 7 ~~hardpan, rock, etc. Any evidence of a seasonal water table including color and~~
- 8 ~~mottling must be noted and described. These soil log notes must be attached to~~
- 9 ~~the application for review and verification.))~~ Soil and site evaluation completed in
- 10 accordance with WAC 246-272A-0220;
- 11 6. *Source of Domestic Water*((-));
- 12 a. If public water (any source other than an individual supply serving one single-
- 13 family residence) is provided, identify by name and include a letter from the
- 14 purveyor confirming water availability and commitment to serve((-)); or
- 15 b. If an individual water supply (well) is proposed, the proposed well site must be
- 16 shown on the design in relation to the proposed drainfield areas. In addition, a
- 17 well site application (detailing the well site and its 100-foot pollution control
- 18 zone) may be submitted for concurrent review((-));
- 19 7. Trench depth, width, and required square footage of drainfield laterals((-));
- 20 8. If an alternative system is proposed, include all information, construction details,
- 21 calculations, etc., as required in the DOH Guideline as well as any specific SCHD
- 22 requirement((-));
- 23 9. Signature of designer and date of field testing((-); and
- 24 10. Any redesign submittals reflecting changes to the application cover sheet must
- 25 be accompanied by a new, original carbon application form (not copies).
- 26 B. Complete and submit four copies of an on-site sewage disposal system design and
- 27 plot plan and include:
- 28 1. The plot plan is to be dimensioned and drawn to a scale which shows one inch to
- 29 be equal to no more than 30 feet. Indicate compass direction by using a north
- 30 arrow. If the entire parcel/lot cannot be included on a one inch equals 30 feet
- 31 scale, an overall plot plan of the lot including location of residence, drainfield and
- 32 easement (if proposed) shall be required in a smaller scale in addition to the one
- 33 inch equals 30 feet (i.e., one inch equals 100 feet)((-));
- 34 2. If a short plat is proposed an overall plot plan indicating the layout of the lots (in
- 35 relation to each other) shall be submitted in addition to the individual designs((-));
- 36 3. Show elevations at soil test holes and topographical contours at two feet intervals
- 37 in the drainfield and reserve area((-));
- 38 4. Show wells, other sources of potable water, and other surface water bodies
- 39 within 100 feet of property lines((-));
- 40 5. Identify and show location of soil test holes((-));
- 41 6. The proposed on-site sewage disposal system and proposed site of the structure
- 42 shall be located by giving dimensions to at least two intersecting property lines.
- 43 Show driveway parking and any other proposed paving locations((-));

7. Any proposed well site shall be shown together with the minimum circular area of protection having a radius no less than 100 feet((-));
8. Construction plan specifications to include:
 - a. Plumbing stub-out elevation in relation to a documented reference point((-));
 - b. A minimum and maximum trench depth((-);
 - c. An expected amount of cover soil required((-);
 - d. The lateral lengths and method of distribution((-); and
 - e. Location of interceptor, curtain or footing drains, dosing system specifications, etc.;
9. Show all required separations as required by WAC 246-272A-0210, Location((-);
10. All drainfield laterals shall be shown as dashed lines with tightlines shown as solid lines((-);
11. Reserve area boundaries shall be labeled and shown by outlining, or by shading of the area or showing the laterals using double dashed lines and identifying as reserve((-);
12. If an alternative system is proposed include all information, construction details, calculations, etc., as required in the applicable DOH guideline together with any specific SCHD requirements((-); and
13. Design on sloping sites greater than 10 percent shall include a trench/slope cross-section detail demonstrating compliance with minimum vertical separation and trench depth requirements.

Section 11. Snohomish County Board of Health Code Section 5.70.030, adopted by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

5.70.030 Definitions.

In addition to the definitions found in WAC 246-272A-0010 and in any supplemental on-site sewage disposal regulations of SCHD and in any of the recommended standards and guidance documents published by the Washington State Department of Health pertaining to OSS, the following shall apply:

“Certification by reciprocity” means current certification or licensure as a monitoring and maintenance specialist in a local health jurisdiction with an examination process deemed acceptable by the SCHD director of environmental health.

“Certified company” means a business entity which employs individuals possessing a monitoring and maintenance specialist certification.

“Installer” means an individual who personally holds an SCHD installer certificate of competency.

“Limited repair measure” and “minor repair” means ~~((repairs to OSS components not directly associated with the treatment, distribution, or absorption of the sewage and as~~

1 defined in WAC 246-272A-0200(2). ~~“Limited repair measures” may also include other~~
2 ~~incidental activities enumerated within the supplemental procedures or for which prior~~
3 ~~approval has been granted by SCHD))~~ the repair or replacement of existing damaged or
4 malfunctioning OSS components as defined in WAC 246-272A-0010 under “minor
5 repair”. “Limited repair measure” as defined in title 5 of the SCBHC is synonymous with
6 “minor repair” as that term is defined in chapter 246-272A WAC.

7
8 “Limited repair report (for limited repair measures)” or minor repair report (for minor
9 repairs) means a documentation of work performed, submitted in the format and by the
10 means designated by the health officer within 30 days from the date of service in
11 accordance with SCBHC 5.70.120.

12
13 “Monitoring and maintenance specialist” means an individual who personally holds a
14 monitoring and maintenance certificate of competency and performs the actual work of
15 monitoring, maintaining, and limited repairs of on-site sewage treatment and disposal
16 systems.

17
18 “Monitoring and maintenance specialist certificate of competency” means a document
19 issued by SCHD indicating an individual’s satisfactory completion of the application and
20 testing procedures relative to OSS operation, monitoring and maintenance.

21
22 “Professional Development Hour (PDH)((-))” means the ((One PDH is)) equivalent to
23 one hour participation in trainings or seminars where the major topic is related to OSS
24 regulations, practices, or products.

25
26 “Pumper” means an individual who personally holds an SCHD pumper certificate of
27 competency.

28
29 “Violation” means the omission of any significant element of an on-site sewage disposal
30 system monitoring inspection or maintenance activity which, if left uncorrected, may
31 result in the malfunction of the wastewater treatment or disposal system, or would allow
32 the use of the system to circumvent required treatment and disposal of wastewater.
33 Also, the failure to truthfully report all pertinent observations and activities associated
34 with the monitoring and maintenance of an OSS, including the failure to electronically
35 submit reports to SCHD within 30 days of the conclusion of a monitoring and/or
36 maintenance activity including limited repair measures.

37
38 “Violation notice” means a written determination that the named monitoring and
39 maintenance specialist and/or certified company has committed a violation of these
40 rules or regulations and associated supplemental procedures.

41
42 “WOSSA” means the Washington On-Site Sewage Association.

1 Section 12. Snohomish County Board of Health Code Section 5.70.110, adopted
2 by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

3
4 **5.70.110 Limited repair measures.**
5

6 A monitoring and maintenance specialist may perform limited repair measures(~~(These~~
7 ~~are repairs to OSS components not directly associated with the treatment, distribution~~
8 ~~(with the exception of subsection (E) of this section) or absorption (with the exception of~~
9 ~~subsection (D) of this section) of the sewage and also as defined in WAC 246-272A-~~
10 ~~0200(2).)) as defined in SCBHC 5.70.030. In addition to those items defined as limited~~

11 repair measures, for permitted OSS in which a record drawing exists, a certified
12 monitoring and maintenance specialist may also perform the following:

13 A. Repair or replacement of sewage effluent transport lines.

14 B. Replacement or repair of disinfection equipment such as ultraviolet light bulbs and
15 related components.

16 C. Recalibration and adjustment of timer mechanisms.

17 D. ~~((Provided there exists an approved as-built for the system, repair up to six lineal-~~
18 ~~feet of damaged OSS dispersal line in the original location where the damage~~
19 ~~occurred.~~

20 E.))Provided there exists an approved as-built for the system, repair or replace the
21 distribution box (D-Box) on gravity systems.
22

23 Section 13. Severability. If any provision of this ordinance or its application to any
24 person or circumstance is held invalid, the remainder of the ordinance or the application
25 of the provision to other persons or circumstances is not affected.
26

27 Section 14. Effective date, implementation. This ordinance shall take effect on
28 April 1, 2025. The Department of Health is authorized to take such actions as may be
29 necessary to implement this ordinance on its effective date.
30
31
32
33
34
35
36

PASSED this ____ day of _____, 2025.

SNOHOMISH COUNTY BOARD OF HEALTH
Snohomish County, Washington

Chairperson

ATTEST:

Clerk of the Board

() APPROVED
() EMERGENCY
() VETOED

DATE: _____

Approved as to from only:

 1/24/25

Deputy Prosecuting Attorney

Proclamation 25-03 Recognizing World Tuberculosis Day (SR 25-008; Dennis Worsham)

Division:

Prevention Services / Teresa Rugg, TB Program Supervisor

Prior Board Review:

None

ATTACHMENTS:

Description

- ▣ Proclamation - World Tuberculosis Day



Proclamation

Snohomish County Board of Health

WHEREAS, each year on March 24th we commemorate World Tuberculosis Day to raise public awareness about the devastating health, social, and economic consequences of tuberculosis (TB) and to step up efforts to end the global TB epidemic; and

WHEREAS, March 24th marks the day in 1882 when Dr. Robert Koch announced that he had discovered the bacterium that causes TB, which opened the way toward diagnosing and curing this disease; and

WHEREAS, TB killed 1.25 million people in 2023 worldwide, and again became the leading cause of death from a single infectious agent, surpassing COVID-19; and

WHEREAS, global investment into TB diagnostics, medication, and vaccine lag behind, yet TB remains endemic in many countries around the world with 96.9% of confirmed Snohomish TB clients born in a country outside of the U.S. in 2024; and

WHEREAS, the goal of the Snohomish County Health Department (SCHD) TB Program is to provide low/no barrier, trauma informed and culturally competent care to persons infected with TB and their contact to prevent the spread of TB in Snohomish County; and

WHEREAS, in 2024, the SCHD TB Program and their community partners cared for 50 people inclusive of over 30 people with newly diagnosed, confirmed TB disease, with a preliminary annual case rate slightly higher than was seen in previous years; and

WHEREAS, from 2021-2024, the SCHD TB Program and its community partners identified and cared for over 100 people with newly diagnosed, confirmed TB disease; and



WHEREAS, in 2024, the SCHD TB Program identified 254 people as close contacts of individuals with active TB disease in Snohomish County and other jurisdictions; and

WHEREAS, in 2024, the Snohomish County TB Program staff completed 4,264 required observations of clients ingesting their medication with 96.3% of those visits completed using video technology; and

WHEREAS, our SCHD TB Program is composed of one physician, four nurses, one disease interventionist, two outreach specialists, one program specialist, and one supervisor, with support from an epidemiologist and a health educator; and

WHEREAS, we do our work in solidarity with those nationally and globally to strive for the goal of TB elimination.

NOW THEREFORE, BE IT RESOLVED the Snohomish County Board of Health proclaims March 24, 2025, to be World Tuberculosis Day in Snohomish County and encourages all county residents to become aware of this infectious disease and the challenge of its prevention.

ADOPTED this 11th day of March 2025.

Megan Dunn, Chair, Board of Health

Proclamation 25-02 Recognizing Julie Smith for her Service on the Board of Health (SR 25-009; Dennis Worsham)

Division:

Office of the Director / Dennis Worsham, Director

Prior Board Review:

None

ATTACHMENTS:

Description

- Proclamation - Julie Smith



Proclamation

Snohomish County Board of Health

WHEREAS, Julie Smith has served faithfully as a member of the Board of Health since March 2023; and

WHEREAS, during that time, Ms. Smith has been an active member of the Board; and

WHEREAS, Ms. Smith was part of the newly-formed Snohomish County Board of Health after the transition of the Snohomish Health District into a health department within Snohomish County government; and

WHEREAS, as part of that transition, Ms. Smith contributed to creating a new Board of Health Code for Snohomish County; and

WHEREAS, as a representative of consumers of public health services, Ms. Smith offered her unique voice and lived experience to improve the health of individuals, families, and communities in Snohomish County; and

WHEREAS, this proclamation is presented to Ms. Smith to serve as a reminder that she is remembered as a valued board member dedicated to the health of her community.

NOW THEREFORE, BE IT RESOLVED the Board of Health recognizes Ms. Smith for her service and dedication to Snohomish County and the Board of Health and commends her for her commitment to the protection and promotion of the health and well-being of all Snohomish County residents.

ADOPTED this 11th day of March 2025.

Megan Dunn, Chair, Board of Health

Ordinance BOH25-02 Clarifying Unplumbed Espresso Stand Operation in Snohomish County (SR 25-010; Tony Colinas)

Division:

Environmental Health / Tony Colinas, Assistant Director

Prior Board Review:

January 21, 2025

Background

The Board of Health received a briefing in January 2025 regarding unplumbed espresso stands (SR 25-003). The briefing outlined how on March 1, 2022, revisions to the Washington State Retail Food Code (chapter 246-215 WAC) went into effect, including the repeal of WAC 246-215-09180, which had allowed unplumbed espresso stands to meet the requirements necessary to obtain an operating permit. The repeal resulted in over 70 of these facilities in Snohomish County falling out of compliance with the updated food code. The Health Department has been working to address concerns from these affected permit holders.

The food safety program will now require all unplumbed espresso stands to apply for a variance from the current version of the Washington State Retail Food Code, specifically plumbing requirements. A variance is a written authorization issued by the Health Department that allows for modifications or waivers of one or more requirements, provided the alternative plan proposed by the applicant does not pose a health hazard or nuisance.

To capture these changes, Ordinance BOH25-02 is intended to reorganize Title 3: Food Safety. It introduces new sections that clarify its intent, enhance understanding, and set the stage for future code expansions. Another key addition is a new definition section, which will define "unplumbed espresso stands." These stands are a type of food establishment not currently defined in the Washington State Retail Food Code. They are characterized as a food establishment operating in a movable building or structure, that lack permanent plumbing, and offer a limited menu.

Board Authority

RCW 70.05.060 (3) Enact such local rules and regulations as are necessary in order to preserve, promote and improve the public health and provide for the enforcement thereof.

Recommended Motion

No motion required. Briefing only.

ATTACHMENTS:

Description

- ▯ Ordinance BOH25-02 - Reorganizing and Adding New Sections to Chapter 3.05 of the Board of Health Code

SNOHOMISH COUNTY BOARD OF HEALTH
Snohomish County, Washington

ORDINANCE NO. BOH25-02

REORGANIZING AND ADDING NEW SECTIONS TO CHAPTER 3.05 OF THE
BOARD OF HEALTH CODE

WHEREAS, the Snohomish County Board of Health has supervision over all matters pertaining to the preservation of the life and health of the people of Snohomish County under the authority granted in Chapter 70.05 RCW; and

WHEREAS, under RCW 70.05.060(3) the Snohomish County Board of Health has authority to enact such local rules and regulations as necessary in order to preserve, promote, and improve the public health and provide for the enforcement thereof; and

WHEREAS, unplumbed espresso stands, a type of food establishment, are not defined in state rules and regulations and no longer comply with the plumbing requirements set forth in the current version of the Washington State Retail Food Code found in Chapter 246-215 WAC; and

WHEREAS, in order to define an unplumbed espresso stand, a new definition section will be added to Chapter 3.05 of the Snohomish County Board of Health Code; and

WHEREAS, introducing a new section to Chapter 3.05 of the Snohomish County Board of Health Code requires reorganization to accommodate this change and allow for future code expansions; and

WHEREAS, the Snohomish County Board of Health recognizes that previously permitted unplumbed espresso stands are in operation in Snohomish County and believes that such should be addressed in the Snohomish County Board of Health Code as they are no longer recognized in Chapter 246-215 WAC; and

WHEREAS, the Snohomish County Board of Health has determined that reorganizing and updating the existing food safety regulations under Title 3 of the Snohomish County Board of Health Code is necessary to effectively communicate the local rules and regulations to the people of Snohomish County;

NOW, THEREFORE, BE IT ORDAINED:

Section 1. Snohomish County Board of Health Code Chapter 3.05, adopted by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

1 **Chapter 3.05**
2 **((FOOD SERVICES)) GENERAL PROVISIONS**
3

4 Section 2. Snohomish County Board of Health Code Section 3.05.010, adopted
5 by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:
6

7 **3.05.010 ((Chapter 3.05.010 WAC.)) Authority and purpose**
8

9 ~~((This section adopts chapter 246-215 WAC, Food Service, by reference, as now or~~
10 ~~hereafter amended.)) A. Authority. The board of health adopts these regulations
11 under RCW 70.05.060 and chapter 246-215 WAC.
12~~

13 B. Purpose. The purpose of these regulations is to safeguard public health and
14 ensure food provided to consumers is safe, unadulterated, and honestly presented.
15

16 Section 3. A new section is added to Chapter 3.05 of the Snohomish County
17 Board of Health Code to read:
18

19 **3.05.020 Applicability**
20

21 These regulations shall apply to all food establishments as defined under this title and in
22 chapter 246-215 WAC. If a provision of this title conflicts with any other local or state
23 regulations, the more stringent shall apply.
24

25 Section 4. A new section is added to Chapter 3.05 of the Snohomish County
26 Board of Health Code to read:
27

28 **3.05.030 Adoption of state rules and regulations**
29

30 Chapter 246-215 WAC, Food Service, is adopted by reference, as now exists or
31 hereafter amended.
32

33 Section 5. A new section is added to Chapter 3.05 of the Snohomish County
34 Board of Health Code to read:
35

36 **3.05.040 Snohomish County retail food code**
37

38 Section 6. A new section is added to Chapter 3.05 of the Snohomish County
39 Board of Health Code to read:
40

41 The provisions of chapter 246-215 WAC together with any provision found in this title
42 shall be the Snohomish County Retail Food Code.
43

44 **3.05.050 Definitions**
45

46 In addition to the definitions found in chapter 246-215 WAC, the following shall apply:

1
2 “Unplumbed espresso stand” means a type of food establishment that:

- 3 A. operates in a building or structure that is movable and lacks permanent
4 plumbing;
5 B. offers a limited menu consistent with a low risk food service permit;
6 C. has a current annual food service establishment permit; and
7 D. is not a “mobile food unit” as defined under WAC 246-215-01115.
8

9 Section 7. Severability. If any provision of this ordinance or its application to any
10 person or circumstance is held invalid, the remainder of the ordinance or the application
11 of the provision to other persons or circumstances is not affected.
12

13
14 PASSED this ____ day of _____, 2025.
15
16

17
18 SNOHOMISH COUNTY BOARD OF HEALTH
19 Snohomish County, Washington
20
21

22 _____
23 Chairperson
24
25

26 ATTEST:
27
28

29 _____
30 Clerk of the Board
31

32 () APPROVED
33 () EMERGENCY
34 () VETOED
35

36 DATE: _____
37
38

39 Approved as to form only:
40
41

42 _____
43 Deputy Prosecuting Attorney

Ordinance BOH25-03 Addressing Unplumbed Espresso Stand Variance Application Fees (SR 25-011; Tony Colinas)

Division:

Environmental Health / Tony Colinas, Assistant Director

Prior Board Review:

January 21, 2025

Background

The Board of Health received a briefing in January 2025 regarding unplumbed espresso stands (SR 25-003). The briefing outlined how on March 1, 2022, revisions to the Washington State Retail Food Code (chapter 246-215 WAC) went into effect, including the repeal of WAC 246-215-09180, which had allowed unplumbed espresso stands to meet the requirements necessary to obtain an operating permit. The repeal resulted in over 70 of these facilities in Snohomish County falling out of compliance with the updated food code. The Health Department has been working to address concerns from these affected permit holders.

The food safety program will now require all unplumbed espresso stands to apply for a variance from the current version of the Washington State Retail Food Code. This change is proposed in Ordinance BOH25-02. Variance applications typically require a fee, but given the circumstances of this repeal, these could be waived to avoid penalizing permit holders.

Ordinance BOH25-03 is intended to address the inequity of imposing a variance fee on unplumbed espresso stands that were legally operating before March 1, 2022. It amends the fee schedule to direct readers to the newly created section (SCBHC 1.40.046). This section allows the variance application fee to be waived for unplumbed espresso stands and provides criteria and clarifications, including that a new owner of any existing unplumbed espresso stand would be required to either pay the variance application fee or bring the stand into compliance with plumbing requirements. Unplumbed espresso stands without a current permit would be ineligible for a variance to plumbing requirements.

Board Authority

RCW 70.05.060 (7) Establish fee schedules for issuing or renewing licenses or permits or for such other services as are authorized by the law and the rules of the state board of health: PROVIDED, That such fees for services shall not exceed the actual cost of providing any such services.

RCW 70.05.060 (3) Enact such local rules and regulations as are necessary in order to preserve,

promote and improve the public health and provide for the enforcement thereof.

Recommended Motion

No motion required. Briefing only.

ATTACHMENTS:

Description

- Ordinance BOH25-03 Amending Section 1.40.040 and Adding New Section to Chapter 1.40 of the Board of Health Code

SNOHOMISH COUNTY BOARD OF HEALTH
Snohomish County, Washington

ORDINANCE NO. BOH25-03

RELATING TO HEALTH DEPARTMENT FEES; AMENDING SECTION 1.40.040 AND
ADDING A NEW SECTION TO CHAPTER 1.40 OF THE BOARD OF HEALTH CODE
TO WAIVE VARIANCE APPLICATION FEES FOR UNPLUMBED ESPRESSO
STANDS OPERATING BEFORE MARCH 1, 2022

WHEREAS, the Snohomish County Board of Health has authority to establish fee
schedules for issuing or renewing licenses or permits or for such other services as are
authorized by law and the rules of the state board of health; and

WHEREAS, only city and county elected officials on the board of health may vote
on any decision related to the setting or modification of permit, licensing, and
applications fees; and

WHEREAS, before March 1, 2022, unplumbed espresso stands were allowed to
legally operate in Snohomish County; and

WHEREAS, after March 1, 2022, unplumbed espresso stands require a variance
from the Snohomish County Health Department from plumbing requirements in the
Washington State Retail Food Code (Chapter 246-215 WAC) to continue operation; and

WHEREAS, the Snohomish County Board of Health recognizes the inequity of
now requiring these previously allowed unplumbed espresso stands to pay for a
variance application;

NOW, THEREFORE, BE IT ORDAINED:

Section 1. Snohomish County Board of Health Code Section 1.40.040 last amended by
Ordinance No. BOH24-05 on November 12, 2024, is amended to read:

Section 1.40.040 Food safety fee schedule.

TITLE	FEE	DESCRIPTION
LATE CHARGE FOR RENEWAL OF ANNUAL PERMITS	\$350.00	Additional charge if annual permit renewal fee has not been received by the Health Department by 5 p.m. on the last business day that the permit is valid.

Expedited review fee: varies by application type	Varies	Additional fee equal to 50 percent of the standard application review fee. Available for the following submittals: tap room / tasting room plan review, general plan review. May apply to additional Environmental Health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be declined.
BAKERY		
Establishments selling baked goods ONLY	\$440.00	Annual permit fee
BED AND BREAKFASTS		
Bed and breakfast	\$440.00	Annual permit fee
CAMPGROUNDS / PARKS – FOOD SERVICE		
a) Food service – all year (valid June 1 through May 31) b) Food service – seasonal (no more than six consecutive months)	\$460.00	**USE GENERAL FOOD FEES Seasonal permit fee
CATERER (All Caterers Will Be Permitted Separately)		
a) Low risk	\$440.00	Annual permit fee
b) Medium risk	\$660.00	
c) High risk	\$915.00	
CATERING ENDORSEMENT		
For permitted food service establishments that also offer catering services	\$225.00	Annual permit fee (in addition to general food fee)
FOOD SERVICE ESTABLISHMENT PERMIT FEES		

GENERAL FOOD		
Includes but not limited to restaurant (with or without lounge), concession stand, mobile food vehicle, food stand concession, commissary, bakery, caterer, grocery with multiple permits, limited grocery with or without food prep, private club, retail meat dealer, retail fish dealer, tavern with or without food prep, year-round campground/park food service. Additional onsite sewage system review fee and catering endorsement fee may apply.		
LOW RISK PERMIT (All low risk food service establishments)	\$450.00	Annual permit fees
0 – 50 SEATS:		Annual permit fees
a) Medium risk	\$675.00	
b) High risk	\$930.00	
51 – 150 SEATS:		Annual permit fees
a) Medium risk	\$780.00	
b) High risk	\$1,175.00	
151 SEATS OR OVER:		Annual permit fees
a) Medium risk	\$850.00	
b) High risk	\$1,160.00	
FOOD SERVICE OPERATING WITHOUT A PERMIT		
Double prescribed permit fee	**	**Double permit fees
FOOD SERVICE WITH ONSITE SEWAGE DISPOSAL REVIEW		
Review	\$225.00	Fee charged at time of annual food service permit fee. Paid review fee and current on-site sewage monitoring and maintenance report are required prior to annual permit issuance.
FOOD WORKER CARDS		
a) Two-year initial or three-year renewal	\$10.00	Food worker card fees are set by the state at \$10.00
b) Replacement for lost card	\$10.00	
MOBILE FOOD VEHICLE (All Mobile Food Vehicles Will Be Permitted Separately)		
See Section 1.40.045: Mobile food vehicle permit fee credit during permit review		
a) Low risk	\$440.00	Annual permit fees
b) Medium risk	\$660.00	Annual permit fees
c) High risk	\$915.00	Annual permit fees
PLAN REVIEWS		

a) Tap room / tasting room / vending machine	\$225.00	Plan review and pre-operation inspection fee
b) tap room / tasting room / vending machine – Expedited review fee	\$340.00	expedited plan review and pre-operation inspection fee
c) General plan review	\$1,000.00	Plan review and pre-operation inspection fee
d) Multiple permit facility (additional permits)	\$215.00	Each additional permit
e) General plan review – expedited review fee	\$1,500.00	Expedited plan review and pre-operation inspection fee
f) Change of ownership	\$455.00	Charged with the change in UBI number.
g) Variance without hazard analysis critical control point (HACCP) review	\$225.00	For new plan reviews, charged in addition to plan review fee. <u>See SCBHC 1.40.046 for information on variance application fees waived for unplumbed espresso stands.</u>
h) Hazard analysis critical control point (HACCP) review (when required by chapter 246-215 WAC for menu items) with or without variance.	\$2,100.00	For new plan reviews, charged in addition to plan review fee. Lab Fees are additional. HACCP review is required for some types of food or food processing methods.
i) Remodel / plan revision	\$275.00	For alteration to existing establishment or revision of approved plan. Includes pre-operation inspection.
j) Plan review consultation (on and/or off site)	\$225.00	
REINSPECTION AND REINSTATEMENT FEES		
a) Office conference (includes reinspection)	\$380.00	Reinspection and office conference fee
b) Reinstatement following closure by Health Officer's order	\$450.00	Reinstatement fee
c) Food service establishment reinspection	\$250.00	Reinspection fee. applies to all food service operations.
SCHOOL – FOOD SERVICE (VALID SEPT 1 THROUGH AUG 31)		
a) Central kitchen, no direct food service	\$710.00	Annual permit fee

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RELATING TO HEALTH DEPARTMENT FEES;
AMENDING SECTION 1.40.040 AND ADDING
A NEW SECTION TO CHAPTER 1.40

b) Satellite kitchen with food service	\$450.00	Annual permit fee
c) School kitchen with food service	\$535.00	Annual permit fee
		New permits may be prorated to correspond with existing permit expiration dates.
SCHOOL / YOUTH ACTIVITY CONCESSION STAND		
a) Low risk	\$175.00	Annual permit fees
b) Medium risk	\$285.00	Annual permit fees
c) High risk	\$405.00	Annual permit fees
TEMPORARY FOOD SERVICES		
LATE FEE CHARGE	\$80.00	Non-refundable fee charged if the application is received between one and 13 days prior to the event. Payments received online after 9:00 p.m. PST will be received the following business day.
Temporary Food Services Operating Without a Permit	**	**Double Permit Fee
LOW RISK		
a) Single event – Must meet WAC 246-215-01115	\$100.00	Event permit fee
b) Recurring event – WAC 246-215-01115, farmers' market only	\$200.00	Seasonal temporary permit fee associated with a farmers' market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.
c) Recurring low risk – Additional location, farmers' markets only	\$100.00	
MEDIUM RISK		
a) Single event – Must meet WAC 246-215-01115	\$145.00	Event permit fee
b) Recurring event WAC 246-215-01115, farmers' markets only	\$290.00	Seasonal temporary permit fee associated with a farmers' market, defined as five or

c) Recurring medium risk – Additional location, farmers’ markets only	\$145.00	more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.
HIGH RISK		
a) Single event – Must meet WAC 246-215-01115	\$250.00	Event Permit Fee
b) Recurring event – WAC 246-215-01115, farmers’ markets only	\$650.00	Seasonal temporary permit fee associated with a farmers’ market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.
c) Recurring high risk – Additional location, farmers’ markets only	\$325.00	
BLANKET EVENT PERMIT	\$620.00	Judged cooking events
FOOD DEMONSTRATOR PERMIT (Non-Time/Temperature Control for Safety Foods Only)		
a) Single event	\$70.00	Event permit fee
b) Recurring event – Must meet WAC 246-215-01115	\$135.00	Annual permit fee
EXEMPT FROM PERMIT	\$60.00	Only processing fee required
VENDING MACHINES		
With time/temperature control for safety foods – Risk Level – Low	\$225.00	Annual permit fee

Section 2. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

1.40.046 Variance application for unplumbed espresso stands.

An owner of an unplumbed espresso stand, as defined under SCBHC 3.05.050, that was legally operating on or before March 1, 2022, is not required to pay an application fee when seeking a variance from plumbing requirements listed in chapter 246-215 WAC. Only one variance fee shall be waived for each unplumbed espresso stand eligible under this section. When an unplumbed espresso stand having a current annual food service establishment permit is sold or otherwise transferred to a new owner, the new owner shall either apply for and obtain a variance from the department with payment of any applicable application fees or plumb the stand as required by code to

ORDINANCE NO. BOH25-03
RELATING TO HEALTH DEPARTMENT FEES;
AMENDING SECTION 1.40.040 AND ADDING
A NEW SECTION TO CHAPTER 1.40

1 continue operation. Unplumbed espresso stands without a current annual food service
2 establishment permit are ineligible for a variance to plumbing requirements.

3
4 This variance application fee will only be waived for variance applications submitted to
5 the department on or before December 31, 2026. Any application submitted after
6 December 31, 2026, shall be subject to the variance application fee established in
7 SCBHC 1.40.040.

8
9 Section 3. No applications for new unplumbed espresso stands will be accepted
10 by the Snohomish County Health Department after the adoption of this ordinance.

11
12 Section 4. Severability. If any provision of this ordinance or its application to any
13 person or circumstance is held invalid, the remainder of the ordinance or the application
14 of the provision to other persons or circumstances is not affected.

15
16
17 PASSED this ____ day of _____, 2025.

18
19
20 SNOHOMISH COUNTY BOARD OF HEALTH
21 Snohomish County, Washington

22
23
24
25 _____
26 Chairperson

27 ATTEST:

28
29
30 _____
31 Clerk of the Board

32
33
34 () APPROVED
35 () EMERGENCY
36 () VETOED

37
38 DATE: _____
39
40

41 Approved as to form only:

42
43
44 _____
45 Deputy Prosecuting Attorney

ORDINANCE NO. BOH25-03
RELATING TO HEALTH DEPARTMENT FEES;
AMENDING SECTION 1.40.040 AND ADDING
A NEW SECTION TO CHAPTER 1.40

Sexually Transmitted Infections Clinic 2025 Summary (SR 25-012; James Lewis)

Division:

Office of the Director / James Lewis, Health Officer

Prior Board Review:

None

Background

The Snohomish County Health Department (SCHD) Sexually Transmitted Infections Clinic was opened in late 2023. The clinic offers testing, treatment, and other supportive services to reduce the spread of STIs in Snohomish County. The clinic and supporting staff are committed to creating a safe, welcoming environment that provides community members with low-barrier access to care. The clinic's mission includes a particular focus on providing care to underserved communities and people including, but not limited to, communities of color, the LGBTQIA+ (lesbian, gay, bisexual, transgender, queer, intersex, asexual, and other identities) community, and people living in unstable housing conditions. Confidential STI prevention and treatment services are available to anyone 14 years and older.

Board Authority

RCW 70.05.060: Powers and duties of local board of health.

Recommended Motion

No motion required. Briefing only.

ATTACHMENTS:

Description

- ▣ STI Clinic 2024 Summary Presentation

STI Clinic 2024 summary

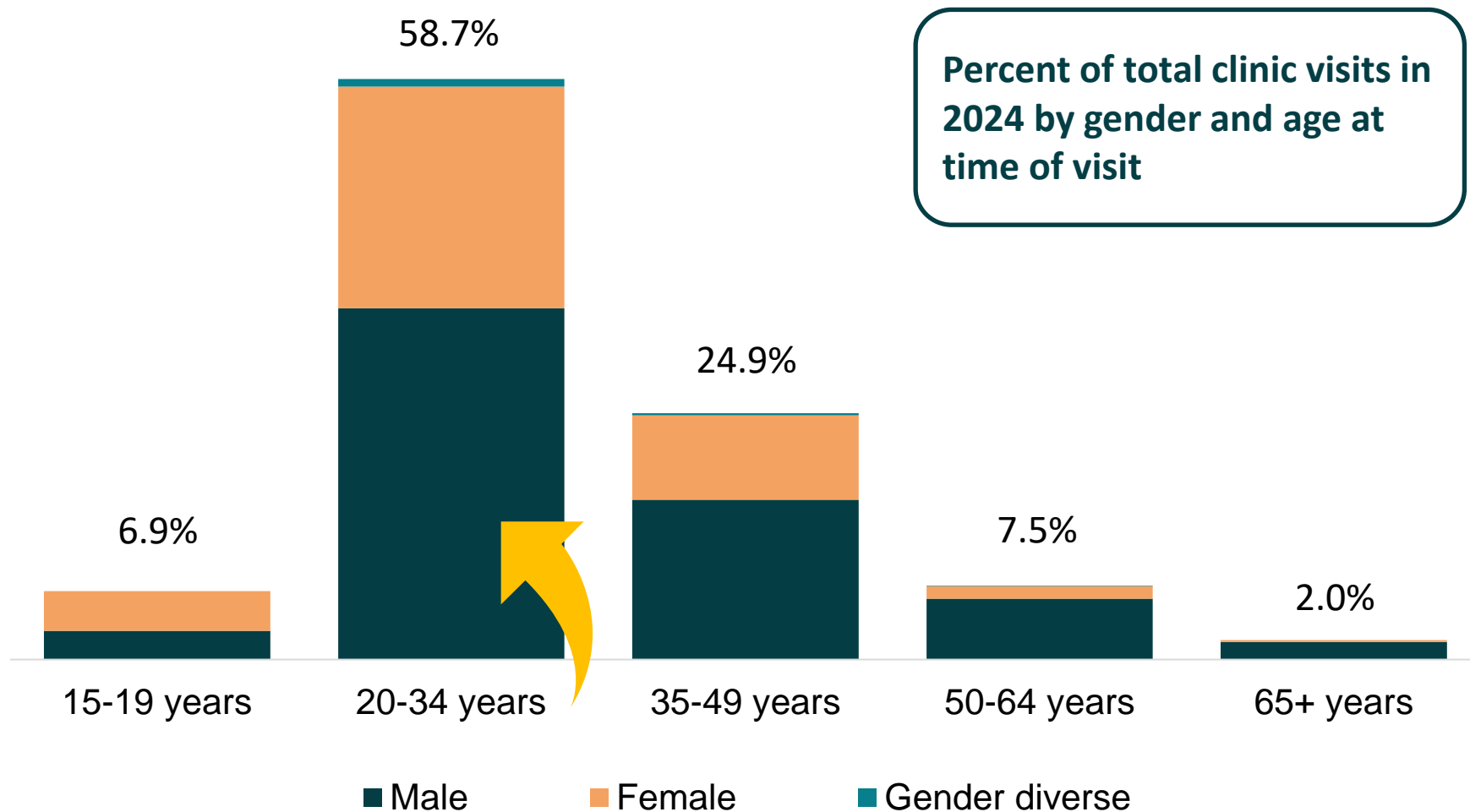
Snohomish County Board of Health meeting
March 11, 2025

Clinic overview

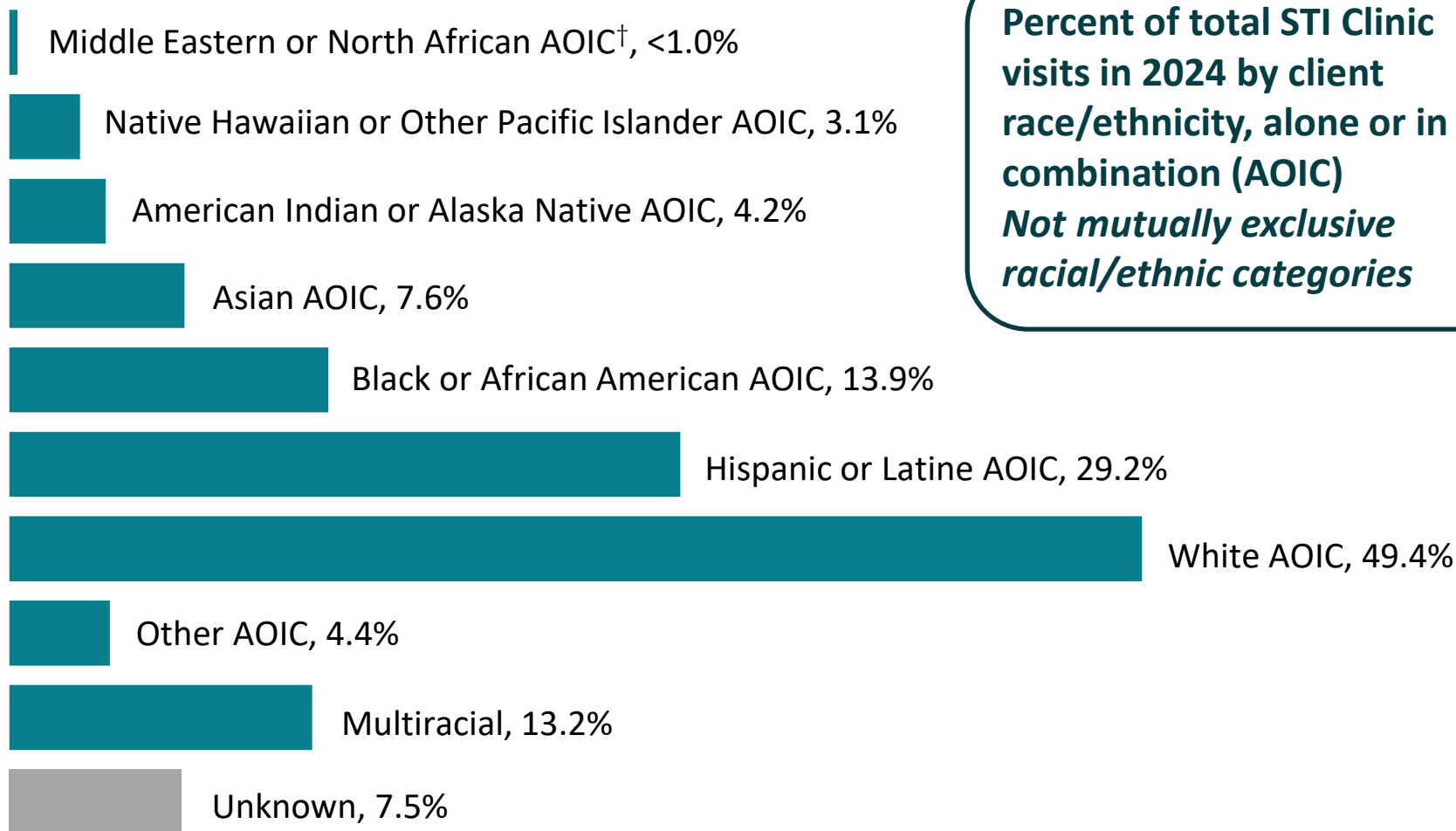
- Clinic opened in late 2023
- 2024 was first full year of service
- Clinic staffed by:
 - 1 nurse practitioner (NP)
 - 1 medical assistant (MA)
- Supported by a clinic manager and HIV/STD Program
 - Program supervisor, 7 STI disease intervention specialists (DIS), and 1 program specialist
- STD/HIV Program 1,689 clinic visits among 1,199 people in 2024



36% of all clinic visits in 2024 were among men aged 20-34 years



Clinic clients were more racially and ethnically diverse than the county

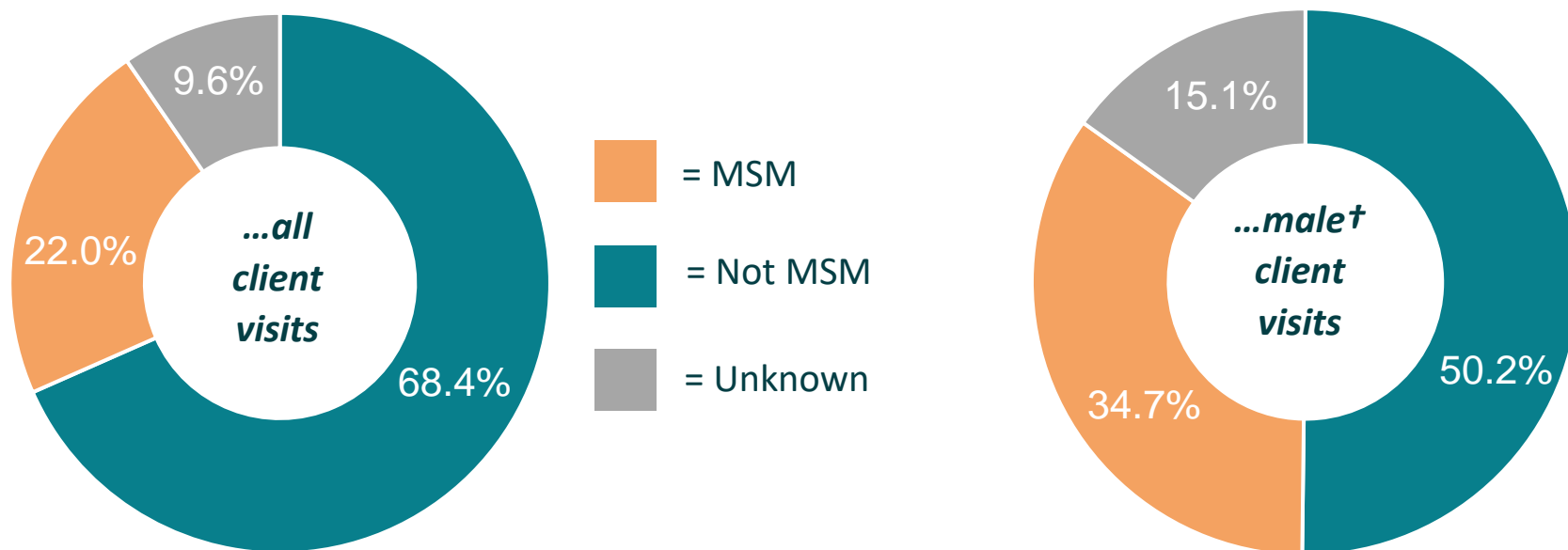


† Based on self-reported specification, may be undercounted

Data source: SCHD STI Clinic data, OFM population estimates

The clinic saw a higher percentage of people who identified as men who have sex with men (MSM) compared to the county population

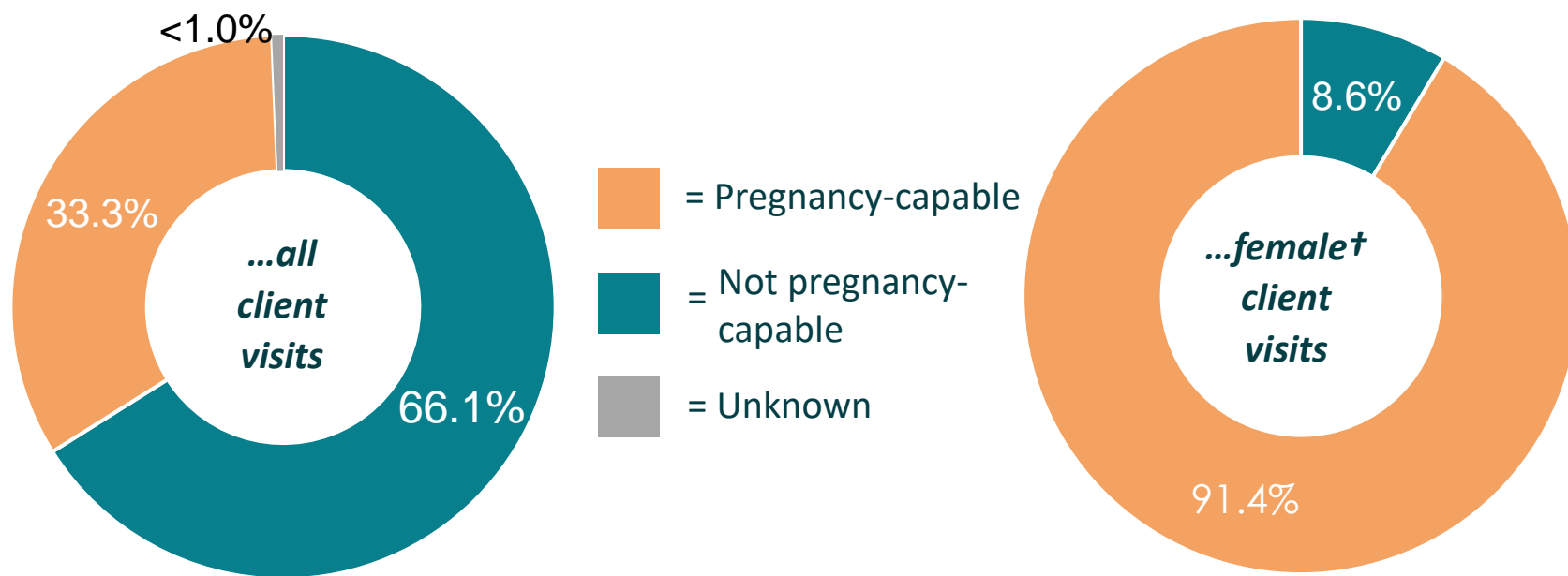
Percent of total clinic visits in 2024 by MSM status among...



† Male defined as clients who self-identify as male or transgender male. MSM-status is based on client self-report.

One-third of clinic visits were with people capable of getting pregnant

Percent of total clinic visits in 2024 by pregnancy-capable status among...



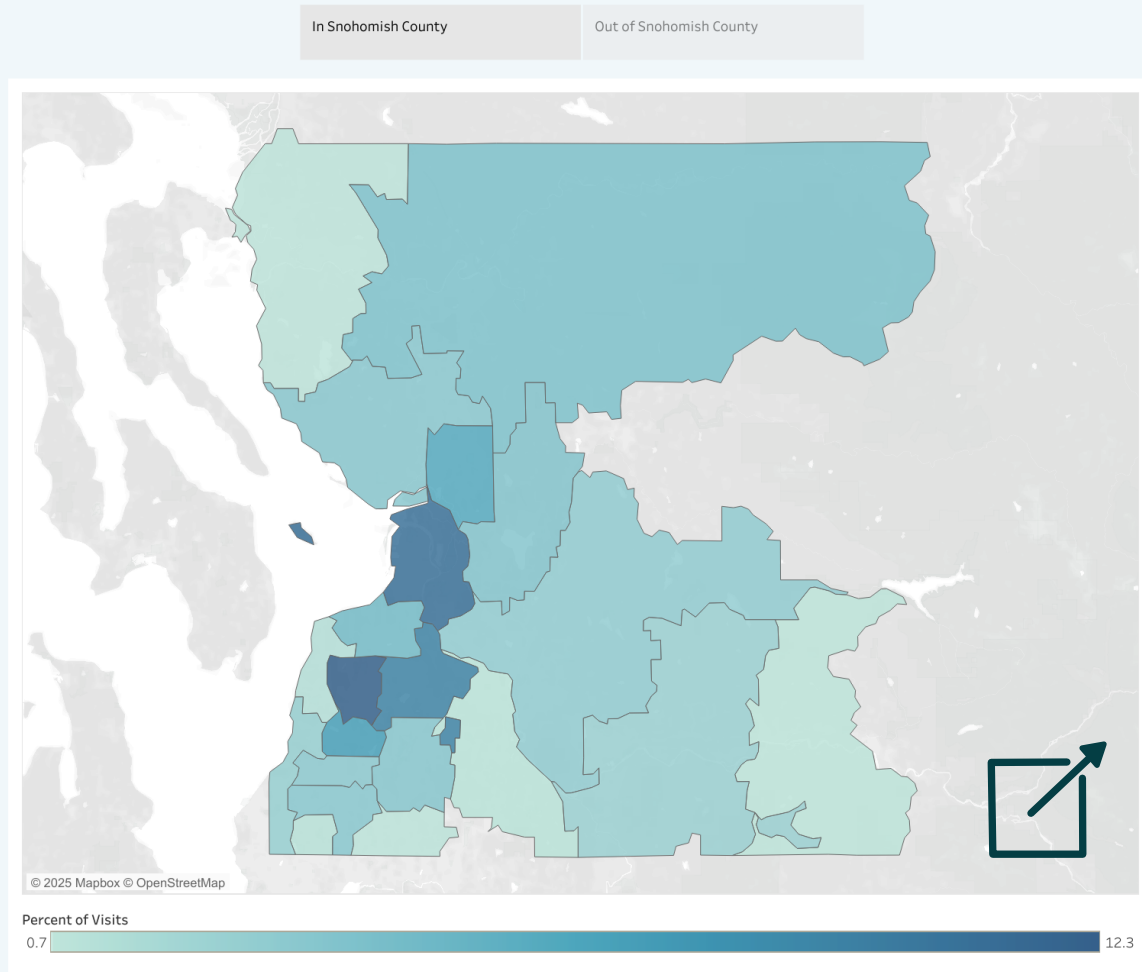
† Female defined as clients who self-identify as female or transgender female. Pregnancy-capable status estimated among client clinic visits where gender was self-reported as female and age at time of visit was 14-44 years old. Clients whose self-identified gender is anything other than “female,” “transgender female,” or “male” are shown above as having unknown pregnancy capability.

Most clinic visits were among local residents

- 88.1% of visits were with clients who are Snohomish County residents
- Heat map of client residential zip codes →
 - Zip codes associated with fewer than 10 clinic visits are not shown
- 5.6% of visits were with clients living in unstable housing

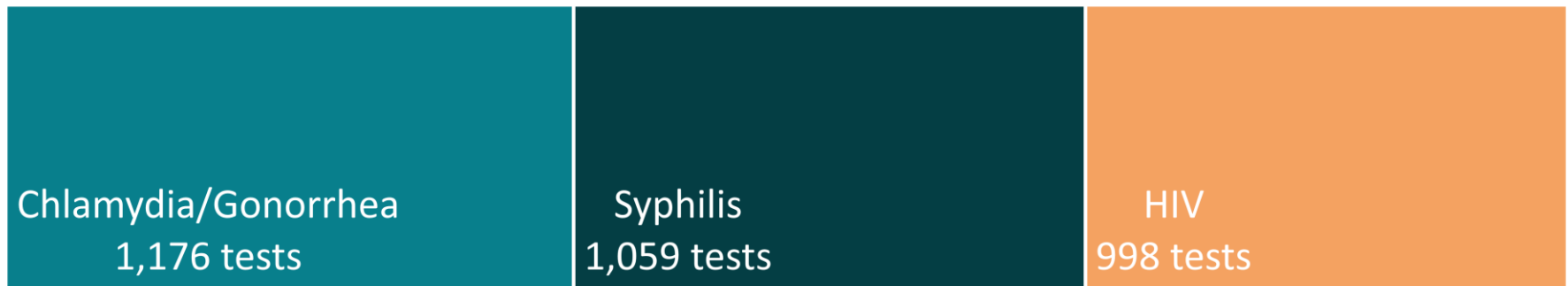
Residential zip codes of Snohomish County STI Clinic clients among 2024 service visits*

*Data shown in this map are based on residential zip code reported at the time of service visit. An individual person may be counted more than once if they had more than one service visit in 2024.



3,233 STI tests were performed in 2024

- 86.2% of all clients received STI testing at least once in 2024 for one or more STI (HIV, syphilis, chlamydia, or gonorrhea)
- 67.8% of visits completed by DIS
- 31.7% of visits completed by NP



327 people seen at the clinic in 2024 were positive for at least one STI

Syphilis (all stages)
199 visits

Chlamydia
159 visits

Gonorrhea
71 visits

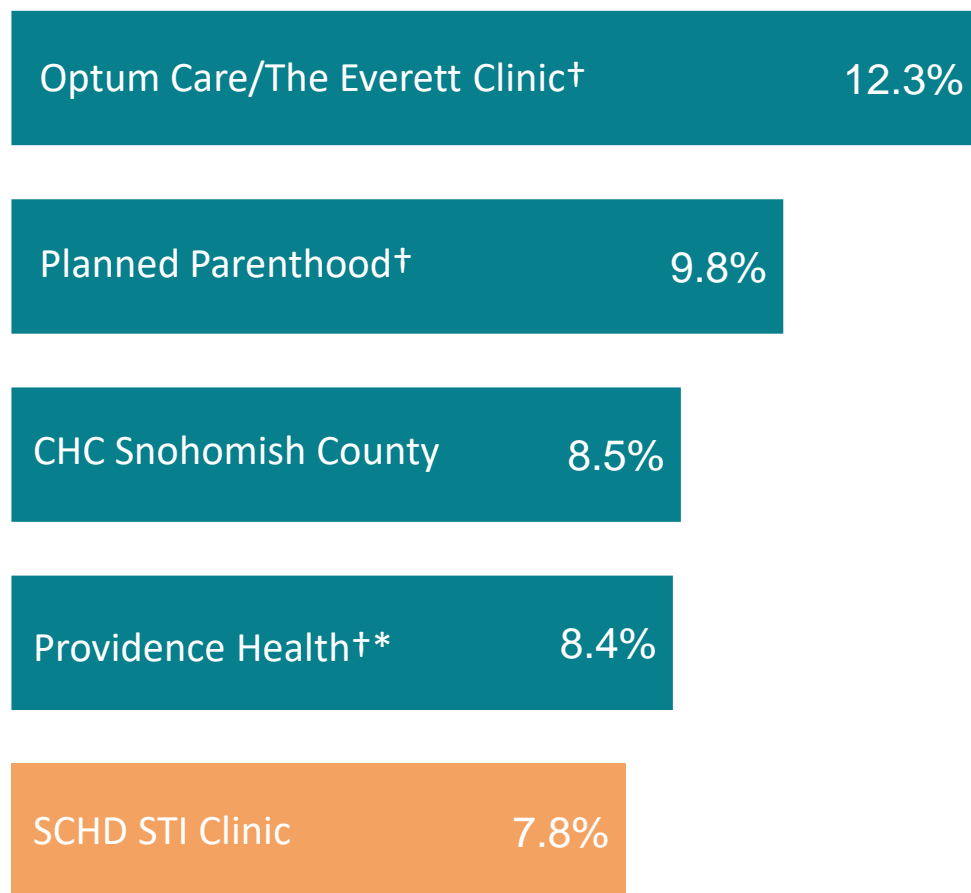
HIV
11 visits

Co-infection
52 visits

Number of positive STI test results among clinic visits in 2024 (not mutually exclusive)

Because a person may have more than one STI at a single visit, the numbers shown here are not mutually exclusive. Visits where a person tested positive for more than one STI are captured in both the respective STI categories as well as in the category, **“co-infection.”**

SCHD STI Clinic was among the top five diagnosing clinic systems for newly detected cases



Percent of new chlamydia, gonorrhea, and syphilis cases in Snohomish County in 2024 detected by top 5 clinic systems

The SCHD STI Clinic detected over 200 of approximately 2,600 newly confirmed cases of chlamydia, gonorrhea, and syphilis in the county. This was 7.8% of new cases in the county in 2024.

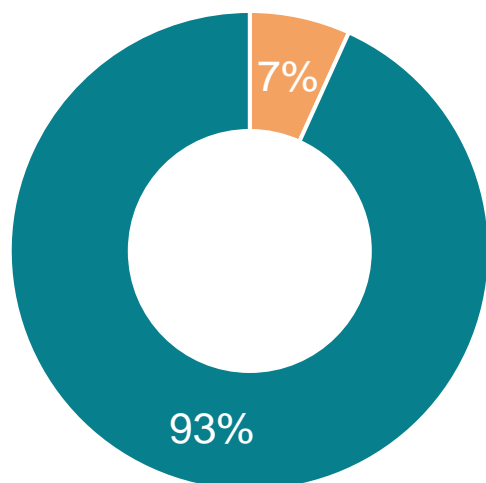
* Providence Health includes primary care, specialty care, and hospitals/emergency departments

† Clinic system includes locations both within and outside of Snohomish County

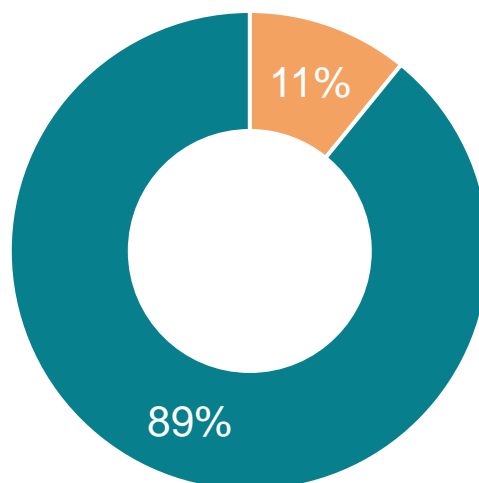
Data source: PHIMS-STD (preliminary and subject to change)⁵³

SCHD STI Clinic was among the top five diagnosing clinic systems for newly detected cases

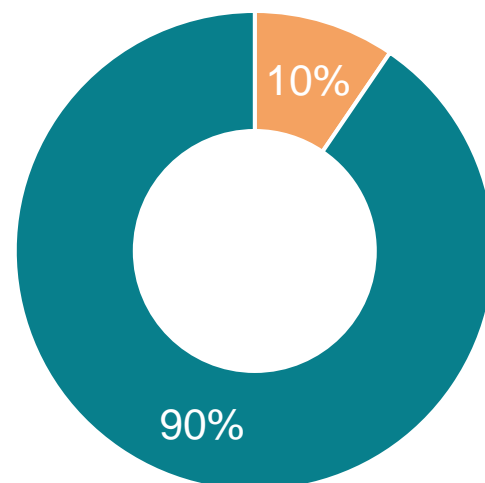
New chlamydia cases



New gonorrhea cases



New syphilis cases



= Detected by SCHD STI Clinic

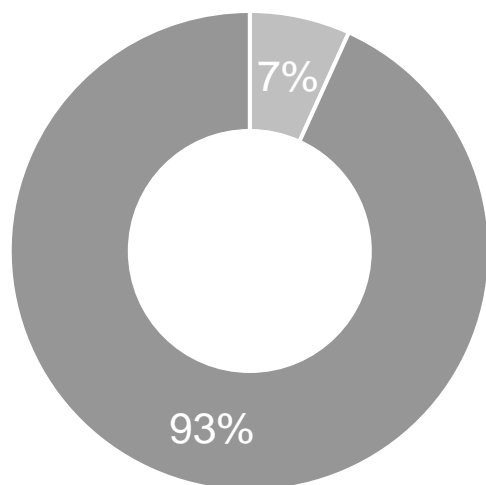


= Detected elsewhere

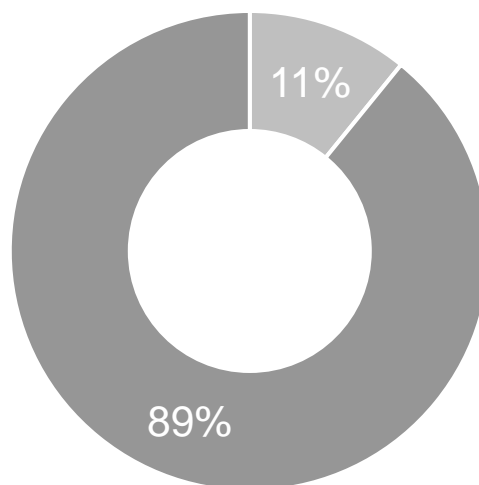
55.8% of new cases in Snohomish County were identified through **DIS clinic visits**. 37.0% identified through **NP clinic visits**.

Syphilis cases detected by the clinic tended to be treated 3 days sooner than cases detected elsewhere

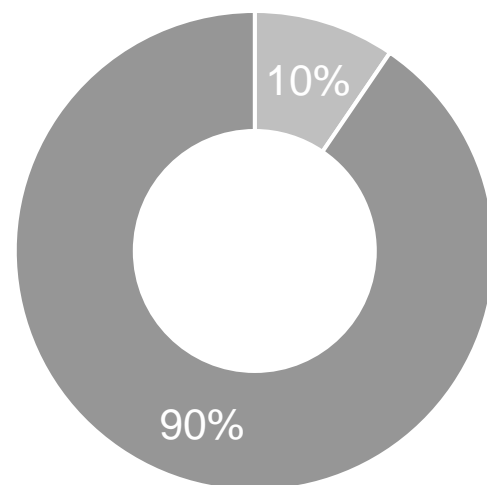
New chlamydia cases



New gonorrhea cases



New syphilis cases



	Median days to treatment*	
	Detected by SCHD STI Clinic	Detected elsewhere
Chlamydia	0 (day of diagnosis)	0 (day of diagnosis)
Gonorrhea	0 (day of diagnosis)	0 (day of diagnosis)
Syphilis (all stages)	0 (day of diagnosis)	+3 (3 days after diagnosis)

DISEASE INTERVENTION SPECIALIST TEAM

1,689 clinic visits – over 2/3 seen by DIS

**Over 2,600 STIs diagnosed for Snohomish CO
residents**

DIS Case Investigations

- Attempt to reach all positive cases in Snohomish County and any partners elicited
 - Calls, texts, letters, field visits, EMR research, Jail registries
- Ensure proper and timely treatment for cases and contacts following CDC treatment guidelines
 - Deliver medication to local clinics
 - Transport clients to treatment and initial HIV care appointments

DIS Case Investigations continued

- Health Education, transmission risk and disease comprehension
- Shared DOH database for documentation
- Strong collaboration
 - DIS in other LHJs and DOH Field staff
 - Local providers, treatment programs, Jails
- Meet clients where they are
- Flex hours to meet client needs

How has the clinic impacted DIS work?

- **Direct access to a Provider to assist with questions/concerns outside of the DIS scope**
- **More timely access to clinic visits and treatments**
- **The clinical team can provide a 'one stop shop' with clinic evaluations, treatment, vaccine access as well as referrals to other Public Health resources as needed**
- **Minimizes the risk of having a patient lost to the system**
- **Decreased the additional paperwork and coordination requirements to facilitate to outside partner clinic(s)**

STI Clinical Care: Client Success Stores

**Snohomish County Board of Health meeting
March 11, 2025**

“A homeless patient came in for testing. No testing in years- having symptoms. I tested him. When we got results- I could not reach him for treatment. Later that week he was located living on the sidewalk near Rucker Ave. I walked over to his location, privately gave him his results, walked back with him into the clinic for treatment. His symptoms resolved. He now comes into the clinic about every 3 months for regular screenings.”

Advancing health equity through increased access to clinical services by reducing barriers to care

“We’ve treated several pregnant people with syphilis infection- avoiding congenital syphilis. Some had zero or very little prenatal care. I was able to provide some prenatal counseling and refer to comprehensive OB services.”

Improving maternal and fetal mortality rates through timely, adequate treatment and facilitating access to prenatal care

“Young patients (early 20’s) come in for testing due to an exposure to STI without any symptoms. With full panel testing that we offer, we found HIV infection (both in early stages) and were able to refer for HIV care in less than 4 weeks. They are both now on ARVs and supported by medical case management (Lifelong).”

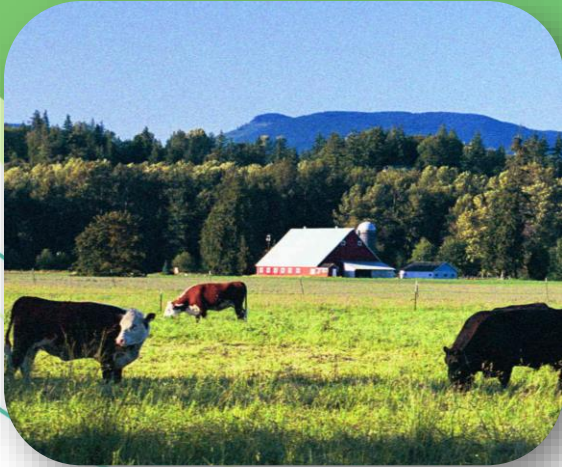
Early disease detection leading to lower healthcare costs and improved quality of life

“In clinic- we have given 60+ vaccinations for Mpox. The Vaccine Program has given at least 18+, some of these were even administered to the patient in their own home, decreasing the need for the highest risk patients to travel into clinic or make an appointment.”

Providing outreach services to improve vaccination rates and help reduce burden of disease

“We have treated patients who are residents outside of Snohomish County- working in conjunction with other local health departments to abate the spread of STI statewide.”

Increased interagency collaboration for continuity of care



Questions?

PUBLIC HEALTH
always working for a safer & healthier
SNOHOMISH COUNTY



2025 Washington Legislative Update (SR 25-005C; Dennis Worsham)

Division:

Office of the Director / Nicole Thomsen, Public Affairs & Policy Manager



Upcoming Meetings

Background

Tuesday, April 8, 3:00 p.m.
Tuesday, May 13, 3:00 p.m.
Tuesday, June 10, 3:00 p.m.