



## **SNOHOMISH COUNTY BOARD OF HEALTH AGENDA**

July 8, 2025

3:00 PM

Auditorium, 3020 Rucker Ave, Everett, WA 98201 or Remote:

<https://us02web.zoom.us/j/87098263636>

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- 1. Call to Order**
  - 2. Roll Call**
  - 3. Approval of Agenda Contents and Order**
  - 4. Approval of Minutes**
    - a. Approval of minutes of the regular meeting of May 13, 2025
  - 5. Public Comment**
  - 6. Public Hearings**
    - a. Ordinance BOH25-05 relating to health department fees; amending chapter 1.40 of the Snohomish County Board of Health Code (SR25-015B; Hailey Fagerness)
    - b. Ordinance BOH25-06 relating to variances and waivers (SR 25-017B; Hailey Fagerness)
  - 7. Action**
    - a. Proclamation 25-05 recognizing August 2025 as National Immunization Awareness Month (SR 25-018; James Lewis)
  - 8. Director's Report**
  - 9. Health Officer's Report**
  - 10. Old Business**
  - 11. New Business**
  - 12. Information Items**
    - a. Upcoming meetings
  - 13. Adjournment**
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**Board of Health members:**

Jared Mead, Megan Dunn, Heather Logan, Dale Kaemingk, Lisa George, Janet Anderberg, Desmond

Skubi, Summer Hammons

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Questions or additional information about the board meeting may be obtained by contacting Sarah de Jong at 425.339.5210; Relay: 711; Email [sarah.dejong@co.snohomish.wa.us](mailto:sarah.dejong@co.snohomish.wa.us). To request reasonable accommodations, please contact Ms. de Jong by the Friday prior to the board meeting.



BOARD OF HEALTH STAFF REPORT ()  
JULY 8, 2025  
APPROVAL OF MINUTES

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Approval of minutes of the regular meeting of May 13, 2025

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**Division:**

Office of the Director / Sarah de Jong, Clerk of the Board

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**ATTACHMENTS:**

Description

- ▣ Draft Minutes - May 13, 2025

**Snohomish County Board of Health  
Board of Health Minutes  
May 13, 2025**

The regular meeting was held in the auditorium of the Rucker Building and via Zoom conference call/video.

**Members Present**

Megan Dunn, Chair (In person)  
Heather Logan, Vice Chair (In person)  
Janet Anderberg (In person)  
Jared Mead (Virtual)  
Lisa George (Virtual)

**Members Absent**

Dale Kaemingk  
Desmond Skubi  
Summer Hammons

**Call to Order**

The regular meeting of the Board of Health was called to order using a hybrid setting at 3:00 p.m. by Ms. Megan Dunn.

**Roll Call**

Roll call was taken by Ms. Sarah de Jong who reported there was a quorum present.

**Approval of Agenda Contents and Order**

Staff remarked that the mobile health clinic on the agenda would be unavailable as the vehicle is currently being serviced.

It was moved by Ms. Heather Logan and seconded by Ms. Janet Anderberg to approve the agenda contents and order. The motion passed unanimously.

**Approval of Minutes**

It was moved by Ms. Anderberg and seconded by Ms. Logan to approve the minutes of the regular meeting of April 8, 2025. The motion passed unanimously.

**Public Comment**

Ms. Dunn opened the floor for public comment. No member of the public wished to speak and Ms. Dunn closed the public comment period.

**Public Hearings**

*Ordinance BOH25-04 regarding administrative appeals and SEPA appeals (SR 25-014B; Hailey Fagerness)*  
Healthy Communities Specialist Hailey Fagerness shared there are no new updates to this item since it was introduced at the last board of health meeting.

It was moved by Ms. Logan and seconded by Ms. Anderberg to approve Ordinance BOH25-04. The ordinance was approved with 5 ayes, 0 nays, and 3 absent (Kaemingk, Skubi, and Hammons).

**Director's Report**

Health Department Director Dennis Worsham provided public health updates on federal actions impacting public health, measles, and the new mobile health clinic.

**Briefings***Fee schedule reorganization (SR 25-015; Hailey Fagerness)*

Ms. Fagerness shared that this fee schedule reorganization affects about 37 pages and restructures the entirety of fee schedule tables to better align the fee schedule with current operations. It does not make any changes to the set fees but may combine or remove fees as it makes sense.

*General codified variance & waiver process (SR 25-017; Hailey Fagerness)*

Ms. Fagerness introduced this item and remarked that it carries to change to the fact that a variance needs to protect public health. This update would increase transparency into the code by documenting a standardized process to follow when someone is applying for a variance or waiver from code requirements.

*2025 Washington Legislative Update (SR 25-016; Nicole Thomsen)*

Public Affairs & Policy Manager Nicole Thomsen provided a conclusion to the legislative process that ended on April 27.

**Old Business****New Business****Information Items***Upcoming Meetings*

Ms. Dunn reviewed the dates of the next Board of Health meetings and noted that the June meeting is cancelled.

**Tour of Public Health Clinic and Health on Wheels Mobile Clinic (In Person Only)**

The virtual portion of the meeting was ended and those that attended in person toured the newly remodeled public health clinic.

**Adjournment**

The meeting was adjourned at 4:42 p.m.

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Megan Dunn  
Board of Health, Chair

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Dennis Worsham, Director

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Ordinance BOH25-05 relating to health department fees; amending chapter 1.40 of the Snohomish County Board of Health Code (SR25-015B; Hailey Fagermess)

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**Division:**

Environmental Health / Hailey Fagermess, Healthy Communities Specialist

**Prior Board Review:**

May 13, 2025

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**Background**

This is an ordinance that amends Chapter 1.40 in the Snohomish County Board of Health Code (SCBHC), which outlines the Health Department fee schedule. The Board of Health received a briefing in May 2025 regarding this ordinance. Since then, there has been one revision.

The ordinance presented in May indicated in Section 1.40.050 that the fees for inspecting suspected contaminated property and sampling suspected contaminated property were incurred at the request of the property owner; “(Requested by Property Owner)” was originally included in the title of each fee. The updated ordinance removed this language, since these fees are typically incurred as identified by law enforcement, rather than at a property owner’s request.

The substance of the ordinance is the same as what was presented in May. The ordinance reorganizes how the fee schedule is structured and better reflects Health Department services that are currently being offered. The changes to each SCBHC section are described in detail below:

**Section 1.40.020: Miscellaneous fee schedule**

Added a uniform variance/waiver fee, which used to be included in program-specific tables. No changes were made to the fee amounts or fee language.

**Section 1.40.030: Solid waste fee schedule**

Renamed section “Solid waste plan review” and removed all non-plan review-related fees with the intent of reintroducing in new sections 1.40.031 and 1.40.032. No changes were made to the fee amounts or fee language.

**Section 1.40.031: Solid waste annual permits**

Added new section to include all solid waste annual permits that were removed from 1.40.030. Many of the annual permits had an identical fee structure, so these were combined to one row of the fee schedule (with all categories still listed in the title column). Some types of facilities were removed from the WAC when it was updated in 2018, so those categories were not added. No changes were made to the fee amounts.

#### Section 1.40.032: Miscellaneous solid waste fees

Added new section to include all miscellaneous solid waste fees that were removed from 1.40.030. No changes were made to the fee amounts or fee language.

#### Section 1.40.040: Food safety fee schedule

Renamed section “Food safety plan review” and removed all non-plan review-related fees with the intent of reintroducing in new sections 1.40.041, 1.40.042, 1.40.043, 1.40.044 and amended section 1.40.045. Section was also split into subsections to account for both plan review fees and additional plan review fee-related code language.

All plan review fees were listed in 1.40.040(A). Expedited reviews were removed from fee offerings to reflect change in department operations. No changes were made to the fee amounts. The mobile food unit permit fee credit during permit review (the text of 1.40.045) was included in 1.40.040(B). The variance application for unplumbed espresso stands (the text of 1.40.046) was included in 1.40.040(C). No changes were made to the text of either of these subsections.

#### Section 1.40.041: General food safety annual permits

Added new section to include all general food safety annual permits that were removed from 1.40.040. “General” is thought of as all food service establishment permit fees for low, medium, and high risk establishments that follow the same fee structure. No changes were made to the fee amounts or fee language.

#### Section 1.40.042: Specialty food safety annual permits

Added new section to include all specialty food safety annual permits that were removed from 1.40.040. “Specialty” is thought of as all food service establishment permit fees that do not follow the same fee structure or have additional considerations. No changes were made to the fee amounts or fee language.

#### Section 1.40.043: Mobile food unit annual permits

Added new section to include all mobile food unit annual permits that were removed from 1.40.040. All instances of “mobile food vehicles” were changed to “mobile food units” to match state-level descriptors. No changes were made to the fee amounts.

#### Section 1.40.044: Temporary food safety permits

Added new section to include all temporary food safety permits that were removed from 1.40.040. Recurring events were broken into their own category instead of being grouped under the general low, medium, and high risk categories. No changes were made to the fee amounts.

#### Section 1.40.045: Mobile food vehicle permit fee credit during permit review

Renamed section “Miscellaneous food safety fees” and removed all text associated with mobile food vehicle permit fee credits. This was moved to 1.40.040(B), as outlined above. Added table to include all miscellaneous food safety fees that were removed from 1.40.040. No changes were made to the fee amounts or fee language.

#### Section 1.40.046: Variance application for unplumbed espresso stands

Repealed section, as text was moved to 1.40.40(C) as outlined above.

#### Section 1.40.050: Illegal drug manufacturing or storage sites response fee schedule

Removed appeals fees, as this is included for all programs in 1.40.020. Added new fee for the

sampling of suspected contaminated property in addition to the inspection of suspected contaminated property.

Section 1.40.060: Group camp fee schedule

Expedited reviews were removed from fee offerings to reflect change in department operations. No changes were made to the fee amounts.

Section 1.40.070: School safety fee schedule

Renamed section “School safety plan review” and removed all non-plan review-related fees with the intent of reintroducing in new section 1.40.071. Added new category of plan review for small school construction and clarified that original school construction plan review fee is for large schools. Added new category of plan review for playgrounds. Expedited reviews were removed from fee offerings to reflect change in department operations.

Section 1.40.071: School safety inspections

Added new section to include all school safety inspection fees that were removed from 1.40.070. No changes were made to the fee amounts or fee language.

Section 1.40.080: Water recreational facilities fee schedule

Renamed section “Water recreational facilities plan review” and removed all non-plan review-related fees with the intent of reintroducing in new sections 1.40.081 and 1.40.082. No changes were made to the fee amounts or fee language. Expedited reviews were removed from fee offerings to reflect change in department operations.

Section 1.40.081: Water recreational facilities annual permits

Added new section to include all water recreational facilities annual permits that were removed from 1.40.080. Added new category of annual permits for temporarily closed pools. Added new category of miscellaneous aquatic venues/features for cold/hot plunge units.

Section 1.40.082: Miscellaneous water recreational facilities fees

Added new section to include all miscellaneous water recreational facility fees that were removed from 1.40.080. No changes were made to the fee amounts or fee language.

Section 1.40.090: Land use fee schedule

Renamed section “On-site sewage dispersal systems” and removed all non-OSS dispersal systems-related fees with the intent of reintroducing in new sections 1.40.091, 1.40.092, 1.40.093, 1.40.094, 1.40.095, 1.40.096, and 1.40.097. Expedited reviews were removed from fee offerings to reflect change in department operations.

Section 1.40.091: On-site sewage specialty permits

Added new section to include all specialty OSS permits that were removed from 1.40.090. Specialty is thought of as permit types for more non-traditional OSS dispersal systems, and the section includes composting toilets, holding tanks, and vault privies. A new line was added to the holding tank fees to include a fee for a “change of ownership” process.

Section 1.40.092: On-site sewage alterations and repairs

Added new section to include all alterations/repairs permits that were removed from 1.40.090. No changes were made to the fee amounts or fee language.

Section 1.40.093: Land use reviews



Added new section to include all land use review fees that were removed from 1.40.090. No changes were made to the fee amounts or fee language.

Section 1.40.094: Land use contractors' activities

Added new section to include all land use contractors' fees, including report submittals, that were removed from 1.40.090. No changes were made to the fee amounts or fee language.

Section 1.40.095: Subdivisions

Added new section to include all subdivision fees that were removed from 1.40.090. No changes were made to the fee amounts or fee language.

Section 1.40.096: Water

Added new section to include all water-related fees that were removed from 1.40.090. No changes were made to the fee amounts or fee language.

Section 1.40.097: Miscellaneous land use fees

Added new section to include all miscellaneous land use fees that were removed from 1.40.090. No changes were made to the fee amounts or fee language.

Section 1.40.100: Vital records fee schedule

Repealed section, as fees were moved to 1.40.110 and 1.40.111 as outlined below.

Section 1.40.110: Birth and death certificates

Added new section to include all birth and death certificates that were removed from 1.40.100. Many of these certificates had an identical fee structure, so these were combined to one row of the fee schedule (with categories still listed in the title column). No changes were made to the fee amounts.

Section 1.40.111: Miscellaneous vital records

Added new section to include all miscellaneous vital records fees that were removed from 1.40.100. No changes were made to the fee amounts or fee language.

**Board Authority**

RCW 70.05.060 (7) Establish fee schedules for issuing or renewing licenses or permits or for such other services as are authorized by the law and the rules of the state board of health: PROVIDED, That such fees for services shall not exceed the actual cost of providing any such services.

**Recommended Motion**

**MOVE TO approve Ordinance No. BOH25-05.**

**ATTACHMENTS:**

Description

- ▣ Ordinance BOH25-05 - Amending Chapter 1.40 of the Board of Health Code
- ▣ Public Hearing Notice - Ordinance BOH25-05

SNOHOMISH COUNTY BOARD OF HEALTH  
Snohomish County, Washington

ORDINANCE NO. BOH25-05

RELATING TO HEALTH DEPARTMENT FEES; AMENDING CHAPTER 1.40 OF THE  
SNOHOMISH COUNTY BOARD OF HEALTH CODE

WHEREAS, the Snohomish County Board of Health has authority to establish fee schedules for issuing or renewing licenses or permits or for such other services as are authorized by law and the rules of the state board of health; and

WHEREAS, only city and county elected officials on the board of health may vote on any decision related to the setting or modification of permit, licensing, and applications fees; and

WHEREAS, the Snohomish County Board of Health has determined that a reorganization of the existing Snohomish County Board of Health Code is necessary to improve clarity and effectively communicate the local rules and regulations to the people of Snohomish County; and

NOW, THEREFORE, BE IT ORDAINED:

Section 1. Snohomish County Board of Health Code Section 1.40.020, last amended by Ordinance No. BOH24-01 on April 9, 2024, is amended to read:

**1.40.020      Miscellaneous fee schedule.**

TITLE	FEE	DESCRIPTION
<b>APPEAL PROCEDURE</b> Fee also applies to appeals to Health Department enforcement of chapter 70.160 RCW, entitled "Smoking in Public Places." a) Step One b) Step Two	NO FEE \$1,455.00	
<b><u>VARIANCES/WAIVERS</u></b>	<u>\$225.00</u> <u>\$225.00</u>	<u>Base Fee Plus:</u> <u>Per Hour for Each</u> <u>Additional Hour Over one</u>

<b>MISCELLANEOUS PERMIT FEES</b> The Health Officer is authorized to establish fees on an individual basis for any Environmental Health Division operations which do not precisely conform to any of the defined categories. Such fees to be determined by the Health Officer to be the closest related fee or <b>per hour charge</b> .	\$225.00	Per Hour
<b>HOURLY CHARGE</b> For Project/Permit/Enforcement Investigations & Reviews.	\$225.00	Per Hour
<b>ENFORCEMENT FEES</b> Reinstatement Following Closure by Health Officer's Order	\$450.00	Reinstatement Fee
<b>RECORD RETRIEVAL</b> a) Duplicating b) Color Copies c) Other (Oversized Doc, Postage, etc.)	\$0.15 \$0.26 Varies	(Fee Set by RCW) Per Page (Fee Set by RCW) Per Page
<b>REFUND PROCESSING FEE</b>	\$35.00	May Be Waived Upon Approval By Division Director
<b>SERVICE CHARGE</b>	\$35.00	Returned Check (Bank Service Charge)

Section 2. Snohomish County Board of Health Code Section 1.40.030, last amended by Ordinance No. BOH24-01 on April 9, 2024, is amended to read:

**1.40.030 Solid waste ((fee schedule)) plan review.**

TITLE	FEE	DESCRIPTION
<del>((LESS THAN FULL YEAR PERMIT / FOR PERMITS EXPIRING JUNE 30))</del>		<del>((Permits issued on or after the preceding January 1 are charged one-half of annual permit fee.))</del>
<del>((LATE CHARGE / RENEWAL OF ANNUAL PERMITS))</del>	<del>(((\$350.00))</del>	<del>((Additional charge if annual permit renewal fee has not been received by the Health</del>

ORDINANCE NO. BOH25-05  
RELATING TO HEALTH DEPARTMENT FEES;  
AMENDING CHAPTER 1.40 OF THE SNOHOMISH  
COUNTY BOARD OF HEALTH CODE  
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		Department by the end of the last day that the permit is valid.)
<del>((MULTIPLE SOLID WASTE &amp; TOXIC PERMITS))</del>		<del>((Fees for multiple Solid Waste &amp; Toxic Facilities at one location are charged the highest permit fee plus 2/3 the applicable permit fee for each additional permitted operation.))</del>
<del>((OTHER METHODS OF SOLID WASTE HANDLING))</del>	<del>((Varies))</del>	<del>((The Health Officer is authorized to establish fees on an individual basis for any Environmental Health Division operations which do not precisely conform to any of the defined categories. Such fees to be determined by the Health Officer to be the closest related fee.))</del>
<b><del>((PERMITS FOR SOLID WASTE SITES (Valid July 1 to June 30)))</del></b>		
<del>((CLOSURE (ENGAGED IN) or CLOSED (PRIOR TO 2/10/2003) LANDFILL))</del>	<del>(((\$675.00))</del>	<del>((Includes Abandoned Landfill Permit Review and Inspection))</del>
<del>((COMPOSTING FACILITY))</del> <del>((a) 30,000 Tons or Less (Incoming Raw Material)))</del>  <del>((b) Over 30,000 Tons (Incoming Raw Material)))</del>	<del>(((\$4,280.00</del> <del>\$225.00))</del>  <del>(((\$5,870.00</del> <del>\$225.00))</del>	<del>((Base Fee Plus:</del> <del>Per Hour For Each Additional Hour Over 19))</del> <del>((Base Fee Plus:</del> <del>Per Hour For Each Additional Hour Over 26))</del>
<del>((CONDITIONALLY EXEMPT SITES &amp; FACILITIES))</del> <del>((a) New Sites and Facilities))</del> <del>((b) Existing Sites and Facilities))</del>	<del>(((\$675.00))</del> <del>(((\$450.00))</del>	
<del>((ENERGY RECOVERY AND INCINERATION))</del> <del>((a) Mixed Municipal Waste))</del>	<del>(((\$6.00))</del>	<del>((Per Ton, Annual Permit Fee))</del>

<del>((b) Demolition / Industrial Waste))</del>	<del>(((\$4,280.00 \$225.00))</del>	<del>((Annual Permit Base Fee <b>Plus:</b> Per Hour For Each Additional Hour Over <b>19</b>))</del>
<del>((INERT WASTE LANDFILL))</del>	<del>(((\$4,280.00 \$225.00))</del>	<del>((Annual Permit Base Fee <b>Plus:</b> Per Hour For Each Additional Hour Over <b>19</b>))</del>
<del>((INTERMEDIATE SOLID WASTE HANDLING FACILITIES (Includes Transfer Station, Baling and Compaction Facility, Drop Box)))</del>	<del>(((\$4,280.00 \$225.00))</del>	<del>((Annual Permit Base Fee <b>Plus:</b> Per Hour For Each Additional Hour Over <b>19</b>))</del>
<del>((LAND APPLICATION))</del>	<del>(((\$4,280.00 \$225.00))</del>	<del>((Annual Permit Base Fee <b>Plus:</b> Per Hour For Each Additional Hour Over <b>19</b>))</del>
<del>((LIMITED PURPOSE LANDFILL e.g., Contaminated Soil, Wood Waste Landfill)))</del>	<del>(((\$4,280.00 \$225.00))</del>	<del>((Annual Permit Base Fee <b>Plus:</b> Per Hour For Each Additional Hour Over <b>19</b>))</del>
<del>((MODERATE RISK WASTE (For Facilities Not Operated By Snohomish County))) (a) Fixed)) (b) Limited))</del>	<del>(((\$450.00)) (((\$225.00))</del>	<del>((Annual Permit Fee)) ((Annual Permit Fee))</del>
<del>((MUNICIPAL SOLID WASTE LANDFILL))</del>	<del>(((\$6.00))</del>	<del>((Per Ton, Annual Permit Fee))</del>
<del>((PILES (For Storage and Treatment) (e.g., Solid Waste, Road Sweeping)))</del>	<del>(((\$4,280.00 \$225.00))</del>	<del>((Annual Permit Base Fee <b>Plus:</b> Per Hour For Each Additional Hour Over <b>19</b>))</del>
<del>((SNOHOMISH COUNTY FACILITIES)) (a) Permit / Municipal Solid Waste Landfill)) (b) Permit / Transfer Station)) (c) Permit / Drop Box)) (d) Plan Review)) (e) Moderate Risk Waste)) (f) Waste Screening Determination))</del>	<del>(((**))</del>	<del>(((**System-Wide Negotiated Fee))</del>

<del>((g) Other Activity (Closed Landfills))</del>		
<del>((SURFACE IMPOUNDMENT &amp; TANKS))</del>	<del>(((\$4,280.00))</del>	<del>((Annual Permit Fee))</del>
<del>((WASTE TIRE STORAGE))</del>	<del>(((\$2,240.00))</del>	<del>((Annual Permit Fee))</del>
<b>PLAN REVIEW</b> Application Review (Applies to Initial Permit Application)	\$2,705.00  \$225.00	Base Fee <b>Plus:</b>  Per Hour For Each Additional Hour Over <b>11</b> , <b>Plus</b> Costs For Publishing SEPA Notices in Newspaper.
<b>REVISED OR AMENDED PLAN REVIEW</b> Application Review (Applies to Approved Plans & Permitted Sites/Facilities)	\$675.00  \$225.00	Base Fee <b>Plus:</b>  Per Hour For Each Additional Hour Over <b>3</b> , <b>Plus</b> Costs For Publishing SEPA Notices in Newspaper.
<b>WASTE SCREENING DETERMINATION</b> Application Review	\$225.00  \$225.00	Base Fee <b>Plus:</b>  Per Hour For Each Additional Hour Over <b>1</b>

Section 3. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.031 Solid waste annual permits.**

TITLE	FEE	DESCRIPTION
<b>ANNUAL PERMIT (VALID JULY 1 TO JUNE 30)</b> Includes composting facilities (30,000 tons or less of incoming feedstock), demolition/industrial waste, energy recovery and incineration, inert waste landfills, land applications, limited	\$4,280.00  \$225.00	Base fee <b>plus:</b>  Per hour for each additional hour over <b>19</b>

purpose landfills, and piles (for storage and treatment).		
<b>CLOSURE (ENGAGED IN) or CLOSED LANDFILL</b>	\$675.00	Includes abandoned landfill permit review and inspection
<b>COMPOSTING FACILITY</b> Over 30,000 tons (incoming feedstock)	\$5,870.00  \$225.00	Base fee <b>plus:</b>  Per hour for each additional hour over <b>26</b>
<b>CONDITIONALLY EXEMPT SITES AND FACILITIES</b> a) New sites and facilities b) Existing sites and facilities	\$675.00 \$450.00	
<b>ENERGY RECOVERY AND INCINERATION</b> Mixed municipal waste	\$6.00	Per ton, annual permit fee
<b>MODERATE RISK WASTE</b> (For facilities not operated by Snohomish County) a) Fixed b) Limited	\$450.00 \$225.00	Annual permit fee Annual permit fee
<b>SNOHOMISH COUNTY FACILITIES</b> a) Permit/municipal solid waste Landfill b) Permit/transfer station c) Permit/drop box d) Plan review e) Moderate risk waste f) Waste screening determination g) Other activity (closed landfills)	**	**System-wide negotiated fee
<b>SURFACE IMPOUNDMENT AND TANKS</b>	\$4,280.00	Annual permit fee
<b>WASTE TIRE STORAGE</b>	\$2,240.00	Annual permit fee
<b>LESS THAN FULL YEAR PERMIT/FOR PERMITS EXPIRING JUNE 30</b>		Permits issued on or after the preceding January 1 are charged one-half of annual permit fee.

Section 4. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

ORDINANCE NO. BOH25-05  
RELATING TO HEALTH DEPARTMENT FEES;  
AMENDING CHAPTER 1.40 OF THE SNOHOMISH  
COUNTY BOARD OF HEALTH CODE  
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**1.40.032 Miscellaneous solid waste fees.**

TITLE	FEE	DESCRIPTION
<b>LATE CHARGE FOR RENEWAL OF ANNUAL PERMITS</b>	\$350.00	Additional charge if annual permit renewal fee has not been received by the Health Department by the end of the last day that the permit is valid.
<b>MULTIPLE SOLID WASTE PERMITS</b>		Fees for multiple Solid Waste Facilities at one location are charged the highest permit fee plus 2/3 the applicable permit fee for each additional permitted operation.
<b>OTHER METHODS OF SOLID WASTE HANDLING</b>	Varies	The Health Officer is authorized to establish fees on an individual basis for any Environmental Health Division operations which do not precisely conform to any of the defined categories. Such fees to be determined by the Health Officer to be the closest related fee.

Section 5. Snohomish County Board of Health Code Section 1.40.040, last amended by Ordinance No. BOH25-03 on April 8, 2025, is amended to read:

**1.40.040 Food safety ((fee schedule)) plan review.**

**A.**

TITLE	FEE	DESCRIPTION
<b>((LATE CHARGE FOR RENEWAL OF ANNUAL PERMITS))</b>	<b>(((\$350.00))</b>	<b>((Additional charge if annual permit renewal fee has not been received by the Health Department by 5 p.m. on the last business day that the permit is valid.))</b>



((Expedited review fee: varies by application type))	((Varies))	((Additional fee equal to 50 percent of the standard application review fee. Available for the following submittals: tap room / tasting room plan review, general plan review. May apply to additional Environmental Health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be declined.))
((BAKERY))		
((Establishments selling baked goods ONLY))	(((\$440.00))	((Annual permit fee))
((BED AND BREAKFASTS))		
((Bed and breakfast))	(((\$440.00))	((Annual permit fee))
((CAMPGROUNDS / PARKS – FOOD SERVICE))		
((a) Food service — all year (valid June 1 through May 31)))	(((\$460.00))	((**USE GENERAL FOOD FEES)) ((Seasonal permit fee))
((b) Food service — seasonal (no more than six consecutive months)))		
((CATERER (All Caterers Will Be Permitted Separately)))		
((a) Low risk))	(((\$440.00))	((Annual permit fee))
((b) Medium risk))	(((\$660.00))	
((c) High risk))	(((\$915.00))	
((CATERING ENDORSEMENT))		
((For permitted food service establishments that also offer catering services))	(((\$225.00))	((Annual permit fee (in addition to general food fee)))
((FOOD SERVICE ESTABLISHMENT PERMIT FEES))		

<b>((GENERAL FOOD</b>		
<del>Includes but not limited to restaurant (with or without lounge), concession stand, mobile food vehicle, food stand concession, commissary, bakery, caterer, grocery with multiple permits, limited grocery with or without food prep, private club, retail meat dealer, retail fish dealer, tavern with or without food prep, year-round campground/park food service. Additional onsite sewage system review fee and catering endorsement fee may apply.))</del>		
<del>((LOW RISK PERMIT All low risk food service establishments))</del>	<del>(((\$450.00))</del>	<del>((Annual permit fees))</del>
<del>((0 – 50 SEATS:))</del>		<del>((Annual permit fees))</del>
<del>((a) Medium risk))</del>	<del>(((\$675.00))</del>	
<del>((b) High risk))</del>	<del>(((\$930.00))</del>	
<del>((51 – 150 SEATS:))</del>		<del>((Annual permit fees))</del>
<del>((a) Medium risk))</del>	<del>(((\$780.00))</del>	
<del>((b) High risk))</del>	<del>(((\$1,175.00))</del>	
<del>((151 SEATS OR OVER:))</del>		<del>((Annual permit fees))</del>
<del>((a) Medium risk))</del>	<del>(((\$850.00))</del>	
<del>((b) High risk))</del>	<del>(((\$1,160.00))</del>	
<b>((FOOD SERVICE OPERATING WITHOUT A PERMIT))</b>		
<del>((Double prescribed permit fee))</del>	<del>((**))</del>	<del>((**Double permit fees))</del>
<b>((FOOD SERVICE WITH ONSITE SEWAGE DISPOSAL REVIEW))</b>		
<del>((Review))</del>	<del>(((\$225.00))</del>	<del>((Fee charged at time of annual food service permit fee. Paid review fee and current on-site sewage monitoring and maintenance report are required prior to annual permit issuance.))</del>
<b>((FOOD WORKER CARDS))</b>		
<del>((a) Two-year initial or three-year renewal))</del>	<del>(((\$10.00))</del>	<del>((Food worker card fees are set by the state at \$10.00))</del>
<del>((b) Replacement for lost card))</del>	<del>(((\$10.00))</del>	
<b>((MOBILE FOOD VEHICLE (All Mobile Food Vehicles Will Be Permitted Separately)</b>		
<b>See Section 1.40.045: Mobile food vehicle permit fee credit during permit review))</b>		
<del>((a) Low risk))</del>	<del>(((\$440.00))</del>	<del>((Annual permit fees))</del>

<del>((b) Medium risk))</del>	<del>(((\$660.00))</del>	<del>((Annual permit fees))</del>
<del>((c) High risk))</del>	<del>(((\$915.00))</del>	<del>((Annual permit fees))</del>
<b><del>((PLAN REVIEWS))</del></b>		
<b><u>PLAN REVIEW</u></b>		
a) Tap room / tasting room / vending machine	\$225.00	Plan review and pre-operation inspection fee
<del>((b) tap room / tasting room / vending machine — Expedited review fee))</del>	<del>(((\$340.00))</del>	<del>((expedited plan review and pre-operation inspection fee))</del>
<del>((c)) b) General plan review</del>	\$1,000.00	Plan review and pre-operation inspection fee
<del>((d)) c) Multiple permit facility (additional permits)</del>	\$215.00	Each additional permit
<del>((e) General plan review — expedited review fee))</del>	<del>(((\$1,500.00))</del>	<del>((Expedited plan review and pre-operation inspection fee))</del>
<del>((f)) d) Change of ownership</del>	\$455.00	Charged with the change in UBI number.
<del>((g)) e) Variance without hazard analysis critical control point (HACCP) review</del>	<del>(((\$225.00)) **</del>	<b><u>**See SCBHC 1.40.020 for variance/waiver fees.</u></b> For new plan reviews, charged in addition to plan review fee. See SCBHC <del>((1.40.046))</del> <u>1.40.040(C)</u> for information on variance application fees waived for unplumbed espresso stands.
<del>((h)) f) Hazard analysis critical control point (HACCP) review (when required by chapter 246-215 WAC for menu items) with or without variance.</del>	\$2,100.00	For new plan reviews, charged in addition to plan review fee. Lab Fees are additional.  HACCP review is required for some types of food or food processing methods.
<del>((i)) g) Remodel / plan revision</del>	\$275.00	For alteration to existing establishment or revision of approved plan. Includes pre-operation inspection.
<del>((j)) h) Plan review consultation (on and/or off site)</del>	\$225.00	
<b><del>((REINSPECTION AND REINSTATEMENT FEES))</del></b>		

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<del>((a) Office conference (includes reinspection))</del>	<del>(((\$380.00))</del>	<del>((Reinspection and office conference fee))</del>
<del>((b) Reinstatement following closure by Health Officer's order))</del>	<del>(((\$450.00))</del>	<del>((Reinstatement fee))</del>
<del>((c) Food service establishment reinspection))</del>	<del>(((\$250.00))</del>	<del>((Reinspection fee, applies to all food service operations.))</del>
<b><del>((SCHOOL – FOOD SERVICE (VALID SEPT 1 THROUGH AUG 31)))</del></b>		
<del>((a) Central kitchen, no direct food service))</del>	<del>(((\$710.00))</del>	<del>((Annual permit fee))</del>
<del>((b) Satellite kitchen with food service))</del>	<del>(((\$450.00))</del>	<del>((Annual permit fee))</del>
<del>((c) School kitchen with food service))</del>	<del>(((\$535.00))</del>	<del>((Annual permit fee))</del>
		<del>((New permits may be prorated to correspond with existing permit expiration dates.))</del>
<b><del>((SCHOOL / YOUTH ACTIVITY CONCESSION STAND))</del></b>		
<del>((a) Low risk))</del>	<del>(((\$175.00))</del>	<del>((Annual permit fees))</del>
<del>((b) Medium risk))</del>	<del>(((\$285.00))</del>	<del>((Annual permit fees))</del>
<del>((c) High risk))</del>	<del>(((\$405.00))</del>	<del>((Annual permit fees))</del>
<b><del>((TEMPORARY FOOD SERVICES))</del></b>		
<b><del>((LATE FEE CHARGE))</del></b>	<del>(((\$80.00))</del>	<del>((Non-refundable fee charged if the application is received between one and 13 days prior to the event. Payments received online after 9:00 p.m. PST will be received the following business day.))</del>
<del>((Temporary Food Services Operating Without a Permit))</del>	<del>((**))</del>	<b><del>((**Double Permit Fee))</del></b>
<b><del>((LOW RISK))</del></b>		
<del>((a) Single event – Must meet WAC 246-215-01115))</del>	<del>(((\$100.00))</del>	<del>((Event Permit Fee))</del>
<del>((b) Recurring event – WAC 246-215-01115, farmers' market only))</del>	<del>(((\$200.00))</del>	<del>((Seasonal temporary permit fee associated with a farmers' market, defined as five or</del>

<del>((c) Recurring low risk—Additional location, farmers' markets only))</del>	<del>(((\$100.00))</del>	<del>more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.))</del>
<b>((MEDIUM RISK))</b>		
<del>((a) Single event—Must meet —WAC 246-215-01115))</del>	<del>(((\$145.00))</del>	<del>((Event Permit Fee))</del>
<del>((b) Recurring event—WAC 246-215-01115, farmers' —market only))</del>	<del>(((\$290.00))</del>	<del>((Seasonal temporary permit fee associated with a farmers' market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.))</del>
<del>((c) Recurring medium risk—Additional location, farmers' markets only))</del>	<del>(((\$145.00))</del>	
<b>((HIGH RISK))</b>		
<del>((a) Single event—Must meet —WAC 246-215-01115))</del>	<del>(((\$250.00))</del>	<del>((Event Permit Fee))</del>
<del>((b) Recurring event—WAC 246-215-01115, farmers' —market only))</del>	<del>(((\$650.00))</del>	<del>((Seasonal temporary permit fee associated with a farmers' market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.))</del>
<del>((c) Recurring high risk—Additional location, farmers' markets only))</del>	<del>(((\$325.00))</del>	
<b>((BLANKET EVENT PERMIT))</b>	<del>(((\$620.00))</del>	<del>((Judged cooking events))</del>
<b>((FOOD DEMONSTRATOR PERMIT (Non-Time/Temperature Control for Safety Foods Only)))</b>		
<del>((a) Single event))</del>	<del>(((\$70.00))</del>	<del>((Event permit fee))</del>
<del>((b) Recurring event—Must meet WAC 246-215-01115))</del>	<del>(((\$135.00))</del>	<del>((Annual permit fee))</del>
<b>((EXEMPT FROM PERMIT))</b>	<del>(((\$60.00))</del>	<del>((Only processing fee required))</del>

<del>((VENDING MACHINES))</del>		
<del>((With time/temperature control for safety foods – Risk Level – Low))</del>	<del>(((\$225.00))</del>	<del>((Annual permit fee))</del>

**B. Mobile food unit permit fee credit during permit review**

1. Applicants applying for an annual mobile food unit permit for a new establishment will qualify for an application fee credit that can be applied to offset the cost of the annual mobile food unit permit fee if:
  - a. The applicant has not operated a mobile food unit without a valid permit to operate from the department at any time prior to or during application review; and
  - b. After submitting a complete application for an annual mobile food unit permit to the department, the applicant has been issued a temporary food service – single event permit or permits allowing operation of the mobile food unit during department review of the annual mobile food unit permit application.
2. For those applicants qualifying under subsection (B)(1) above, the application fee credit shall equal the sum of all temporary food service – single event permit fees and associated late fees from any permits issued 85 days after the date the applicant submitted a complete mobile food unit annual permit application until the date the department issues its first decision letter for the annual permit. Temporary food service – single event permit fees from permits issued during the first 84 calendar days (12 weeks) after the date the applicant submitted a complete mobile food unit annual permit application shall not be included in the application fee credit. In no case shall the application fee credit exceed 100% of the cost of the annual mobile food unit permit fee.

**C. Variance application for unplumbed espresso stands**

1. An owner of an unplumbed espresso stand, as defined under SCBHC 3.05.050, that was legally operating on or before March 1, 2022, is not required to pay an application fee when seeking a variance from plumbing requirements listed in chapter 246-215 WAC. Only one variance fee shall be waived for each unplumbed espresso stand eligible under this section. When an unplumbed espresso stand having a current annual food service establishment permit is sold or otherwise transferred to a new owner, the new owner shall either apply for and obtain a variance from the department with payment of any applicable application fees or plumb the stand as required by code to continue operation. Unplumbed espresso stands without a current annual food service establishment permit are ineligible for a variance to plumbing requirements.

2. This variance application fee will only be waived for variance applications submitted to the department on or before December 31, 2026. Any application submitted after December 31, 2026, shall be subject to the variance application fee established in SCBHC 1.40.040.

Section 6. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.041 General food safety annual permits.**

TITLE	FEE	DESCRIPTION
<b>FOOD SERVICE ESTABLISHMENT PERMIT FEES</b> Includes but not limited to restaurant (with or without lounge), concession stand, mobile food vehicle, food stand concession, commissary, bakery, caterer, grocery with multiple permits, limited grocery with or without food prep, private club, retail meat dealer, retail fish dealer, tavern with or without food prep, year-round campground/park food service. Additional onsite sewage system review fee and catering endorsement fee may apply.		
<b>LOW RISK PERMIT</b> (All low risk food service establishments)	\$450.00	Annual permit fees
<b>0 – 50 SEATS:</b> a) Medium risk b) High risk	\$675.00 \$930.00	Annual permit fees
<b>51 – 150 SEATS:</b> a) Medium risk b) High risk	\$780.00 \$1,175.00	Annual permit fees
<b>151 SEATS OR OVER:</b> a) Medium risk b) High risk	\$850.00 \$1,160.00	Annual permit fees
<b>FOOD SERVICE OPERATING WITHOUT A PERMIT</b>		

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Double prescribed permit fee	**	<b>**Double permit fees</b>
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Section 7. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.042 Specialty food safety annual permits.**

TITLE	FEE	DESCRIPTION
<b>BAKERY</b> Establishments selling baked goods ONLY	\$440.00	Annual permit fee
<b>BED AND BREAKFASTS</b>	\$440.00	Annual permit fee
<b>CAMPGROUNDS/PARKS – FOOD SERVICE</b> a) Food service – all year (valid June 1 through May 31) b) Food service – seasonal (no more than six consecutive months)	** \$460.00	<b>**USE GENERAL FOOD FEES</b> Seasonal permit fee
<b>CATERER (all caterers will be permitted separately)</b> a) Low risk b) Medium risk c) High risk	\$440.00 \$660.00 \$915.00	Annual permit fees
<b>CATERING ENDORSEMENT</b> For permitted food service establishments that also offer catering services	\$225.00	Annual permit fee (in addition to general food fee)
<b>SCHOOL – FOOD SERVICE (VALID SEPT 1 THROUGH AUG 31)</b> a) Central kitchen, no direct food service b) Satellite kitchen with food service c) School kitchen with food service	\$710.00 \$450.00 \$535.00	Annual permit fee Annual permit fee Annual permit fee
		New permits may be prorated to correspond with existing permit expiration dates.
<b>SCHOOL/YOUTH ACTIVITY CONCESSION STAND</b> a) Low risk	\$175.00	Annual permit fee

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b) Medium risk	\$285.00	Annual permit fee
c) High risk	\$405.00	Annual permit fee
<b>VENDING MACHINES</b> With time/temperature control for safety foods – risk level – low	\$225.00	Annual permit fee

Section 8. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.043 Mobile food unit annual permits.**

TITLE	FEE	DESCRIPTION
<b>See SCBHC 1.40.040(B): Mobile food unit permit fee credit during permit review</b>		
a) Low risk	\$440.00	Annual permit fee (all mobile food units will be permitted separately)
b) Medium risk	\$660.00	Annual permit fee (all mobile food units will be permitted separately)
c) High risk	\$915.00	Annual permit fee (all mobile food units will be permitted separately)

Section 9. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.044 Temporary food safety permits.**

TITLE	FEE	DESCRIPTION
<b>LATE FEE CHARGE</b>	\$80.00	<b>Non-refundable</b> fee charged if the application is received between one and 13 days prior to the event. Payments received online after 9:00 p.m. PST will be received the following business day.
Temporary food services operating without a permit	**	<b>**Double permit fee</b>
<b>LOW RISK</b> Single event – must meet WAC 246-215-01115	\$100.00	Event permit fee

<b>MEDIUM RISK</b> Single event – must meet WAC 246-215-01115	\$145.00	Event permit fee
<b>HIGH RISK</b> Single event – must meet WAC 246-215-01115	\$250.00	Event permit fee
<b>RECURRING EVENTS</b> As defined by WAC 246- 215-01115  a) Low risk b) Low risk – additional location c) Medium risk d) Medium risk – additional location e) High risk f) High risk – additional location	      \$200.00 \$100.00 \$290.00 \$145.00 \$650.00 \$325.00	Seasonal temporary permit fee associated with a farmers' market, defined as five or more Washington growers who assemble at a defined physical location for the purpose of selling products that they have grown, raised, and may have processed, directly to consumers.
<b>BLANKET EVENT PERMIT</b>	\$620.00	Judged cooking events
<b>FOOD DEMONSTRATOR PERMIT</b> (Non-time/temperature control for safety foods only) a) Single event b) Recurring event – must meet WAC 246-215-01115 c) Recurring event – additional location	  \$70.00 \$135.00 \$70.00	Event permit fee Annual permit fee
<b>EXEMPT FROM PERMIT</b>	\$60.00	Only processing fee required

Section 10. Snohomish County Board of Health Code Section 1.40.045, added by Ordinance No. BOH24-05 on November 12, 2024, is amended to read:

**1.40.045 ((Mobile food vehicle permit fee credit during permit review))**  
**Miscellaneous food safety fees.**

1 ((A. Applicants applying for an annual mobile food vehicle permit for a new  
2 establishment will qualify for an application fee credit that can be applied to offset the  
3 cost of the annual mobile food vehicle permit fee if:  
4

5 1. The applicant has not operated a mobile food vehicle without a valid permit to  
6 operate from the department at any time prior to or during application review; and  
7

8 ——— 2. After submitting a complete application for an annual mobile food vehicle  
9 permit to the department, the applicant has been issued a temporary food service—  
10 single event permit or permits allowing operation of the mobile food vehicle during  
11 department review of the annual mobile food vehicle permit application.  
12

13 B. For those applicants qualifying under subsection (A), the application fee credit shall  
14 equal the sum of all temporary food service—single event permit fees and associated  
15 late fees from any permits issued 85 days after the date the applicant submitted a  
16 complete mobile food vehicle annual permit application until the date the department  
17 issues its first decision letter for the annual permit. Temporary food service—single  
18 event permit fees from permits issued during the first 84 calendar days (12 weeks) after  
19 the date the applicant submitted a complete mobile food vehicle annual permit  
20 application shall not be included in the application fee credit. In no case shall the  
21 application fee credit exceed 100% of the cost of the annual mobile food vehicle permit  
22 fee.))  
23

<u>TITLE</u>	<u>FEE</u>	<u>DESCRIPTION</u>
<b><u>LATE CHARGE FOR RENEWAL OF ANNUAL PERMITS</u></b>	<u>\$350.00</u>	<u>Additional charge if annual permit renewal fee has not been received by the Health Department by 5 p.m. on the last business day that the permit is valid.</u>
<b><u>FOOD SERVICE WITH ONSITE SEWAGE DISPOSAL REVIEW</u></b> <u>Review</u>	<u>\$225.00</u>	<u>Fee charged at time of annual food service permit fee. Paid review fee and current on-site sewage monitoring and maintenance report are required prior to annual permit issuance.</u>
<b><u>FOOD WORKER CARDS</u></b>		<u>Food worker card fees are set by the state at \$10.00</u>

a) <u>Two-year initial or three-year renewal</u>	<u>\$10.00</u>	
b) <u>Replacement for lost card</u>	<u>\$10.00</u>	
<b><u>REINSPECTION AND REINSTATEMENT FEES</u></b>		
a) <u>Office conference (includes reinspection)</u>	<u>\$380.00</u>	<u>Reinspection and office conference fee</u>
b) <u>Reinstatement following closure by Health Officer's order</u>	<u>\$450.00</u>	<u>Reinstatement fee</u>
c) <u>Food service establishment reinspection</u>	<u>\$250.00</u>	<u>Reinspection fee. applies to all food service operations.</u>

Section 11. Snohomish County Board of Health Code Section 1.40.046, adopted by Ordinance No. BOH25-03 on April 8, 2025, is repealed.

Section 12. Snohomish County Board of Health Code Section 1.40.050, last amended by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

**1.40.050      Illegal drug manufacturing or storage sites response ((fee schedule)).**

<b>TITLE</b>	<b>FEE</b>	<b>DESCRIPTION</b>
<del>((APPEAL PROCEDURE For Illegal Drug Sites Only))</del> <del>((a) Step One))</del> <del>((b) Step Two))</del>	<del>((No fee))</del> <del>(((\$1,455.00))</del>	
<b>DECONTAMINATION WORKPLAN REVIEW</b> a) Stationary Property  b) Vehicle	\$1,140.00 \$225.00  \$675.00 \$225.00	Base Fee <b>Plus:</b> Per Hour Fee for Additional Hours Over 5 Base Fee <b>Plus:</b> Per Hour Fee for Additional Hours Over 3
<b>ENFORCEMENT</b>	\$225.00	Per Hour Plus Other Costs Including but Not Limited to Analytical Fees, Hearing Examiners Fees, Contractor Costs of Barricading or Otherwise Securing

		Contaminated Properties and Contractor Fees. NOTE: These fees do not include civil penalties for violations of Snohomish County Board of Health Code, 7.15.080
<b>INSPECTION OF SUSPECTED CONTAMINATED PROPERTY</b> <del>((Requested by Property Owner))</del>	\$450.00 \$225.00	Base Fee ( <del>((Plus Analytical Sample Costs,))</del> ) <b>Plus:</b> Per Hour Fee for Additional Hours Over 2
<b><u>SAMPLING OF SUSPECTED CONTAMINATED PROPERTY</u></b>	<u>\$450.00</u> <u>\$225.00</u>	<u>Base Fee <b>Plus</b> Analytical Sample Costs, <b>Plus:</b></u> <u>Per Hour Fee for Additional Hours Over 2</u>

Section 13. Snohomish County Board of Health Code Section 1.40.060, last amended by Ordinance No. BOH24-01 on April 9, 2024, is amended to read:

**1.40.060 Group (~~((camp fee schedule))~~) camps.**

TITLE	FEE	DESCRIPTION
<del>((Expedited Review Fee Varies by Application Type))</del>	<del>((Varies))</del>	<del>((Additional fee equal to 50% of the standard application review fee. May apply to additional Environmental Health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be declined.))</del>
a) Group Camp Permit (valid June 1 to May 31)	\$380.00	Annual Permit Fee
b) Group Camp Plan Review <del>((c) Group Camp Plan Review — Expedited Review))</del>	\$585.00 <del>(((\$880.00))</del>	
<b>LATE CHARGE / RENEWAL OF ANNUAL PERMITS EXPIRING MAY 31</b>	\$350.00	Additional charge if annual permit renewal fee has not been received by the Health

		Department by the last day of the following May.
<b>LESS THAN FULL YEAR PERMIT / FOR PERMITS EXPIRING MAY 31</b>		Permits issued on or after the preceding December 1 are charged one-half of annual permit fee.

Section 14. Snohomish County Board of Health Code Section 1.40.070, last amended by Ordinance No. BOH24-01 on April 9, 2024, is amended to read:

**1.40.070 School safety ((fee-schedule)) plan review.**

<b>TITLE</b>	<b>FEE</b>	<b>DESCRIPTION</b>
<del>((Expedited Review Fee Varies by Application Type))</del>	<del>((Varies))</del>	<del>((Additional fee equal to 50% of the standard application review fee. May apply to additional Environmental Health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be declined.))</del>
<del>((INSPECTIONS)) (a) School Safety Inspection)) (b) School Construction Pre-Occupancy Inspection))</del>	<del>(((\$225.00)) (((\$225.00))</del>	<del>((Per Hour)) ((Per Hour))</del>
<b>PLAN REVIEW</b> a) <u>Large School Construction Plan Review</u>	\$1,065.00	<b>Plus: Add</b> Food Establishment Plan Review Fee if Review Includes Kitchen (see Food Section) And <b>Add</b> Pool Plan Review if Review Includes School Pool.
<del>((b) School Construction Plan Review — Expedited))</del> b) <u>Small School Construction Plan Review</u>	<del>(((\$1,600.00))</del> <u>\$225.00</u>	<u>For 6 or fewer classrooms with no specialty teaching stations</u>

c) Portable Classroom Plan Review	\$330.00	<u>Charged for portables new to school district/private school</u>
<del>((d) Portable Classroom Plan Review – Expedited))</del>	<del>(((\$495.00))</del>	
<del>((e)) d) Addition/Remodel of Existing School Building</del>	\$675.00	
<del>((f)) e) School Site Review</del>	NO FEE	
<u>f) Playgrounds</u>	<u>\$225.00</u>	

Section 15. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.071 School safety inspections.**

TITLE	FEE	DESCRIPTION
<b>INSPECTIONS</b>		
a) School safety inspection	\$225.00	Per hour
b) School construction pre-occupancy inspection	\$225.00	Per hour

Section 16. Snohomish County Board of Health Code Section 1.40.080, last amended by Ordinance No. BOH24-01 on April 9, 2024, is amended to read:

**1.40.080 Water recreational facilities ~~((fee schedule))~~ plan review.**

TITLE	FEE	DESCRIPTION
<del>((Expedited Review Fee Varies by Application Type))</del>	<del>((Varies))</del>	<del>((Additional fee equal to 50% of the standard application review fee. May apply to additional Environmental Health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be declined.))</del>
<del><b>((FLOAT POD FACILITY SAFETY INSPECTION (No Water Quality Testing)))</b></del>		
<del>((a) First Facility (Float Pod Unit)))</del>	<del>(((\$565.00))</del>	
<del>((b) Each Additional Facility (Float</del>	<del>(((\$125.00))</del>	

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<del>Pod Unit)))</del>		
<del>((OFFICE CONFERENCE))</del>	<del>(((\$380.00))</del>	
<del>((LATE CHARGE / RENEWAL OF ANNUAL PERMITS EXPIRING MAY 31))</del>	<del>(((\$350.00))</del>	<del>((Additional charge if annual permit renewal fee has not been received by the Health Department by the last day of the following May.))</del>
<del>((LESS THAN FULL YEAR PERMIT / FOR PERMITS EXPIRING MAY 31))</del>		<del>((Permits issued on or after the preceding December 1 are charged one half of annual permit fee.))</del>
<del>((POOL PERMITS (Swimming, Spa, Wading &amp; Spray)))</del>		<del>((Note: Permits are valid June 1 to May 31))</del>
<del>((a) Year Round Open 6 months or More))</del>	<del>(((\$855.00))</del>	<del>((Annual Permit Fee for FIRST Pool))</del>
<del>((b) Each Additional Year-round Pool))</del>	<del>(((\$575.00))</del>	<del>((Fee for Each Additional Year-round pool))</del>
<del>((c) Seasonal Open Less Than 6 Months))</del>	<del>(((\$575.00))</del>	<del>((Annual Permit Fee for FIRST Pool))</del>
<del>((d) Each Additional Seasonal Pool))</del>	<del>(((\$355.00))</del>	<del>((Fee for Each Additional Seasonal Pool))</del>
<b>POOL PLAN REVIEW</b>		
a) Swimming Pools – 50,000 Gallons or More in Volume	\$1,130.00	
b) Swimming Pools – Less Than 50,000 Gallons in Volume	\$850.00	
<del>((c) Swimming Pools, Expedited Review – 50,000 Gallons or More in Volume))</del>	<del>(((\$1,690.00))</del>	
<del>((d) Swimming Pools, Expedited Review – Less Than 50,000 Gallons in Volume))</del>	<del>(((\$1,275.00))</del>	
<del>((e)) c) Spa Pools</del>	\$425.00	
<del>((f) Spa Pools – Expedited Review))</del>	<del>(((\$640.00))</del>	
<del>((g)) d) Spray Pools</del>	\$425.00	
<del>((h) Spray Pools – Expedited Review))</del>	<del>(((\$640.00))</del>	
<del>((i)) e) Wading Pools</del>	\$425.00	
<del>((j) Wading Pools – Expedited Review))</del>	<del>(((\$640.00))</del>	



((k)) f) Pre-Occupancy Inspection	\$290.00	
((h)) g) Plan Revision – (For Alteration to Existing Facility or Revision of Approved Plan)	\$225.00	
<b>((RE-INSPECTION / RE-OPENING FOLLOWING CLOSURE))</b>	<b>(((\$250.00))</b>	

Section 17. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.081 Water recreational facilities annual permits.**

TITLE	FEE	DESCRIPTION
<b>POOL PERMITS (Swimming, Spa, Wading and Spray)</b> a) Year-round – open 6 months or more b) Each additional year-round pool c) Seasonal – open less than 6 months d) Each additional seasonal pool e) Temporarily closed pool	\$855.00 \$575.00 \$575.00 \$355.00 **	<b>Note:</b> Permits are valid June 1 to May 31 Annual permit fee for <b>FIRST</b> pool Fee for each <b>additional year-round</b> pool Annual permit fee for <b>FIRST</b> pool Fee for each <b>additional seasonal</b> pool <b>** 50% of permit fee</b> Temporarily closed pool permits cannot be renewed.
<b>MISCELLANEOUS AQUATIC VENUES AND FEATURES</b> (No water quality testing) a) First facility (float pod unit) b) Each additional facility (float pod unit) c) Cold or hot plunge unit d) Each additional cold or hot plunge unit	\$565.00 \$125.00 \$405.00 \$200.00	Fee for each <b>additional</b> unit in same facility
<b>LESS THAN FULL YEAR PERMIT/FOR PERMITS EXPIRING MAY 31</b>		Permits issued on or after the preceding December 1 are charged one half of annual permit fee.

Section 18. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.082 Miscellaneous water recreational facilities fees.**

TITLE	FEE	DESCRIPTION
OFFICE CONFERENCE	\$380.00	
LATE CHARGE/RENEWAL OF ANNUAL PERMITS EXPIRING MAY 31	\$350.00	Additional charge if annual permit renewal fee has not been received by the Health Department by the last day of the following May.
RE-INSPECTION/RE-OPENING FOLLOWING CLOSURE	\$250.00	

Section 19. Snohomish County Board of Health Code Section 1.40.090, last amended by Ordinance No. BOH24-01 on April 9, 2024, is amended to read:

**1.40.090 ~~((Land use fee schedule))~~ On-site sewage dispersal systems.**

TITLE	FEE	DESCRIPTION
<del>((Expedited Review Fee Varies by Application Type))</del>	<del>((Varies))</del>	<del>((Additional fee equal to 50% of the standard application review fee. Available for the following submittals: New Onsite Sewage Disposal System Applications and Well Site Reviews. As shown below. May apply to additional Environmental Health fees as approved by the division director on a case-by-case basis. Expedited reviews are available at staff discretion as resources allow and may be declined.))</del>
<b><del>((ALTERATION (Licensed Designer Submittal)))</del></b>		
<del>((a) Absorption System and/or Approved Reserve Area))</del>	<del>(((\$455.00))</del>	<del>((Fee Includes Application Review &amp; Permit))</del>

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<del>((b) Complete System))</del>	<del>((**))</del>	<del>((**USE NEW ON-SITE SEWAGE DISPERSAL APPLICATION FEE))</del>
<del>((c) Tank Only))</del>	<del>(((\$370.00))</del>	<del>((Fee Includes Application Review &amp; Permit))</del>
<del>((d) As-Built Submittal / Reserve Area Designation Concurrent with Building Clearance Review))</del>	<del>(((\$225.00))</del>	
<b><del>((BUILDING CLEARANCE (For Building Permit)))</del></b>		
<del>((a) Review))</del>	<del>(((\$230.00))</del>	<del>((Upon request by Snohomish County Planning and Development Services))</del>
<del>((b) Expedited Review))</del>	<del>(((\$345.00))</del>	
<del>((c) GMA Drinking Water Determination))</del>	<del>(((\$145.00))</del>	<del>((Upon request by Snohomish County Planning and Development Services))</del>
<del>((d) Preliminary Clearance Review))</del>	<del>((No fee))</del>	
<del>((e) Other Agency Clearance Review))</del>	<del>(((\$230.00))</del>	<del>((Upon request by Other Agency to review))</del>
<b><del>((COMPOSTING TOILET Non Residential (No Drinking Water Under Pressure to the Site)))</del></b>		
<del>((a) Review and Permit (DOH Approved Listing)))</del>	<del>(((\$370.00))</del>	
<del>((b) Annual Monitoring (per site)))</del>	<del>(((\$225.00))</del>	
<b><del>((CONTRACTORS CERTIFICATION – INSTALLERS, M &amp; M SPECIALISTS OR PUMPERS))</del></b>		
<del>((a) Installer Annual Certificate))</del>	<del>(((\$485.00))</del>	<del>((PER CERTIFICATION))</del>
<del>((b) Monitor &amp; Maintenance Specialist Annual Certificate))</del>	<del>(((\$485.00))</del>	<del>((PER CERTIFICATION))</del>
<del>((c) Pumper Annual Certificate))</del>	<del>(((\$485.00))</del>	<del>((PER CERTIFICATION))</del>
<del>((d) Examination (INSTALLERS or PUMPERS ONLY)))</del>	<del>(((\$360.00))</del>	<del>((PER EXAMINATION))</del>
<del>((e) Late Fee Charge))</del>	<del>(((\$350.00))</del>	<del>((Late Fee Charged for Certificate Renewed March 1st through March 31st. Beginning April 1st, reexamination is required along with annual certification fee.))</del>

<b>((FOOD SERVICE WITH ON-SITE SEWAGE SYSTEM REVIEW))</b>		
<del>((Review))</del>	<del>(((\$225.00))</del>	<del>((Fee Charged at Time of Annual Food Service Permit Fee. Paid review fee and current Onsite Sewage Monitoring and Maintenance report are required prior to annual permit issuance.))</del>
<b><del>((HOLDING TANK))</del></b>		
<del>((a) Preliminary Review))</del> <del>((b) Permit Fee))</del> <del>((c) Annual Monitoring Fee))</del> <del>((d) Late Fee))</del>	<del>(((\$1,060.00))</del> <del>(((\$610.00))</del> <del>(((\$450.00))</del> <del>(((\$350.00))</del>	<del>((Late fee for annual monitoring fee not paid by January 1<sup>st</sup>))</del>
<b><del>((LAND USE REVIEWS Includes, but not limited to, Boundary Line Adjustment, Conditional Use, Binding Site Plan, Administrative Site Plan, Grading Permit, Commercial Building Permit)))</del></b>		
<del>((Review))</del>	<del>(((\$225.00))</del>	
<b><del>((ON-SITE SEWAGE DISPERSAL SYSTEMS))</del></b>		
<b>COMMUNITY SYSTEM</b> a) Application Review  b) Permit	\$2,065.00  \$730.00	Fee Includes Site Review & Permit Per Each Service Connection
<b>GRAVITY DISTRIBUTION SYSTEM</b> Approval Valid for 2 Years	\$1,075.00	Application Review Fee
<b><del>((GRAVITY DISTRIBUTION SYSTEM – EXPEDITED REVIEW FEE))</del></b>	<del>(((\$1,615.00))</del>	<del>((Expedited Application Review Fee))</del>
<b>PRESSURE DISTRIBUTION SYSTEM</b> Approval Valid for 2 Years	\$1,075.00	Application Review Fee
<b><del>((PRESSURE DISTRIBUTION SYSTEM – EXPEDITED REVIEW FEE))</del></b>	<del>(((\$1,615.00))</del>	<del>((Expedited Application Review Fee))</del>
<b>ALL OTHER SYSTEMS – (Approved by DOH)</b> Approval Valid for 2 Years	\$1,230.00	Application Review Fee
<b><del>((ALL OTHER SYSTEMS – EXPEDITED REVIEW FEE))</del></b>	<del>(((\$1,845.00))</del>	<del>((Expedited Application Review Fee))</del>
<b>PRODUCT DEVELOPMENT SYSTEM</b>	\$1,335.00	Base <b>Plus:</b>

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Approval Valid for 2 Years	\$225.00	Each Additional Hour Over 6 Hours
<b>SYSTEMS OVER 1000 GALLONS PER DAY</b> Approval Valid for 2 Years	**	<b>**USE DOUBLE ((OSS)) ON-SITE SEWAGE REVIEW FEE</b>
<del>((SYSTEMS OVER 1000 GALLONS PER DAY – EXPEDITED REVIEW FEE))</del>	<del>((**))</del>	<del>((**USE DOUBLE OSS REVIEW FEE PLUS 50% APPLICATION REVIEW FEE))</del>
<b><del>((OPERATION CHECK (Request for Report on)))</del></b>		
<del>((a) On-Site Sewage System Only))</del>	<del>(((\$425.00))</del>	<del>((Includes “Short List” Inorganics &amp; Bacteriological))</del> <del>((Includes “Short List” Inorganics &amp; Bacteriological))</del>
<del>((b) On-Site Sewage System and Drinking Water System))</del>	<del>(((\$965.00))</del>	
<del>((c) Drinking Water System Only))</del>	<del>(((\$610.00))</del>	
<del>((d) Re-Inspection))</del>	<del>(((\$225.00))</del>	
<b><del>((PERMIT FOR ON-SITE SEWAGE DISPERSAL SYSTEM))</del></b>		
<del>((Permit)) <b>PERMIT FOR ON-SITE SEWAGE DISPERSAL SYSTEM</b></del>	\$365.00	All System Types Except Community
<b><del>((REDESIGN))</del></b>		
<del>((Redesign)) <b>REDESIGN</b></del>	\$375.00	Subsequent redesigns of previously disapproved application or any changes in an approved application design.
<b><del>((RENEWAL (Within 30 Days of Expiration)))</del></b>		
<b><u>RENEWAL (WITHIN 30 DAYS OF EXPIRATION)</u></b> Approval Valid for 2 Years	\$410.00	No Redesigns
<b><del>((REPAIR (Licensed Designer Submittal)))</del></b>		
<del>((a) Single Family Residence))</del>	<del>(((\$370.00))</del>	<del>((Fee Includes Application Review &amp; Permit))</del> <del>((No fee for a redesign to a repair))</del> <del>((**USE NEW ON-SITE SEWAGE DISPERSAL APPLICATION FEE, Permit Fee Not Required.))</del>
<del>((b) Redesign to Repair))</del>	<del>((NO FEE))</del>	
<del>((c) All Other Repairs))</del>	<del>((**))</del>	
<b><del>((REPLACEMENT))</del></b>		

<b><u>REPLACEMENT</u></b>	<b>**</b>	<b>**USE NEW ON-SITE SEWAGE DISPERSAL APPLICATION FEE</b>
<b><u>((REPORT SUBMITTAL))</u></b>		
((Monitoring & Maintenance Report Submittal))	(((\$40.00))	((Paid via OnlineRME))
((Septic Tank Pumping Report Submittal))	(((\$12.00))	((Paid via OnlineRME))
<b><u>((SOIL SURVEY))</u></b>		
((Optional Service Performed at Health Department Discretion))	(((\$790.00)) (((\$220.00))	((Base Fee <b>Plus:</b> Per Acre Fee))
<b><u>((SUBDIVISION OF PROPERTY (PLATTING))</u></b>		
<b><u>((SUBDIVISION — (5 Lots or More)))</u></b>		
((a) Preliminary Soil Survey))	(((\$790.00))	((Base Fee <b>Plus</b> Per Lot Fee))
((b) Preliminary Lot Fee))	(((\$180.00))	((Per Lot))
((c) Redesign	(((\$225.00))	((Base Fee <b>Plus:</b>
—— Hourly Charge Above Base Time —— Fee))	(((\$225.00))	Per Hour for Each Additional Hour Over 1))
((d) Final Plat Review Fee — On-Site —— Sewage System Subdivision))	(((\$150.00))	((Per Lot))
<b><u>((SHORT SUBDIVISION — METHOD A (4 Lots or Less)))</u></b>		
((a) Preliminary Soil Survey))	(((\$790.00))	((Base Fee <b>Plus</b> Per Lot Fee))
((b) Preliminary Lot Fee))	(((\$180.00))	((Per Lot))
((c) Final Short Subdivision Review —— Fee))	(((\$145.00))	((Per Lot))
<b><u>((SHORT SUBDIVISION — METHOD B (4 lots or less)))</u></b>		
((Final Short Subdivision Review Fee))	(((\$145.00))	((Per Lot))
<b><u>((VAULT PRIVY))</u></b>		
((a) Review and Permit))	(((\$370.00))	
((b) Additional Privy (Same Site))	(((\$160.00))	
((c) Annual Monitoring (Per Site))	(((\$225.00))	
<b><u>((WAIVER REVIEW))</u></b>		
((Review))	(((\$225.00))	((Base Fee <b>Plus:</b>
	(((\$225.00))	

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		Per Hour for Each Additional Hour Over 1))
<del>((WATER))</del>		
<del>((INDIVIDUAL WATER SYSTEM TREATMENT PROCESS))</del>	<del>(((\$425.00))</del>	
<del>((SANITARY SURVEY))</del>	<del>(((\$840.00))</del>	<del>((Amount set by Washington State Department of Health. Includes Arsenic, Nitrate and Bacteriological Samples))</del>
<del>((WELL SITE REVIEW)) ((Individual Water Supply Site Inspection)) ((a) Individual / GMA (Approval valid for 2 Years))) ((b) Expedited Individual / GMA))  ((c) Individual / GMA (Approval valid for 2 Years))) ((d) Expedited Individual / GMA))  ((e) Renewal))  ((Request For Review: Individual Water Supply))</del>	<del>(((\$360.00))  (((\$540.00))    (((\$500.00))  (((\$750.00))   (((\$225.00))   ((NO FEE))</del>	<del>((Concurrent With Onsite Application)) ((Expedited Concurrent With Onsite Application. Must be submitted with Expedited OSS Application. Approval valid for 2 years.)) ((Non-Concurrent Submittal)) ((Expedited Non-Concurrent Submittal. Approval valid for 2 years.)) ((Within 30 days of Expiration. Approval valid for 2 years.)) ((Application must be submitted with Bacteriological, Short List, and Well Log))</del>

Section 20. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.091 On-site sewage specialty permits.**

TITLE	FEE	DESCRIPTION
COMPOSTING TOILET		

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Nonresidential (no drinking water under pressure to the site)		
a) Review and permit (DOH approved listing)	\$370.00	
b) Annual monitoring (per site)	\$225.00	
<b>HOLDING TANK</b>		
a) Preliminary review	\$1,060.00	
b) Permit fee	\$610.00	
c) Annual monitoring fee	\$450.00	
d) Late fee	\$350.00	Late fee for annual monitoring fee if not paid by January 1st
e) Change of ownership	\$455.00	A recorded service contract with a certified ((OSS)) <u>on-site sewage</u> contractor is required.
<b>VAULT PRIVY</b>		
a) Review and permit	\$370.00	
b) Additional privy (same site)	\$160.00	
c) Annual monitoring (per site)	\$225.00	

Section 21. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.092 On-site sewage alterations and repairs.**

TITLE	FEE	DESCRIPTION
<b>ALTERATION (Licensed Designer Submittal)</b>		
a) Absorption system and/or approved reserve area	\$455.00	Fee includes application review and permit
b) Complete system	**	<b>**USE NEW ON-SITE SEWAGE DISPERSAL APPLICATION FEE</b>
c) Tank only	\$370.00	Fee includes application review and permit
d) As-built submittal/reserve area designation – concurrent with building clearance review	\$225.00	
<b>REPAIR (Licensed Designer Submittal)</b>		

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a) Single-family residence	\$370.00	Fee includes application review and permit
b) Redesign to repair	NO FEE	No fee for a redesign to a repair
c) All other repairs	**	<b>**USE NEW ON-SITE SEWAGE DISPERSAL APPLICATION FEE</b> , permit fee not required.

Section 22. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.093 Land use reviews.**

TITLE	FEE	DESCRIPTION
<b>BUILDING CLEARANCE (For Building Permit)</b>		
a) Review	\$230.00	Upon request by Snohomish County Department of Planning and Development Services
b) GMA drinking water determination	\$145.00	Upon request by Snohomish County Department of Planning and Development Services
c) Preliminary clearance review	NO FEE	
d) Other agency clearance review	\$230.00	Upon request by other agency to review
<b>LAND USE REVIEWS</b> Includes, but not limited to, Boundary Line Adjustment, Conditional Use, Binding Site Plan, Administrative Site Plan, Grading Permit, Commercial Building Permit Review	\$225.00	

Section 23. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.094 Land use contractors' activities.**

TITLE	FEE	DESCRIPTION
<b>CONTRACTOR CERTIFICATION – INSTALLERS, MONITORING AND MAINTENANCE SPECIALISTS OR PUMPER</b>		
a) Installer annual certificate	\$485.00	Per certification
b) Monitor and maintenance specialist annual certificate	\$485.00	Per certification
c) Pumper annual certificate	\$485.00	Per certification
d) Examination (INSTALLERS or PUMPER ONLY)	\$360.00	Per examination
e) Late fee	\$350.00	Late fee charged for certificate renewed March 1st through March 31st. Beginning April 1st, reexamination is required along with annual certification fee.
<b>REPORT SUBMITTAL</b>		
a) Monitoring and maintenance report submittal	\$40.00	Paid via OnlineRME
b) Septic tank pumping report submittal	\$12.00	Paid via OnlineRME

Section 24. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.095 Subdivisions.**

TITLE	FEE	DESCRIPTION
<b>SUBDIVISION – FIVE LOTS OR MORE</b>		
a) Preliminary soil survey	\$790.00	Base fee <b>plus</b> per lot fee
b) Preliminary lot fee	\$180.00	Per lot
c) Redesign	\$225.00	Base fee <b>plus</b> :
	\$225.00	Per hour for each additional hour over one
d) Final plat review fee – On-site sewage system subdivision	\$150.00	Per lot

<b>SHORT SUBDIVISION – METHOD A</b> (four lots or less)		
a) Preliminary soil survey	\$790.00	Base fee <b>plus</b> per lot fee
b) Preliminary lot fee	\$180.00	Per lot
c) Final short subdivision review fee	\$145.00	Per lot
<b>SHORT SUBDIVISION – METHOD B</b> (four lots or less)		
Final short subdivision review fee	\$145.00	Per lot

Section 25. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.096 Water.**

TITLE	FEE	DESCRIPTION
<b>INDIVIDUAL WATER SYSTEM TREATMENT PROCESS</b>	\$425.00	
<b>SANITARY SURVEY</b>	\$840.00	Amount set by Washington State Department of Health. Includes arsenic, nitrate and bacteriological samples.
<b>WELL SITE REVIEW</b> (Individual Water Supply Site Inspection)		
a) Individual/GMA (approval valid for two years)	\$360.00	Concurrent with On-site application
b) Individual/GMA (approval valid for two years)	\$500.00	Nonconcurrent submittal
c) Renewal	\$225.00	<b>Within 30 days of expiration.</b> Approval valid for two years.
<b>Request for review: Individual Water Supply</b>	NO FEE	Application must be submitted with bacteriological, short list, and well log.
<b>OPERATION CHECK</b> (Request for Report on) Drinking water system	\$610.00	Includes “short list” inorganics and bacteriological

Section 26. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.097      Miscellaneous land use fees.**

TITLE	FEE	DESCRIPTION
<b>FOOD SERVICE WITH ON-SITE SEWAGE SYSTEM REVIEW</b> Review	\$225.00	Fee charged at time of annual food service permit fee. Paid review fee and current on-site sewage monitoring and maintenance report are required prior to annual permit issuance.
<b>SOIL SURVEY</b> Optional service performed at Health Department discretion	\$790.00 \$220.00	Base fee <b>plus:</b>  Per acre fee
<b>WAIVER REVIEW</b>	**	<b>**See SCBHC 1.40.020 for variance/waiver fees.</b>

Section 27. Snohomish County Board of Health Code Section 1.40.100, last amended by Ordinance No. BOH24-01 on April 9, 2024, is repealed.

Section 28. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.110      Birth and death certificates.**

TITLE	FEE	DESCRIPTION
All fees designated with an asterisk (*) are set by the State of Washington per RCW 70.58A.560		
<b>BIRTH AND DEATH CERTIFICATES</b> a) Birth certificate – certified, informational, stillborn	\$25.00	Per copy*
b) Death certificate – certified, informational, short	\$25.00	Per copy*

c) Certified death certificate – reissue	\$11.00	Per copy
d) Review and file of each Snohomish County death – administration fee (EDRS)	\$15.00	Per death record
<b>VITALCHEK</b>		
a) VitalChek Fee – Online	\$15.00	
b) VitalChek Fee – Kiosk	\$3.50	Fee set by vendor

Section 29. A new section is added to Chapter 1.40 of the Snohomish County Board of Health Code to read:

**1.40.111 Miscellaneous vital records.**

TITLE	FEE	DESCRIPTION
a) Over the counter identity verification and record retention fee	\$15.00	Charged once per customer per order for certificates ordered over the counter and through the mail
b) Postage and handling	\$2.00	
c) Notary fee	\$1.00	
d) Vital records data sharing	NO FEE	Must have a signed data sharing agreement with Snohomish County Health Department, an emailed list will be provided weekly.

Section 30. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

Section 31. Effective date. This ordinance shall take effect on \_\_\_\_\_ 1, 2025.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2025.

SNOHOMISH COUNTY BOARD OF HEALTH  
Snohomish County, Washington

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Clerk of the Board

Approved as to form only:

 6/26/25  
\_\_\_\_\_  
Deputy Prosecuting Attorney

## **NOTICE OF PUBLIC HEARING**

### **SNOHOMISH COUNTY HEALTH DEPARTMENT BOARD OF HEALTH CODE UPDATES RELATING TO HEALTH DEPARTMENT FEES**

NOTICE IS HEREBY GIVEN that the Snohomish County Board of Health will hold a public hearing on Ordinance BOH25-05, relating to health department fees; amending chapter 1.40 of the Snohomish County Board of Health Code during its normal Board of Health meeting on July 8 from 3 to 5 p.m. in the auditorium of the Snohomish County Health Department building, 3020 Rucker Ave., in Everett, or virtually via Zoom video conferencing at the following web address: <https://us02web.zoom.us/j/87098263636>.

The purpose of the public hearing is to hear public testimony regarding the proposed changes to chapter 1.40 of the Board of Health Code. Copies of the ordinance and code will be in the Board of Health packet, which will be made available by Friday, July 4, on the Health Department website:

<https://snohd.novusagenda.com/agendapublic/meetingsresponsive.aspx>. The proposed ordinance and code may also be obtained by contacting the Board clerk at [sarah.dejong@snoco.org](mailto:sarah.dejong@snoco.org) or 425-339-8652.

Written comments can be emailed to the Board clerk or mailed to: Board Clerk, Snohomish County Health Department, 3020 Rucker Ave., Suite 306, Everett, WA 98201. Written comments must be received no later than 1 p.m. on Tuesday, July 8, 2025. Additional arrangements to reasonably accommodate special needs will be made upon receiving 24-hour advance notice. For more information, please contact the Board Clerk.

[Above notice printed in the Health Department's newspaper of record, The Everett Herald, on July 1, 2025.]

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Ordinance BOH25-06 relating to variances and waivers (SR 25-017B; Hailey Fagerness)

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**Division:**

Environmental Health / Hailey Fagerness, Healthy Communities Specialist

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**Background**

This ordinance establishes a general process for submitting and evaluating variance and waiver requests by amending section 1.05 of the Snohomish County Board of Health Code (SCBHC). The Board of Health received a briefing in May 2025 regarding this ordinance; since then, there has been a few minor revisions:

1. In 1.05.020, which outlines definitions, there was an accidental repeat for definition of “Snohomish County Code.” This has been corrected to only list the definition once.
2. In 1.05.100(D), which covers the notice of variance/waiver applications, the language “affected parties” was changed to “an aggrieved person.” This is because SCBHC defines aggrieved person in 1.05.020, but not affected parties.
3. In 1.05.100(E), which covers the decisions of variance/waiver applications, an instance of “shall” was changed to “may” to clarify that the Health Officer’s decision to grant a variance or waiver is discretionary, not required.

There was a request at the briefing for Health Department staff to report back to the Board of Health within one to two years of this ordinance being adopted about variances and waivers that were approved or denied. This briefing would help identify trends and inform potential Health Code changes. This briefing has been added to the Board of Health’s 2027 work plan.

The substance of the ordinance is the same as what was presented in May. To review, when compliance with code requirements is impractical or impossible, individuals may request a variance (a modification) or a waiver (an exception) from the Health Department. Approval of these requests allow for actions or activities that do not fully comply with one or more code provisions.

In general, applicants must identify the specific code requirement(s) they are unable to meet and propose an alternative method that satisfies the intent and achieves the objectives of the original requirement. A variance or waiver may only be approved if, in the opinion of the health officer, the proposed alternative or mitigation measure offers equal or greater protection of public health, safety, and/or the environment—and does not result in a health hazard or nuisance.

The department relies on applicable Washington Administrative Codes, which provide limited criteria but lack important procedural elements—such as appeal rights, fee structures, and applicant responsibilities. The ordinance closes this gap by defining “variance” and “waiver” and outlining a general variance/waiver application process, including procedures for submitting, evaluating, and notifying applicants of decisions. It also allows the Health Department to modify or



rescind an approved variance or waiver. The local health officer or local health jurisdiction currently has authority to grant variances and waivers in specific program areas, and the ordinance includes new language in the SCBHC titles that cover applicable programs.

**Board Authority**

RCW 70.05.060 (3) Enact such local rules and regulations as are necessary in order to preserve, promote and improve the public health and provide for the enforcement thereof.

**Recommended Motion**

**MOVE TO approve Ordinance BOH25-06**

**ATTACHMENTS:**

Description

- ▣ Ordinance BOH25-06 Relating to Variances and Waivers
- ▣ Public Hearing Notice - Ordinance BOH25-06

SNOHOMISH COUNTY BOARD OF HEALTH  
Snohomish County, Washington

ORDINANCE NO. BOH25-06

RELATING TO VARIANCES AND WAIVERS; ADDING NEW DEFINITIONS AND NEW  
SECTION TO CHAPTER 1.05 OF THE BOARD OF HEALTH CODE; ADDING NEW  
AND AMENDING EXISTING SECTIONS TO TITLES 2 THROUGH 6 AND TITLE 9 OF  
THE BOARD OF HEALTH CODE

WHEREAS, under RCW 70.05.060(3) the Snohomish County Board of Health  
has authority to enact such local rules and regulations as necessary in order to  
preserve, promote, and improve the public health and provide for the enforcement  
thereof; and

WHEREAS, variances and waivers, a process which allows the Health  
Department to grant or deny exceptions or modifications from strict adherence to the  
Board of Health Code and its adopted state rules and regulations is not clearly defined;  
and

WHEREAS, in order to clearly define the variance and waiver process, a new  
definition and new section will be added to chapter 1.05 of the Snohomish County  
Board of Health Code; and

WHEREAS, a new section will be added to titles 2 through 6 and title 9 of the  
Board of Health Code to reference the variance and waiver process under chapter 1.05  
of the Board of Health Code, and

WHEREAS, the Snohomish County Board of Health has determined that adding  
a variance or waiver application and review process under chapter 1.05 and the  
relevant titles of the Snohomish County Board of Health Code is necessary to effectively  
communicate the local rules and regulations to the people of Snohomish County;

NOW, THEREFORE, BE IT ORDAINED:

Section 1. Snohomish County Board of Health Code Section 1.05.020, adopted  
by Ordinance No. BOH23-01 on October 10, 2023, is amended to read:

**1.05.020 Definitions.**

“Aggrieved Person” means a person whose interests are, or will likely be, specifically  
and perceptibly harmed by a requirement, permit, order, or decision made by the health  
officer or representative, and where a decision in favor of that person would substantially  
eliminate the harm caused, or likely to be caused, by the requirement, permit, order, or  
decision.

1 "Board of Health" means the Snohomish County Board of Health as defined in RCW  
2 70.05.035

3  
4 "Board of Health Code" or "Code" or "Snohomish County Board of Health Code  
5 (SCBHC)" shall mean and comprise the rules and regulations now formulated,  
6 promulgated, adopted, and subsequently amended by the Snohomish County Board of  
7 Health.

8  
9 "Director" means the director of the Snohomish County Health Department or  
10 representative.

11  
12 "Health Department" or "Department" means the Snohomish County Health Department  
13 (SCHD).

14  
15 "Health Officer" means the Health Officer of the Snohomish County Health Department,  
16 as defined in RCW 70.05.010, or representative.

17  
18 "Hearing Examiner" or "Examiner" means the hearing examiner or a deputy hearing  
19 examiner or pro tem hearing examiner appointed in accordance with chapter 2.02 of the  
20 Snohomish County Code (SCC).

21  
22 "Nuisance" means unlawfully doing an act, or omitting to perform a duty, which act or  
23 omission either annoys, injures or endangers the comfort, repose, health or safety of  
24 others, offends decency, or unlawfully interferes with, obstructs or tends to obstruct, or  
25 render dangerous for passage, any lake or navigable river, bay, stream, canal or basin,  
26 or any public park, square, street or highway; or in any way renders other persons  
27 insecure in life, or in the use of property.

28  
29 "Permit" means a specific written authorization issued by the Health Officer for the  
30 performance, operation, use or repair of a function regulated by this Code.

31  
32 "Person" means an individual, partnership, corporation, association, organization,  
33 cooperative, public or municipal corporation, or agency of the state or local  
34 governmental unit, or an agent or representative thereof.

35  
36 "Public Nuisance" means that which is set up, maintained, or continued so as to be  
37 injurious to the health, or an obstruction to the use of property by interfering with the  
38 health, safety, or life of any considerable number of persons.

39  
40 "Snohomish County Code" or "SCC" means the official code of Snohomish County as  
41 adopted and amended by the Snohomish County Council.

42  
43 "Variance" means a written decision issued by the department under SCBHC 1.05.100  
44 granting a modification to one or more requirements of this code.

45  
46 "Waiver" means a written decision issued by the department under SCBHC 1.05.100

1 granting an exception to one or more requirements of this code.

2  
3 Section 2. A new section is added to Chapter 1.05 of the Snohomish County  
4 Board of Health Code to read:

5  
6 **1.05.100 Variances or waivers.**

- 7  
8 A. *General.* A person may seek a variance or waiver from certain requirements as  
9 allowed under this code. Where a variance or waiver is allowed a person may  
10 request a variance or waiver from the department to allow actions or activities  
11 that do not fully comply with one or more code requirements. Applicants seeking  
12 a variance or waiver shall identify the specific code requirement(s) that cannot be  
13 met and propose an alternative method or mitigation measure that meets the  
14 intent and achieves the same objectives as the original code requirement.  
15  
16 B. *Applicability.* The department may only grant variances or waivers from  
17 provisions of this code when specifically allowed. Variances or waivers from state  
18 rules and regulations may only be considered if the Washington State  
19 Department of Health or the Washington State Department of Ecology has  
20 explicitly granted the local health officer or jurisdictional health department the  
21 authority to make such a decision.  
22  
23 C. *Application for a variance or waiver.* Any person requesting a variance or waiver  
24 shall submit an application on a form provided by the department and pay all  
25 applicable variance or waiver fees required under chapter 1.40 SCBHC. The  
26 health officer may request additional information from the applicant prior to  
27 issuing a decision. An application must demonstrate how it meets the decision  
28 criteria set forth in SCBHC 1.05.100(E). Any applications that are incomplete or  
29 not paid in full may be denied.  
30  
31 D. *Notice of variance or waiver request.* The department shall provide notice of a  
32 variance or waiver request to an aggrieved person when required by state  
33 regulations or administrative rules. Notice shall be deemed complete when done  
34 in accordance with SCBHC 1.05.060.  
35  
36 E. *Decision.* The health officer shall consider the information provided by the  
37 applicant and if applicable, may seek recommendations from state agencies  
38 when making a decision on the variance or waiver request. If applicable state  
39 agencies recommend the denial of a variance or waiver request, the department  
40 may follow the state agency's recommendation and deny the variance or waiver  
41 request. A variance or waiver request may be approved or denied in part or in  
42 whole. The health officer may impose conditions on the approval of a variance or  
43 waiver request. The health officer may grant the variance or waiver request upon  
44 finding:  
45 1. Strict adherence with the code requirement(s) is impractical or impossible  
46 and cannot be met by the applicant;

2. The proposed alternative method or mitigation measure meets the intent and achieves the same objectives as the original code requirement(s);
3. A health hazard or nuisance will not result from the variance or waiver; and
4. Either:
  - a. The proposed alternative method or mitigation measure will result in equivalent or superior protection of public health, safety, and/or the environment compared to the standard from which the variance or waiver is sought; or
  - b. The action or activity for which a variance or waiver is requested is subject to other regulations or requirements that, in the opinion of the health officer, will result in equivalent or superior protection of public health, safety, and/or the environment compared to the standard from which the variance or waiver is sought.

*F. Notification of the decision.* The department shall provide the health officer's written decision to the applicant regarding the approval or denial of a variance or waiver.

*G. Appealing the decision.* Any aggrieved person may appeal the health officer's decision on a variance or waiver request in accordance with chapter 1.20 SCBHC.

*H. Modification or rescission of the variance or waiver.* All approved variances or waivers are subject to conditions set forth by the health officer. The department reserves the right to modify or rescind the approval of a variance or waiver if, in the opinion of the health officer:

1. A health hazard or nuisance has resulted from the approval of the variance or waiver;
2. The person who received the variance or waiver is no longer complying with the conditions of the variance or waiver;
3. New information is discovered by or provided to the department that contradicts the information provided in the variance or waiver application upon which the health officer relied; or
4. New information is discovered by or provided to the department indicating that the information provided in the variance or waiver application on which the health officer relied was fraudulent.

Section 3. Snohomish County Board of Health Code Section 2.15.100, adopted by Ordinance No. BOH24-02 on June 11, 2024, is amended to read:

**2.15.100 Variance or waiver requests.**

~~((Refer to WAC 173-350-710(8), Permit Application and Issuance, in paragraph numbered eight titled Variances, as now or hereafter amended.))~~ Requests for a variance or waiver from the requirements of this title shall follow the variance or waiver

1 application process established in SCBHC 1.05.100. Variance or waiver requests shall  
2 not be granted for requirements set forth in chapter 173-350 WAC, except as allowed  
3 under WAC 173-350-710, as now in effect or hereafter amended.  
4

5 Section 4. A new section is added to Chapter 3.05 of the Snohomish County  
6 Board of Health Code to read:  
7

8 **3.05.060 Variance or waiver requests.**  
9

10 Requests for a variance or waiver from the requirements of this title must comply with  
11 WAC 246-215-08115, as now or hereafter amended, and follow the variance or waiver  
12 application process established in SCBHC 1.05.100.  
13

14 Section 5. A new section is added to Chapter 4.05 of the Snohomish County  
15 Board of Health Code to read:  
16

17 **4.05.040 Variance or waiver requests.**  
18

19 Requests for a variance or waiver from the requirements of this title must comply with  
20 WAC 246-260-201, as now or hereafter amended, and follow the variance or waiver  
21 application process established in SCBHC 1.05.100.  
22

23 Section 6. A new section is added to Chapter 5.05 of the Snohomish County  
24 Board of Health Code to read:  
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26 **5.05.020 Waiver requests.**  
27

28 Requests for a waiver from the requirements of this title must comply with WAC 246-  
29 272A-0420, as now or hereafter amended, and follow the waiver application process  
30 established in SCBHC 1.05.100. In addition, requests for a waiver from the  
31 requirements of chapter 246-272A WAC will be reviewed and decided in accordance  
32 with Washington State Department of Health publication number 337-021, titled  
33 "Granting On-site Sewage System Waivers," dated April 2025 or as hereafter amended.  
34

35 Section 7. A new section is added to Chapter 6.05 of the Snohomish County  
36 Board of Health Code to read:  
37

38 **6.05.040 Waiver requests.**  
39

40 Requests for a waiver from the requirements of this title shall follow the waiver  
41 application process established in SCBHC 1.05.100. The department shall not grant  
42 waivers from requirements of chapter 246-290 WAC or the Federal Safe Drinking Water  
43 Act.  
44

45 Section 8. Snohomish County Board of Health Code Section 6.15.080, adopted  
46 by Ordinance No. BOH24-02 on June 11, 2024, is repealed.

Section 9. A new section is added to Chapter 9.05 of the Snohomish County Board of Health Code to read:

**9.05.040 Variance or waiver requests.**

Requests for a variance or waiver from the requirements of SCBHC 9.10.060 and RCW 70.160.075, as now or hereafter amended, must comply with the requirements of those sections and follow the variance or waiver application process established in SCBHC 1.05.100. Variance or waiver requests shall not be granted for any other requirements found in this title.

Section 10. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2025.

SNOHOMISH COUNTY BOARD OF HEALTH  
Snohomish County, Washington

\_\_\_\_\_  
Chairperson


ATTEST:

\_\_\_\_\_  
Clerk of the Board

( ) APPROVED  
( ) EMERGENCY  
( ) VETOED

DATE: \_\_\_\_\_

Approved as to form only:

 6/17/15  
\_\_\_\_\_  
Deputy Prosecuting Attorney

## **NOTICE OF PUBLIC HEARING**

### **SNOHOMISH COUNTY HEALTH DEPARTMENT BOARD OF HEALTH CODE UPDATES RELATING TO VARIANCES AND WAIVERS**

NOTICE IS HEREBY GIVEN that the Snohomish County Board of Health will hold a public hearing on Ordinance BOH25-06, relating to variances and waivers; adding new definitions and a new section to chapter 1.05 of the Board of Health Code; adding new and amending existing sections to titles 2 through 6 and title 9 of the Board of Health Code during its normal Board of Health meeting on July 8 from 3 to 5 p.m. in the auditorium of the Snohomish County Health Department building, 3020 Rucker Ave., in Everett, or virtually via Zoom video conferencing at the following web address: <https://us02web.zoom.us/j/87098263636>.

The purpose of the public hearing is to hear public testimony regarding the proposed changes to the Board of Health Code. Copies of the ordinance and code will be in the Board of Health packet, which will be made available by Friday, July 4, on the Health Department website:

<https://snohd.novusagenda.com/agendapublic/meetingsresponsive.aspx>. The proposed ordinance and code may also be obtained by contacting the Board clerk at [sarah.dejong@snoco.org](mailto:sarah.dejong@snoco.org) or 425-339-8652.

Written comments can be emailed to the Board clerk or mailed to: Board Clerk, Snohomish County Health Department, 3020 Rucker Ave., Suite 306, Everett, WA 98201. Written comments must be received no later than 1 p.m. on Tuesday, July 8, 2025. Additional arrangements to reasonably accommodate special needs will be made upon receiving 24-hour advance notice. For more information, please contact the Board Clerk.

[Above notice printed in the Health Department's newspaper of record, The Everett Herald, on July 1, 2025.]



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Proclamation 25-05 recognizing August 2025 as National Immunization Awareness Month (SR 25-018; James Lewis)

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**Division:**

Prevention Services / Kathryn Tomas-Bugayong, Clinical Manager

**Prior Board Review:**

None

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**Background**

National Immunization Awareness Month is an annual observance in August to highlight the crucial role vaccines play in protecting people of all ages from preventable diseases. This observance serves as a timely reminder, especially as children prepare to return to school, to ensure that individuals and families are up-to-date on all recommended vaccinations. It's a key opportunity for public health officials, healthcare providers, and communities to emphasize that vaccination is one of the most effective tools for safeguarding individual health and building stronger, healthier communities.

**Board Authority**

RCW 70.05.060 - Powers and duties of local board of health and Snohomish County Code Chapter 2.300

**Recommended Motion**

**MOVE TO approve Proclamation 25-05.**

**ATTACHMENTS:**

Description

- ▢ Proclamation 25-05 Recognizing National Immunization Awareness Month



# Proclamation

## Snohomish County Board of Health

**WHEREAS**, National Immunization Awareness Month is an annual observance held in August to highlight the importance of vaccination for people of all ages; and

**WHEREAS**, a fundamental tenet of public health is to ensure that protective vaccinations are universally accessible for every member of our community, providing an essential defense against the spread of communicable diseases, protecting the most susceptible, and contributing to the robust health of our community; and

**WHEREAS**, the Snohomish County Health Department (Department) seeks to elevate awareness regarding the significance of vaccination and encourages people to talk to a trusted healthcare provider about staying up to date on their vaccinations across their lifespan to help protect themselves and their communities from serious diseases; and

**WHEREAS**, as a new school year approaches, clinicians and community leaders have a vital opportunity to advocate for making routine childhood vaccinations a cornerstone of back-to-school preparations; and

**WHEREAS**, in early 2025, the Department expanded the School Vaccine Safety Net Program for healthcare organizations and school nurses which increased coverage from nine school districts to all districts in Snohomish County, leading to an increase in vaccination rates within the community, especially school-aged students; and

**WHEREAS**, the Vaccine Preventable Disease (VPD) and Immunization Program, in collaboration with the Washington State Department of Health, and local healthcare and community partners, continues to work diligently to increase immunization coverage, reduce health disparities by promoting equitable access, and educate residents on the importance of on-time vaccinations; and

**WHEREAS**, the team provides low-barrier vaccine access particularly for uninsured adults, newly arrived immigrants, those with language barriers, and students at risk of school exclusion due to incomplete school-required vaccination; and



**WHEREAS**, from Aug 2024 through Jun 2025, the VPD and Immunization Program provided 871 vaccines to 448 patients in Snohomish County and from July 2024 through Jun 2025, conducted 15 home visits to provide immunization services directly to Snohomish County residents who were bedridden or faced significant mobility challenges; and

**WHEREAS**, by increasing collaboration with the community, proactively addressing these disparities, we strengthen the health infrastructure for everyone, prevent outbreaks, and uphold the right to health for all residents, regardless of their circumstances; and

**WHEREAS**, prioritizing vaccination remains our most effective tool for protecting individuals and building resilient communities against devastating, preventable diseases, thereby securing a healthier, more robust future for all.

**NOW, THEREFORE, BE IT RESOLVED** that the Snohomish County Board of Health proclaims August 2025 as National Immunization Awareness Month in Snohomish County and encourages all residents to stay up to date on recommended vaccines and support efforts to protect our communities through immunizations.

## **Immunization Awareness Month August 2025**

*ADOPTED this 8<sup>th</sup> day of July 2025.*

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*Megan Dunn  
Chair, Board of Health*

*Attest:*

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*Pamela Aguilar  
Interim Director, Health Department*

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Upcoming meetings

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**Background**

Tuesday, August 12, 3:00 p.m.

Tuesday, September 9, 3:00 p.m.

Tuesday, October 14, 3:00 p.m.